

## MEMORANDUM

TO: City Council

FROM: David J. Deutsch  
City Manager

SUBJECT: Indoor Sports Facility Feasibility Study  
R-79-08

DATE: November 25, 2008

Council requested \$25,000 be included in the FY09 budget to conduct a feasibility study to determine if there is a need to construct a new indoor sports facility. If the results of this needs analysis are positive, a second phase of this study will occur to determine what the facility should include and where it should be located.

In early September 2008 a Request for Proposals was prepared and disseminated that received eleven responses. The proposals received ranged in price from \$29,580 to \$156,795.

◆ Pinnacle	Prescott, AZ	\$29,580.00
◆ SP Arch Inc.	Pikesville, MD	\$49,091.42
◆ aka	St. Paul, MN	\$49,400.00
◆ Hughes Group	Sterling, VA	\$49,430.00
◆ Ripken	Baltimore, MD	\$55,743.00
◆ Bargmann Hendrie + Archetype, Inc.	Boston, MA	\$60,000.00
◆ Brailsford & Dunlavey	Washington, DC	\$68,237.00
◆ Crossroads & Odell	Tampa, FL	\$73,500.00
◆ Moody-Nolan	Washington, DC	\$77,190.00
◆ Studio JAED	Wilmington, DE	\$143,210.00
◆ Edmeades & Stromdahl	Bel Air, MD	\$156,795.00

Staff reviewed the proposals and selected the *Hughes Group Architects* as being the most responsive bidder. This was determined by considering several factors including satisfaction of other clients, proximity of the principal to the City, design of similar projects, responsiveness to the bid document, cost and the caliber of the subcontractor identified to conduct the feasibility portion of the study. The Hughes Group's proposal is \$49,430.

The City Manager's Professional Services Account for Fiscal Year 2009 has \$25,000 allocated for this project. Since the cost for this project will be \$49,430, a Supplemental Budget Ordinance will be required.

Staff recommends that Council authorize the City Manager to enter into a contract for \$49,430 with *The Hughes Group Architects* to conduct an Indoor Sports Facility Feasibility Study in accordance with R-79-08.

**RESOLUTION**

**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**AWARDING A CONTRACT TO CONDUCT A FEASIBILITY STUDY**  
**TO DETERMINE THE NEED FOR AN INDOOR SPORTS FACILITY**  
**TO THE HUGHES GROUP ARCHITECTS**

**WHEREAS**, the City has a growing population of children and adults who wish to participate in organized sports; and

**WHEREAS**, there is an ever increasing number of sports organizations and teams competing for existing indoor practice and game venues; and

**WHEREAS**, the Recreation Master Plan has identified a need to construct another indoor sports facility; and

**WHEREAS**, the City has solicited and received bids to conduct this study;  
and

**WHEREAS**, the city has reviewed bids submitted by 10 different firms; and

**WHEREAS**, The Hughes Group Architects has submitted a bid of \$49,430;  
and

**WHEREAS**, the Hughes Group Architects bid meets all the requirements of the RFP; and

**WHEREAS**, staff has determined that the Hughes Group bid is the most reasonable bid based on a combination of factors including the satisfaction of other clients, proximity of the principal to the City, design of similar projects, responsiveness to the bid document, cost and caliber of the subcontractor.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Bowie, Maryland, that the Council awards a contract in the amount of \$49,430 to the Hughes Group Architects to conduct an Indoor Sports Facility Feasibility Study.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland, at a Regular Meeting on December 3, 2008.

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G. Frederick Robinson, Mayor

ATTEST:

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Pamela A. Fleming, City Clerk

