

MEMORANDUM

TO: City Council

FROM: David J. Deutsch, City Manager

DATE: January 19, 2012

SUBJECT: Proposed Award of a City Contract to Hot & Cold Corporation for the Replacement of the HVAC Systems at the Belair Mansion (R-12-12)

The City of Bowie owns and operates the Belair Mansion located at 12207 Tulip Grove Drive. The existing HVAC systems, which include the chiller, four air handlers, four fan coils, four duct reheat coils, and four humidifiers and serves the entire facility have outlived their useful life and require replacement. An Invitation to Bid was prepared and released on November 3, 2011 for the purchase and installation of replacement HVAC systems.

Bids were opened on January 17 at 2:00 p.m. as follows:

<u>Vendor</u>	<u>Bid Amount</u>
Hot & Cold Corporation Clinton, MD	\$364,354
Fresh Air Concepts Jessup, MD	\$412,845
Denver-Elek, Inc. Baltimore, MD	\$527,700

The budget for this project is \$652,300.

Staff and the project Architect have reviewed and evaluated all bids received and have determined that Hot & Cold Corporation has submitted the most responsive and responsible bid.

Recommendation: I recommend approval of R-12-12, awarding a contract to Hot & Cold Corporation of Clinton, MD in the amount of \$364,354 for the purchase and installation of a replacement HVAC system for the Belair Mansion.

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF
A REPLACEMENT HVAC SYSTEM AT THE BELAIR MANSION

WHEREAS, the City of Bowie owns and maintains the Belair Mansion, located at 12207 Tulip Grove Drive, Bowie, Maryland; and

WHEREAS, the existing HVAC system that serves the facility has outlived its useful life and requires replacement; and

WHEREAS, an Invitation to Bid was issued for the purchase and installation of a replacement HVAC system that had a closing date of January 17, 2012 at 2:00 p.m., at which time three bids ranging from \$364,354 to \$527,700 were received and opened; and

WHEREAS, staff and the project architect have reviewed the bids and have determined the lowest and most responsive responsible bidder is Hot & Cold Corporation of Clinton, MD, who submitted a total bid in the amount of \$364,354.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the City Manager is hereby authorized to enter into an Agreement with Hot & Cold Corporation of Clinton, MD in the amount of \$364,354 for the purchase and installation of a replacement HVAC system for the Belair Mansion.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on February 6, 2012.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Pamela A. Fleming
City Clerk

G. Frederick Robinson, Mayor