

**O R D I N A N C E**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**APPROVING AND ADOPTING A BUDGET FOR THE**  
**FISCAL YEAR BEGINNING JULY 1, 2009 AND**  
**ENDING JUNE 30, 2010**

**WHEREAS**, in accordance with Sections 42 and 44 of the City Charter, it is the determination of the City Council that the annual appropriation Ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2009 and ending June 30, 2010; and,

**WHEREAS**, the City Manager, as required by the City Charter, on or before the 15th of April prepared and presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for the fiscal year. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes and establishes the tax rates for the various taxing districts; and,

**WHEREAS**, the Council held scheduled budget worksessions and two public hearings on April 20, 2009 and May 4, 2009 after two weeks notice thereof in a newspaper or newspapers having general circulation in Bowie.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Bowie, Maryland, at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2010, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2010.

**APPROPRIATION ORDINANCE**  
**THE CITY OF BOWIE, MARYLAND**

**GENERAL FUND**

**ESTIMATED REVENUES**

**Real Property Taxes:**

Assessed Value of Land and Improvements subject to Taxation	\$5,938,254,000	
Tax Rate .38/\$100 of Assessed Value	<u>.0038</u>	<u>\$22,565,400</u>

**Special Taxing District 1 -**

There is hereby established a levy in the amount of \$.061 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$183,694,700	
Tax Rate .061/\$100 of Assessed Value	<u>.00061</u>	<u>112,000</u>

**Special Taxing District 2 -**

There is hereby established a levy in the amount of \$.003 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$265,892,400	
Tax Rate .003/\$100 of Assessed Value	<u>.00003</u>	<u>8,000</u>

**Special Taxing District 6 -**

There is hereby established a levy in the amount of \$.015 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Gateway Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$183,303,566	
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Tax Rate .015/\$100 of Assessed Value	.00015	27,500
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Special Taxing District 7-

There is hereby established a levy in the amount of \$.020 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-16 -90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$13,129,200	
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Tax Rate .020/\$100 of Assessed Value	.00020	2,600
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Special Taxing District 11-

There is hereby established a levy in the amount of \$.053 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Covington Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-7-95, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$25,187,300	
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Tax Rate .053/\$100 of Assessed Value	.00053	13,300
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Personal Property Tax:

Assessed Value of Tangible Personal Property of Ordinary Incorporated and Unincorporated Businesses, Operating Property (except land) of Public Utilities and Contract Carriers, and/or Operating Property (except land) of Railroads.	\$ 207,692,000	
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Tax Rate .950/\$100 of Assessed Value	.00950	1,973,100
Total Real & Personal Property Tax Revenue		24,701,900

Total All other Anticipated Revenue		13,502,500
Appropriated Fund Balance		4,795,500
<b>TOTAL REVENUES</b>		<b>\$ 42,999,900</b>

APPROPRIATIONS BY ACTIVITY

City Council		\$ 247,500
City Manager		1,519,200
Personnel		353,800
Elections and Registration		45,100
Finance		761,600

	<b>Amended O-1-09</b>
Information Technology	1,435,100
Legal Services	215,000
Public Information	616,200
City Clerk	129,000
Community Services	560,600
Public Buildings and Grounds	462,100
Planning Division	548,600
Economic Development Division	369,100
Housing Inspection and Code Compliance	583,200
Emergency Management	333,300
Police Department	5,553,300
Public Works Administrative Division	974,700
Equipment Maintenance and Garage Division	928,600
Solid Waste Division	5,490,100
Street Maintenance Division	4,554,300
Storm Water Management Division	426,100
Storm Water Management Division - Special Tax Districts	23,700
Senior Services	1,083,900
Youth Services Bureau	913,000
Animal Control Program	240,100
Recreation and Parks	1,046,300
Bowie Playhouse	112,800
Parks and Grounds	2,336,500
Ice Arena	894,600
Historic Properties	502,700
Gymnasium	508,500
Debt Service	800,000
Unclassified and Non-departmental	635,000
Transfers	<u>7,796,300</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$ 42,999,900</u></b>
Total General Fund Revenues	<u>\$ 42,999,900</u>
Total General Fund Appropriations	<u>\$ 42,999,900</u>
Difference	<u>\$ NONE</u>

**EQUIPMENT ACQUISITION AND REPLACEMENT FUND**

**ESTIMATED REVENUES**

Appropriated Fund Balance	\$ 434,100
Transfers from General Fund	1,433,300
Total All other Anticipated Revenue	<u>90,900</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 1,958,300</u></b>

**APPROPRIATIONS**

General Government	\$ 176,600
Public Safety	96,500
Public Works	8,500
Parks and Recreation	49,200
Transfer to Capital Projects Fund	240,300
Reserve for Future Replacements	<u>1,387,200</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$ 1,958,300</u></b>

Total Equipment Acquisition Fund Revenues	<u>\$ 1,958,300</u>
Total Equipment Acquisition Fund Appropriations	<u>\$ 1,958,300</u>
Difference	<u>\$ NONE</u>

**CAPITAL PROJECTS FUND**

**ESTIMATED REVENUES**

Appropriated Fund Balance	\$ 4,849,100	
Intergovernmental Grants	2,235,400	
Bond Proceeds	19,000,000	
Transfers from General Fund	6,363,000	
Transfers from Equipment Acquisition and Replacement Fund		240,300
Interest Income	<u>220,000</u>	
<b>TOTAL REVENUES</b>	<b><u>\$ 32,907,800</u></b>	

**APPROPRIATIONS**

Indoor Sports Facility	\$ 30,000	
Land Acquisition	1,870,700	
Senior Center	55,000	
Gymnasium	4,000	
Harmel House	3,000	
City Hall	29,074,500	
Old Town Bowie Redevelopment	4,000	
Solid Waste Administration Facility	170,100	
Public Works Main Facility	55,000	
Hiker-Biker Trail System	40,000	
Facilities Preventive Maintenance	149,100	
Neighborhood Drainage Solutions	30,000	
Sediment Control-Gateway	183,700	
Sediment Control-Maryland Science and Technology Center	47,000	
Sediment Control-Bowie Town Center	6,600	
Sediment Control-Pin Oak	2,100	
Sediment Control-Elder Oaks	1,200	
Sediment Control-Collington	2,300	
Sediment Control-City Parcel	6,300	
Jenkins Ridge Road Closure	35,000	
Allen Pond Park Development	675,000	
Belair Mansion	36,700	
Whitemarsh Park Development	55,000	
Black Sox Park	6,000	
Church Road Park	30,500	
Public Art	185,000	
Bond Issuance Expense	<u>150,000</u>	
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$ 32,907,800</u></b>	

Total Capital Projects Fund Revenues \$ 32,907,800

Total Capital Projects Fund Appropriations \$ 32,907,800

Difference \$ NONE

**WATER AND SEWER FUND**

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2009:

Water Consumption Charge

Residential and all other users - \$2.84 per 1,000 gallons of water used.

Sewerage Surcharge - 143% of Water Charge

Residential and all other users - \$4.06 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>		<u>Water or Sewer Only</u>	
1 inch meters	\$ 120 Annually	\$ 60	Annually
1-1/2 inch meter	480 Annually	240	Annually
2 inch meter	780 Annually	390	Annually
3 inch meter	1,440 Annually	720	Annually
4 inch meter	2,400 Annually	1,200	Annually
6 inch meter	4,800 Annually	2,400	Annually
8 inch meter	9,600 Annually	4,800	Annually
10 inch meter	15,000 Annually	7,500	Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$25.00, such fee being non-returnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 or and 1 inch meters	\$ 50.00
1-1/2 inch meter	200.00
2 inch meter	300.00
3 inch meter	500.00
4 inch meter	750.00
6 inch meter	1,000.00
8 inch meter	2,000.00
10 inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 or and 1 inch meters	\$ 1,000.00
1-1/2 inch meter	1,500.00
2 and 3 inch meters	2,000.00

	<b>Amended O-1-09</b>
4 inch meter	3,000.00
6 inch meter	4,000.00
8 inch meter	5,000.00
10 inch meter	6,000.00

Section 7: Each customer applying for installation of a sub-meter to measure outside water use, shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$25.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the sub-meter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$3.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered non-paid and subject to: late charge of \$3.00, returned check charge of \$25.00, and, disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or a testing of a meter shall be required to pay a fee of \$10.00 when such tests indicate that the meter was operating within normal limits as established by the manufacturer.

### **OPERATING BUDGET**

#### **ESTIMATED REVENUES**

Appropriated Retained Earnings	\$ 648,500
Water Sales	1,661,400
Sewerage Surcharge	2,280,100
Minimum Charges	1,031,200
State Grant	6,087,400
State Loan	1,261,000
Other Revenues	337,300
<b>TOTAL REVENUES</b>	<b><u>\$13,306,900</u></b>

#### **APPROPRIATIONS**

Billing and Accounting	\$ 354,600
Water Supply Division	2,029,800
Wastewater Division	10,027,400
Debt Retirement	320,000
Miscellaneous and Non-departmental	222,600
Transfers to General Fund	352,500
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$13,306,900</u></b>

Total Water & Sewer Fund Revenues	<b><u>\$13,306,900</u></b>
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Total Water & Sewer Fund Appropriations	<u>\$13,306,900</u>
Difference	<u>\$ NONE</u>

Section 10: That should any section of this Ordinance be determined to be invalid, such invalidity shall not effect any other sections.

Section 11: The approved Budget Document is to be made a part of this Ordinance by reference which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule.

Section 12: Outstanding encumbrances at Fiscal Year 2009 year end shall be considered revenues for Fiscal Year 2010 at June 30, 2009 and re-appropriated, by this budget ordinance, in Fiscal Year 2010 for the purposes set forth in the budget ordinance for the Fiscal Year 2009, unless otherwise appropriated by the City Council.

Section 13: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of a resolution by at least a two-thirds vote before becoming effective.

Section 14: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventive maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 15: **BE IT FURTHER ORDAINED**, that this ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

**INTRODUCED** by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2009.

**PASSED** by the Council of the City of Bowie, Maryland by at least two-thirds vote at a Regular Meeting on May 18, 2009.

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G. Frederick Robinson, Mayor

Attest:

Approved as to Form and  
Legal Sufficiency

\_\_\_\_\_  
Pamela A. Fleming  
City Clerk

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Robert H. Levan  
City Attorney

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