

## MEMORANDUM

TO: City Council

FROM: David J. Deutsch, City Manager

DATE: March 12, 2009

SUBJECT: Award of Landscape Maintenance Services Contract for Six Stormwater Management Facilities, and Landscape Maintenance Services along Mitchellville Road, Northview Drive/Evergreen Parkway and MD Route 450 (Annapolis Road) in the City, R-17-09

On March 10, 2009 bids were received and opened for the referenced services. Five proposals were submitted. There are three program areas contained within the request for proposal document. The first involves mowing services and patrolling for litter at six stormwater management special taxing district facilities. The second program area requires right of way maintenance services on Mitchellville Road. The scope of work includes mowing, edging, fertilizing plant material, overseeding, pruning, controlling weeds, mulching and patrolling for litter. The third program requires these same services for the MD 450 corridor portion of this project.

The bid document requested the cost to perform this work at Northview Drive/Evergreen Parkway and the MD 450 areas beginning April 1, 2009 thru June 30, 2011, and the stormwater management facilities beginning July 1, 2009 thru June 30, 2011. The RFP also requested the cost of extending the contract for one year at the City's sole option upon the successful completion of the work for the period ending June 30, 2011.

The bids received are the following:

Vendor	Greenlink Damascus, MD	Excell Silver Spring, MD	Jams Millersville, MD	Hawkins Bowie, MD	Sharp's Bowie, MD
Item 1 SWM Facilities 7/1/09-6/30/09	\$ 16,400	\$ 28,964.50	\$ 23,940	\$ 47,600	\$ 25,382
OPTION YEAR	8,200	15,209	12,327	27,335	12,691
Item 2					
Mitchellville Road 7/1/09-6/30/11	64,080	22,800	27,512	72,785	72,000
OPTION YEAR	32,040	23,940	14,168	42,240	36,000
Item 3					
Northville Drive/Evergreen Parkway 4/1/09-6/30/11	29,430	22,530	26,666	37,600	46,000
OPTION YEAR	13,080	23,656.50	12,207	21,780	23,000
Item 4					
MD Rt. 450	66,825	33,480	23,996	92,000	150,000
Annapolis Road 4/1/09-6/30/11					
OPTION YEAR	29,700	35,154	10,985	55,900	75,000
GRAND TOTAL	\$176,735	\$107,774.90	\$102,114	\$249,985	\$293,382
OPTION YEAR TOTAL	\$ 83,020	\$ 97,960.20	\$ 49,687	\$147,255	\$146,691

The adopted Fiscal Year 2009 Budget has sufficient funds allocated to initiate Items 3 and 4 immediately. The proposed budget for Fiscal Year 2010 has sufficient funds included to complete Items 3 and 4 and to cover the costs of Item 1 and 2.

**Recommendation:** Staff has reviewed the bids and contacted the references of the lowest bidder, Jams Landscaping and has found the vendor satisfactory. Based on the bids provided, staff recommends approval of Resolution R-17-09 awarding the above contracts to Jams Landscaping, for all four program areas noted above and for the periods listed. This recommendation for Items 1 and 2 will be subject to City Council appropriations in the Fiscal Year 2010 budget and will be reflected as such on the City issued purchase order.

**RESOLUTION**

**OF THE CITY COUNCIL OF THE CITY OF BOWIE, MARYLAND AWARDED A  
CONTRACT FOR  
LANDSCAPE SERVICES FOR SIX STORMWATER MANAGEMENT FACILITIES, AND  
FOR MITCHELLVILLE ROAD, NORTHVIEW DRIVE/EVERGREEN PARKWAY AND  
MD 450 ANNAPOLIS ROAD**

**WHEREAS**, the City of Bowie advertised for proposals for the purpose of providing certain landscape maintenance services for storm water management facilities, and for Mitchellville Road, Northview Drive/Evergreen Parkway and MD 450 Annapolis Road; and

**WHEREAS**, the closing date of the request for bids was March 10, 2009 at 2:00 p.m. at which time (5) bids were received and opened; and

**WHEREAS**, upon review of all of the bids, it has been determined that the lowest responsive bid, having given consideration to factors such as lowest price, quality of work, ability to complete work promptly and the bidder's demonstration of overall qualifications, is that of Jams Lawn and Gardening, Inc. and

**WHEREAS**, it has been determined that Jams Lawn and Gardening, Inc. is a reputable company, that is fully capable of completing the work necessary in the City's proposal.

**NOW, THEREFORE, BE IT RESOLVED** by the Council for the City of Bowie, Maryland that the City Manager is hereby authorized to enter into an Agreement with Jams Lawn and Gardening, Inc. in the amount of \$102,114 to perform landscape services for Northview Drive/Evergreen Parkway and MD 450 Annapolis Road effective April 1 thru June 30, 2011, subject to the appropriation of funds. Further, the landscape services for storm water management facilities and Mitchellville Road effective July 1, 2009 and ending June 30, 2011 shall begin only after sufficient funding by the City Council is included in the fiscal year 2010 budget.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland at a Regular Meeting on March 16, 2009.

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G. Frederick Robinson  
Mayor

Attest:

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Pamela A. Fleming  
City Clerk

**EXTRA TABLE**

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