City of Bowie
"City Workforce" and "Bowie First" Mortgage Assistance Programs

1. **Who may apply?**

   All full time employees of the City of Bowie who are purchasing their first home in Bowie are eligible to apply for the "City Workforce" Program. All Police Officers and Teachers in Maryland who are purchasing their first home in Bowie are eligible to apply for the "Bowie First" Program.

2. **How big are the grants?**

   Each grant will be for a total of $2,000. The City of Bowie and Prince George's County will each provide $500. The State of Maryland will provide $1,000.

3. **How much grant money is available?**

   The "City Workforce" and "Bowie First" Programs each have $20,000 to award.

4. **When is the application deadline?**

   The Programs will both run for one year beginning on June 1, 2009. However, if funds are exhausted before June 1, 2010, no new applications will be accepted. Applications are reviewed on a first-come, first-serve basis, so applicants are encouraged to complete their application as soon as possible.

5. **Where can I get an application?**

   Applications are available at the Bowie City Hall, City Manager's Office, at 2614 Kenhill Drive, and online at www.cityofbowie.org.

6. **What else do I need to include with my application?**

   The application packet includes a checklist of additional documents we need for your application to be complete. Please make sure you provide everything on the list. We cannot begin processing your application until all required documents are received.

7. **Are there any other requirements to receive funding?**

   Yes. After you are approved by the city, you will need to apply to the State's **Maryland Mortgage Program**. If you are approved by an **MMP Approved Lender** for a mortgage loan, the City's contribution will be provided at settlement. To obtain information on the Maryland Mortgage Program, please go to www.morehouse4less.org or call 1-800-638-7781.

8. **Where do I turn my application?**

   You may bring the application to the Bowie City Hall or mail it to:

   City of Bowie
   Grants Administrator
   City Manager's Office
   2614 Kenhill Drive
   Bowie, MD 20715

   We are developing a secure website to allow applicants to submit their forms online. We are not able to accept any applications by fax.

9. **How long will processing my application take?**

   Once you have turned in a complete application, the City of Bowie will take up to 45 days to make final approval. Please allow at least 60 days from application until settlement.

10. **Who should I contact if I have any questions or if I want to check on the status of my application?**

    You may e-mail any questions to Bowiehsg@cityofbowie.org or contact the City Grants Administrator at 301-809-3072. Additionally, there will be a staff member available to answer questions in person at the Bowie City Hall on Tuesdays and Thursdays from 10-12 and from 2-4 each day.