

DRAFT
City of Bowie
Consolidated Plan for Housing and
Community Development

Annual Action Plan

Fiscal Year 2010

(July 1, 2009 – June 30, 2010)



U.S. Department of Housing and Urban Development
Community Development Block Grant Program



Mayor: G. Frederick Robinson **Mayor Pro Tem:** Todd Turner

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CITY OF BOWIE RESOLUTION

R-41-09

**RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE HOUSING AND COMMUNITY DEVELOPMENT
ANNUAL ACTION PLAN FISCAL YEAR 2010**

WHEREAS, the City of Bowie (City), Maryland is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, the City Council approved Resolution R-51-08 on August 4, 2008 adopting the City of Bowie Consolidated Plan for Housing and Community Development; and

WHEREAS, as an entitlement community the City must adopt a Housing and Community Development Annual Action Plan for Fiscal Year 2010; and

WHEREAS, the Consolidated Plan for Housing and Community Development previously assessed community needs and developed a Five Year Strategic Plan in order to address those needs; and

WHEREAS, the objectives outlined in the Five Year Strategic Plan will be implemented annually using a multitude of resources including CDBG and municipal funds, as well as additional grants; and

WHEREAS, the CDBG Entitlement has allowed the City of Bowie to leverage additional funds that will assist in the implementation of the Five Year Strategic Plan; and

WHEREAS, the proposed expenditure of CDBG funds is consistent with CDBG program regulations; and

WHEREAS, the Annual Action Plan for Fiscal Year 2010 indicates that CDBG funds will provide for senior citizen housing rehabilitation services; and

WHEREAS, the proposed CDBG funded activity meets one of three national objectives, to “provide housing services” for low and moderate income residents of the City; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of this Housing and Community Development Annual Action Plan for Fiscal Year 2010 has been solicited; and

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Bowie does hereby approve the Housing and Community Development Annual Action Plan for Fiscal Year 2010 attached as Attachment 1 to this Resolution; and

BE IT FURTHER RESOLVED that the City Manager is authorized to submit this plan to the Department of Housing and Community Development for their review and approval.

INTRODUCED AND PASSED by the Council of the City of Bowie. Maryland at a Regular Meeting on July 6, 2009.

G. Frederick Robinson, Mayor

ATTEST:

Pamela A. Fleming, City Clerk

JLF/jb/a

EXECUTIVE SUMMARY

All CDBG programs must meet at least one of the following HUD National Objectives:

- Benefit Low/Mod Income persons,
- Prevent or Eliminate Slums and Blight, or
- Meet an urgent need

Any projects and/or activities designed to meet these National Objectives must also conform to the requisite regulations and statutes governing “eligibility”. The City of Bowie, as well as the majority of all “Entitlement Communities” adopt the “Low/Mod” National Objective because all housing programs fall under this category and it is the least restrictive on qualifying recipients and project administration, oversight, and cost. The Low/Mod designation carries the overarching HUD/CDBG requirement that programs must use 70% of its funds for this population and 51% of any designated area/community must be Low/Mod. The options provided under Low/Mod include

- Area Benefit
- Limited Clientele
- Housing
- Jobs

On October 15, 2007 the Bowie City Council approved the **FY09-13 Citizen Participation Plan** and it was filed with HUD on October 18, 2007. This document detailed the approach to solicit citizen input. In September 2007 the City distributed over 2,800 “**Community Needs**” survey forms to all households in the City and to all businesses in the City through the Bowie Spotlight, the Bowie Chamber of Commerce, and Homeowner Associations. The survey requested that **respondents rank their responses by “High Need”, “Moderate Need”, “Low Need”, or “No Need”**. The response level was very good and the **survey results** produced the **following top ten “High Need” issues**:

- Crime Awareness/Prevention
- Medical Services
- Energy Conservation/Efficiency Education
- Senior Services
- Street Lights
- Transportation
- Crosswalks/Markings
- Youth Services
- Youth Centers
- Libraries

The City also retained a consultant, Dennison Associates, a HUD training firm, to update the census data for the City and provide an analysis of the City’s demographics including comparisons with the County and the State consistent with HUD’S requirements for the Consolidated Plan. A significant finding and assessment of the report is the following:

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Age of Population

Bowie’s elderly population (i.e., persons 65 years and older) is growing faster than those

of either Prince George’s Co. or the State of Maryland. Between 1990 and 2000 Bowie’s elderly population grew 97%; this was four times faster than the 23% growth in elderly population in Prince George’s County’s, and six times faster than the State of Maryland’s 11% growth. In the year 2000, the overall ratio of older persons living in Bowie to the total population was 9%. This elderly population ratio was close to that of Prince George’s County’s older population of 8%, and slightly less than the State of Maryland’s 11%.

Age of Populations Bowie, Pr. George’s, & Maryland: 1990 - 2000¹

Age	Bowie		% of pop	% change	Maryland		% of pop	% change	PG		% of pop	% change
	1990	2000			1990	2000			1990	2000		
<5	2,963	3,782	8%	28%	357,818	353,393	7%	-1%	55,409	57,940	7%	5%
5 - 24	9,841	12,637	25%	28%	1,309,796	1,453,701	27%	11%	117,471	240,008	30%	104%
24 - 44	13,611	17,565	35%	29%	1,677,104	1,664,677	31%	-1%	272,474	264,497	33%	-3%
45 - 65	8,790	11,579	23%	32%	919,268	1,225,408	23%	33%	133,571	177,119	22%	33%
65 >	2,384	4,706	9%	97%	517,482	599,307	11%	16%	50,343	61,951	8%	23%
Total	37,589	50,269			4,781,468	5,296,486			629,268	801,515		

Between 2000 and 2006, the elderly became the fastest growing population segment for Prince George’s County and the State of Maryland.² Although 2000-2006 Bowie population data is not yet available for Bowie, it is reasonable to expect the city’s elderly population to increase at rates similar to the percentage increases experienced in Prince George’s Co. where the elderly population grew 18% and the State of Maryland where this group increased 11%.

Conclusion

The growth of the elderly population in Bowie will likely increase market demand for affordable rental housing. Currently, Bowie has 1,595 multifamily apartments units, only 445 of which are senior designated apartments. The anticipated growth of the elderly population indicates a need to assess ways of meeting the demand for decent affordable rental housing for the elderly so that as persons age they will have greater housing choices so that they can remain in the city.

On May 5, 2008 City Council adopted the findings of the surveys and the results of the demographic data and analysis, and approved Resolution R-28-08 directing staff to design programs to accommodate the CDBG Entitlement funds the City receives from HUD for the new Consolidated Plan for the period July 1, 2008 - June 30,

¹ U.S. Census 2000 Table DP-1 Profile of General Demographic Characteristics

² Source: U.S. Census General Demographic Characteristics – 2006 population estimates.

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2013 to provide certain housing rehabilitation services for the elderly consistent with HUD'S regulations and statutes.

HUD approved the City's Consolidated Plan for FY09-13 and its Annual Action Plan FY09 authorizing the creation of a program to rehabilitate the homes of senior citizens, a presumptive low/mod population, throughout the City.

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Strategic Plan for Community Development

The goal of all Bowie community development activities is to enhance the living environment and expand economic opportunities for residents. The City of Bowie has embarked on a comprehensive plan for economic development, community stabilization, and an enhanced quality of life for senior citizens throughout the City. **The goals for the senior population are consistent with HUD’S policies and as well as its goals for the Energy Star Program as follows:**

1. Removing constraints on mobility
2. Reducing total household expenses
3. Improving indoor air quality
4. Reducing health hazards
5. Increasing comfort
6. Increasing property value
7. Improving outlook on life

In implementing this plan, the City has recently accepted grant funds from **OpenDoor Housing Fund (ODHF) of Silver Spring, Maryland** to add **“Energy Efficiency” and “Green” technologies** to the housing rehabilitation program for senior citizens. **ODHF** is a private investment fund (a merger of a fund created by the Metropolitan Washington Council of Governments and a fund created by the Universalist Church). **We propose to incorporate, to the extent practical, energy efficient, renewable resources in each project as we proceed to**

1. Replace old and poorly maintained HVAC systems
2. Repair structural damage, leaks, and decay
3. Eliminate insufficient and poorly installed insulation
4. Correct leaky and poorly installed ducts
5. Replace inefficient and/or leaky windows and doors
6. Provide new roofs
7. Renovate bathrooms to provide access for indigent and handicapped seniors

The **Five Year Action Strategy** consists of approximately \$1,000,000 worth of housing rehabilitation services. CDBG project activities will consist of

1. A formal application and intake process
2. Detailed program specifications
3. Program qualifications
4. Selection standards and guidelines
5. List of licensed contractors
6. Program “Contracts” for participants

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7. Program rules and regulations
8. Project monitoring
9. Contract closeout procedures

INTRODUCTION

The Annual Action Plan reflects the City's funding priorities and identifies projects that the City proposes to implement with funds from the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program. The City of Bowie will receive \$163,979.00 as an entitlement grant from the CDBG program in fiscal year 2010. In fiscal year 2009 the City's entitlement award was \$163,357.00.

Priority Need

The City of Bowie has determined that **Housing Rehabilitation for Senior Citizens is the City's highest priority need**. Therefore, the CDBG eligible activity for the City of Bowie's Consolidated Plan is housing rehabilitation for single-family units, which **complies with the national objective (LMH)** to provide benefits to low and moderately low-income residents. **Senior citizens are determined by HUD regulations to be a "Presumptive" Low/Mod population**. The City has also determined that **there is no priority need based on race, ethnicity, or gender**.

Project Title

Senior Citizen Housing Rehabilitation and "Green" Technologies Demonstration

Primary Purpose: Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Need Low & Moderate Income Persons

Geographic Distribution

The entire corporate limits of the City of Bowie, Maryland

Project Description

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7. Improving outlook on life

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5. Replace inefficient and/or leaky windows and doors
6. Provide new roofs
7. Renovate bathrooms to provide access for indigent and handicapped seniors

Locations

The entire corporate limits of the City of Bowie.

The City of Bowie receives valuable assistance in implementing the *Five Year Strategy Plan* from the Bowie Emergency Aid Fund; an organization that provides assistance to individuals and families in need of emergency food and shelter. The Community Outreach Committee, a citizen advisory committee, collects food and donations for the Food Pantry, conducts surveys of community needs and satisfaction with City services, and provides grants to senior citizen groups and other non-profit service providers in the City. Accomplishments related to these organizations and other activities delineated in the Action Plan will be reported in the Consolidated Annual Performance and Evaluation Report (CAPER).

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Annual Action Plan Activity Summary

Project ID Matrix Code 14A-LMH	Project Title Funding Sources	HUD
Demonstration	Senior Citizen Housing Rehabilitation & “Green” Technology CDBG \$163,979	
Local ID Citation	Priority Objective	Title
		570.202

Accomplishments Description

Housing rehab will consist of:

1. Replace old and poorly maintained HVAC systems
1. Repair structural damage, leaks, and decay
2. Eliminate insufficient and poorly installed insulation
3. Correct leaky and poorly installed ducts
4. Replace inefficient and/or leaky windows and doors
5. Provide new roofs
6. Renovate bathrooms to provide access for indigent and handicapped seniors

Help the Homeless?		No
Start Date:	07/01/09	
Help those with HIV or AIDS?		No
Completion Date:	06/30/10	
Eligibility:		Low/Mod Housing
Sub-recipient:		None
Location(s):		The corporate limits of the City of Bowie, Maryland

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Timeframe

The Senior Housing Rehabilitation project FY-10 will begin July 1, 2009 and will be completed by June 30, 2010.

Objectives

Replace old and poorly maintained HVAC systems
Repair structural damage, leaks, and decay
Eliminate insufficient and poorly installed insulation

Correct leaky and poorly installed ducts
Replace inefficient and/or leaky windows and doors
Provide new roofs
Renovate bathrooms to provide access for indigent and handicapped seniors

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Benchmarks

Goals	FY-2009	FY-2010	FY-2011	FY-2012	FY-2013
Applications Received	30	30	30	30	30
Applications Approved	20	20	20	20	20
Projects Completed	15	15	15	15	15
Energy Efficient Appliances Used	10	10	10	10	10
Energy Efficient Doors Installed	10	10	10	10	10
Energy Efficient Windows Installed	10	10	10	10	10
Insulation Replaced	5	5	5	5	5
Bathrooms Remodeled	5	5	5	5	5
“Green” Technologies Installed	10	10	10	10	10
Outreach Activities	8	8	8	8	8

Contingency

The cost to rehabilitation for approximately 20 single-family units, using the aforementioned quantities and items, is estimated at \$400,000. Total first year costs will be \$400,000. In the remaining four years, the Entitlement amount will be sequentially reduced by an inflationary 3% to provide projected rehabilitation amounts available for FY-2011 through FY-2013 projects.

Monitoring

City of Bowie Grants Administration, Department of Community Services, and other Departments as required, have the capacity to manage capital improvement projects, and has been providing site management and monitoring on CDBG projects for the past 20 years. On site monitoring will be carried out on a regular basis by trained City staff. The City will enforce all HUD rules and regulations through on site interviews, and by collecting relevant data and documentation.

The City of Bowie administers a number of federal and state grant programs and has demonstrated its capacity to administer and manage the CDBG program. Project files will be maintained on the CDBG-funded activity; reports will be collected and submitted to HUD on a timely basis. Record

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keeping will be in accordance with City and federal policies. The City Manager's Office will ensure compliance with HUD regulations that deal with the effective use of federal Community Development Block Grant funds.

The City will conduct all CDBG funded activities in accordance to federal and local laws and policies, particularly in regards to Affirmative Action and Equal Opportunity. The City currently directly mails Requests for Proposals (RFP) to a list of local minority contractors and provides them an opportunity to bid on municipal capital projects. All RFPS are advertised in the Prince George's Journal and local papers. The RFPS encouraging women/handicapped and minority owned businesses to submit proposals.

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HOUSING AND COMMUNITY DEVELOPMENT RESOURCES

Federal funds are provided to State and local governments in the form of annual entitlements and competitive grants. Federally-funded local programs that address the priority needs and specific housing and community development objectives of the City of Bowie are described in the five-year *Housing and Community Development Consolidated Plan, Fiscal Years 2009-2013* and is available on the City's web site: www.cityofbowie.org. The City receives entitlement funds through the Community Development Block Grant (CDBG) Program which is a formula-based grant. The City also applies for competitive grants from other public and private entities.

Federal Resources

Federal resources that the City receives and applies towards housing and community development include the **CDBG Program**. This grant program provides funding for activities that address the City's priority housing, homeless services, economic development and public service needs. **The City's CDBG funded projects** include Senior Citizen Housing Rehabilitation services that address the needs of low and moderate-income households throughout the City.

Under the **American Recovery and Reinvestment Act (ARRA)**, the City is currently pursuing the following resources:

PROJECTS UNDER DEVELOPMENT

HUD CDBG-R: ADDITIONAL FUNDS FOR SR. HSG. REHAB
HUD NEIGHBORHOOD STABILIZATION PROGRAM 2: DOWN PAYMENT AND CLOSING COST FUNDS (COG)

USDOJ OJJDP (EDWARD BYRNE MEMORIAL GRANT): LOCAL YOUTH MENTORING INITIATIVE

U.S. DEPARTMENT OF ENERGY (EECBG):
CITY OF BOWIE PLAYHOUSE (SOLAR PANEL)
CURBSIDE RECYCLING PROGRAM
ENERGY MANAGEMENT CONSULTANT
ALLEN POND BALL FIELDS
BOWIE SENIOR CENTER
DPW MECHANICS' OFFICE
RESIDENTIAL ENERGY AUDIT PROGRAM
BOWIE GENEACOLOGICAL LIBRARY
BOWIE PLAYHOUSE (HOTWATER SYSTEM)

USDOJ COPS: BOWWIE PD LAW ENFORCEMENT TECHNOLOGY
USDOJ COPS: BOWIE BD HIRING OF OFFICERS
GOCCP: LAW ENFORCEMENT TECHNOLOGY

USDOT "TIGER FUNDS: T-SECTION REALIGNMENT

MARYLAND DEPARTMENT OF ENERGY:
FLOCCULATION AND SEDIMENTATION BASIN
SEWAGE PUMPING STATION #2

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SEWAGE PUMPING STATION #4
WATER BOOSTER PUMP
YOUNGTOWN TURN DRAINAGE

Other entities that the City collaborates with are:

State of Maryland Resources

The City receives development assistance from the **Community Legacy Program, (CLP)**, administered by the Maryland Department of Housing and Community Development. This program provides financial assistance for communities toward the development and implementation of comprehensive revitalization initiatives intended to enhance community life for businesses and residents. The City's CLP funded projects include street and façade improvements, walking trails, decorative street signs, parking lot construction, and signage (directional and site-specific) in Old Town Bowie.

The City's youth and family-counseling service is funded in part from the State of Maryland's Youth Service Bureau (\$113,400). These funds pass to the City through the Prince George's County Local Management Board.

The State Highway Public Safety Program funds traffic safety initiatives that target enforcement against unsafe driving and unsafe passenger practices. SHA has awarded grants to the City in the last two fiscal years totaled \$250,000. **The City will expend** approximately \$274,000 in FY10 on public safety and an additional \$5,553,300 for the new police department.

The Prince George's County Financial Services Corporation (FSC) provides technical and financial assistance to new and expanding businesses in the County. The FSC administers the SBA 504 program, the Prince George's Revitalization Loan Fund and the County's program for industrial development revenue bonds. Technical assistance involves business counseling, financial packaging and brokering existing public financial assistance programs.

The SBA 504 Loan Program is available to healthy, expanding companies and provides long-term, below-market rate financing for the acquisition of land and building, machinery and equipment, construction and renovation resulting in job creation.

The Small Business Growth Fund assists for-profit companies with 25 or fewer employees and a physical facility or headquarters in the County. It provides business loans between \$10,000.

City of Bowie Resources

The City of Bowie owns and operates the Bowie Senior Center. The Center provides services for a wide variety of interest groups including ceramics, arts & crafts, writers, computers, exercises and the Bowie Chorale. It also offers a nutrition program and curbside transportation for Bowie residents. The Center will serve as the focal point for the Senior Housing rehabilitation Program meetings, information dissemination, and training. The modern computer lab and facilities provide information technology capabilities consistent with those for the City government.

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The City will also provide additional resources in the form of administrative costs to operate the program.

In FY07 the City created its own municipal Police Department. The City currently operates a full-service Police Department. The department has forty-seven officers and is the recipient of grant funds to increase the use of modern technology in its policing activities. The City also provides ongoing technical and financial support (\$110,500) to the Bowie Volunteer Fire Department to assist in the delivery of their services to the Bowie community.

Other Initiatives

Geographic Distribution of Investment

The CDBG Project for the City of Bowie will be used for Senior Citizen Housing Rehabilitation services, which complies with the national objective to provide housing services to low and moderately low-income residents. With a median family income of \$85,240, Bowie is considered to be an affluent community. An income considered high elsewhere in the County or even in other locations across the nation may be considered moderate or low in this jurisdiction. Bowie households with moderate, low, or extremely low incomes constitute 7.8% of the total households.

Evaluating and Reducing Lead-Based Paint Hazards

The majority of housing in Bowie was built post World War II, and is free of lead based paint. The concentration of older housing is located within the CDBG project area. The City does not have a Housing Authority that performs lead paint assessments or rehabilitation, but regularly refers residents to regional programs addressing lead paint hazards. These agencies include: the Maryland Department of Environmental Resources, Maryland Department of Environment, Maryland Department of Housing and Community Development, and the National Center for Lead Safe Housing.

Anti-Poverty

Bowie, with a median family income of \$85,240, is not perceived to have visible or significant poverty or the issues that are generally associated with lower income residents. Compared to other cities within the County most of which are within the Washington DC metro region, Bowie, being outside the core metro region is less urban and more suburban. Using US Census 2000 data, there are 1,508 households considered to be cost-burdened in Bowie. Households with incomes below \$41,201 are considered to be low income.

Although the City does not have an official policy or program specifically dealing with poverty issues, the City is sensitive to the issue. Resources for residents as well as for employees in financial stress have been identified. The City presently provides its 200 full-time employees two financial management resources: (1) The City's Employee Assistance Program (run by Menninger Care of Virginia) allows each employee up to six free financial counseling sessions. (2) The Consumer Credit Counseling Service (CCCS) assigns a counselor to work with financially stressed employees and their families to help them with debt management.

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The focus of the City's Anti Poverty Strategy is its economic development and revitalization initiatives. The City's Department of Planning and Economic Development works closely with the Prince George's Workforce Services Corporation to train people for employment and strives to create a greater mix of businesses and a variety of employment opportunities in the City. Revitalization efforts are focused in two areas, the retail centers on Route 450 (Main Street) and in Old Town Bowie.

Although Bowie does not have a housing authority, through code enforcement, the City eliminates troubled rental properties and abandoned housing by enforcing city codes to prevent neighborhood decline.

Poverty is addressed in non-traditional ways as well. The City is committed to providing green space for both active and passive recreational opportunities in all parts of the City. The Bowie Trails Master Plan implementation will ensure an accessible, uniform, linked trail system providing pedestrian and bicycle mobility and safety throughout the community. In addition, the Bowie Senior Center provides transportation for adults 55 and older and individuals with disabilities within the city limits of Bowie. Crime prevention and public safety are ensured through improving environmental design and lighting.

Other City programs contribute to the elimination of poverty in Bowie. The Bowie Senior Center offers both congregate and home delivered meals Monday through Friday to elderly residents in need through the Nutrition Program which is sponsored by the County's Department of Family Services. Computer literacy classes are offered regularly to residents at the Huntington Community Center in Old Town Bowie, the CDBG target area. Other community centers throughout the City also offer computer literacy classes, as does the Bowie Senior Center.

The City's effort to reduce poverty also includes extensive outreach and support services to local schools and students that includes after school tutoring plus alcohol and drug prevention programs. In- school services provided by the City include:

Help Increase the Peace Program, HIPP, is a program that empowers youth to reduce violence and strengthen cross-racial and cross-cultural understanding. In cooperation with Bowie High School, BYFS conducts basic and advanced workshops. Students are trained to become group facilitators.

Decision-making and Diversity for Sixth Graders began as a pilot program in 2000 and is now being offered in two elementary schools. BYFS staff works in the schools with the school counselors and conducts six-week groups for small groups of sixth graders. By the end of the academic year, all sixth graders in these schools will have participated in this program.

Maryland Student Assistance Program is a Prince George's County School Board program. BYFS staff was instrumental in establishing this worthy endeavor in Bowie High School and Benjamin Tasker Middle School. Students who may be at risk for drug or alcohol abuse are reported to a committee within the school. After ascertaining that a problem may exist and

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getting parental approval, BYFS staff assesses the student for substance use. Referrals and treatment recommendations are then made to the parents.

The primary goals of the City's Youth Services Bureau (BYFS) are to promote youth development, prevent juvenile delinquency, and reduce family tension and conflict. The staff provides direct services in formal counseling (family, group and individual), information and referral, informal counseling, crisis intervention, suicide intervention, substance abuse prevention, community consultation, drug and alcohol-free events, school intervention programs, and court and school liaison. BYFS also offers the following outreach programs:

The Community Prevention Network

Involving many facets of the greater Bowie community, this group was developed to meet and shape projects, plus share ideas on how our community can best meet the needs of our youth. This is an evolving group and all community members, including parents, businesses, civic organizations, schools and religious leaders, are encouraged to participate. BYFS also facilitates group sessions as the need arises and there is sufficient interest from the community.

Active Parenting

Educational groups for parents with children of different ages -- toddlers, 6- to 12-year-olds, and teenagers. The focus is on learning practical skills to develop self-esteem, cooperation and responsibility in their children. Parents learn to improve communication with their children and practice new approaches to discipline.

“My Family and Me” Separation/Divorce

Two simultaneous groups to help parents and their children, ages 6½ - 11, through the separation and/or divorce process. The adult group explores solutions to common problems and is given an opportunity to learn active listening and problem-solving techniques. Children learn to identify feelings and thoughts using games, crafts, discussion, and other activities, helping them develop ways to handle the transition.

ADHD Education

Two simultaneous groups focus on the “art of survival” when a child has a diagnosis of Attention Deficit Disorder, with or without hyperactivity -- one for parents and a separate group for the child. Adults learn about ADHD, new ways to help their child, and how the disorder in a child affects the whole family. The children's group focuses on the improvement of social skills.

Girls Count

An exploration for teen girls to learn how to nurture their true selves, share ideas about everyday issues, and learn about making important choices and decisions. Each eight-week session focuses on a theme such as self-image, assertiveness, decision-making, peer pressures, etc.

Parenting Through Play

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This group helps children ages 2 - 10, cooperate more and have more confidence. This parent/child group focuses on strengthening their bond through play. Parents learn to help their children increase self-esteem, express themselves effectively, and cooperate in new ways in a safe and nurturing environment.

As the City does not have a psychiatrist on contract to serve individuals in need of psychiatric care, such as those with severe mental illness, Bowie's Youth & Family Services refers clients with insurance to private practitioners. Those without insurance are referred to public programs such as the Children's Health Insurance Program (CHIP) or the Prince George's County Hospital.

Impediments to Fair Housing Choice and Other Actions

Although the City of Bowie has not conducted its own analysis on the impediments to fair housing, Bowie housing data was included in the *Analysis of Impediments (AI)* contracted by Prince George's County in 1996. The Fair Housing Council of Greater Washington and the Metropolitan Washington Council of Governments (WASH COG) researched and prepared the draft *Analysis of Impediments (AI)* for the local jurisdictions and the region. Prince George's County adopted a local *Fair Housing Analysis of Impediments*, and agreed to assess the progress which local jurisdictions have made in removing barriers to fair housing choice within their boundaries and across the region. It is filed in the DHCD, Community Planning and Development Division, and is available for review by the public.

The City fully supports the County's initiatives as reported in the WASH COG analysis that is summarized as follows:

Prince George's County

The County also provides financial and technical assistance to non-profit organizations certified to perform housing development activities and provide affordable housing. These organizations acquire, renovate and sell homes from the stock of vacant and abandoned housing in the County. The rehabilitation of older single-family homes in the Palmer Park target area and the construction of a mixed-income, inter-generational development in the Neighborhood Revitalization Strategy Area of Suitland demonstrate the County's commitment to these fair housing priorities. The Dollar Home initiative is a partnership with 11 County nonprofit organizations and the Redevelopment Authority to purchase boarded up and vacant HUD homes in the inner Beltway. Homes will be renovated and sold to low and moderate-income homebuyers. To date, 15 homes have been purchased. The program may be expanded to include another 200 homes, both inside and outside the Beltway.

The County has adopted two zoning regulations that affirmatively further fair housing. Comprehensive Design Zones with floating zones allow a mix of uses and dwelling types, adding flexibility to the development of properties. Inrill development permits inner- Beltway communities to expand housing opportunities for economic, social and racial diversity.

Counseling Resources

The County monitors 26 municipalities that participate in the Community Development Block Grant (CDBG) program and advises them on their obligation to affirmatively further fair housing. Similarly, the County requires property owners and developers of projects supported with government funds to post fair housing signs and symbols. In addition, several nonprofit organizations that receive CDBG funds offer housing counseling services as well as legal assistance, affordability and accessibility services. CASA de Maryland, Inc.; Housing Initiatives Partnerships, Inc.; Independence Now, Inc.; Korean Community Center, Inc.; Mission of Love, Inc.; Spanish Catholic Center, Inc.; Spanish Speaking Community of Maryland, Inc.; and United Communities Against Poverty, Inc. are among the agencies providing housing services.

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The Greater Washington Urban League maintains an office in the County Courthouse in Hyattsville and assists approximately 400 households annually with counseling services to prevent mortgage foreclosures. The Baltimore Neighborhoods, Inc., provides tenant/landlord counseling services all throughout the state. The County's Human Relations Commission also provides conflict resolution and mediation training to resolve tenant/landlord complaints.

The Rental Assistance Division contracts with the Spanish Speaking Community of Maryland to assist with Hispanic translation issues. Also, the County provides approximately \$250,000 in CDBG public service funds to the Spanish Speaking Community of Maryland, Inc.; the Spanish Catholic Center, Inc.; and CASA of Maryland, Inc. These nonprofit organizations offer housing counseling and other social services to about 10,000 Hispanic clients annually.

The County administers the Regional Opportunity Counseling (ROC) outreach program that assists residents in finding housing in market areas where previously they were unlikely to apply for units. Using ROC funds, Prince George's County has created a resource room for clients to receive enhanced counseling services. Individualized counseling is offered on credit budgeting, homeownership and resume preparation. Parenting skills also are available for families.

Anti-Discrimination Programs

Prince George's County laws prohibit discrimination based on the grounds of marital status, sexual orientation, occupation, political opinion and personal appearance. Source of income is not yet protected, so the County must remain vigilant when landlords are suspected of discriminating against persons who receive their income from some form of public assistance.

Most of the County's 568 units of conventional public housing are for the elderly. The 192-unit McGuire House currently is closed for redevelopment. Only 80 units are available for families. To address the lack of family public housing (considered to be an impediment to fair housing), the County provides large families with housing vouchers enabling them to find housing in the private market. Also, the Housing Authority owns 16 three-bedroom rental town homes at Coral Gardens in District Heights, 11 single family at Sugar Hill in Upper Marlboro, and 50 town homes at Kimberly Gardens in Laurel that can accommodate large families.

The County is committed to helping low-income families become self-sufficient by eliminating their dependency on the welfare system. Through Family Self Sufficiency (FSS) and similar programs, the County's Department of Housing and Community Development (DHCD) collaborates with other County agencies to help families obtain stable employment and a steady income.

Landlord Initiatives

Several initiatives were launched to improve communications with Housing Choice Voucher landlords and to emphasize the County's policy to maintain tight Housing Quality Standards (HQS). The first initiative is a list of landlord responsibilities that new landlords sign to ensure they fully understand and accept the federal provisions for Housing Choice Vouchers. The list spells out the requirement that the landlord maintain HQS. The second initiative is a brochure to encourage landlords to join the Regional Opportunity Counseling (ROC) Program, specifically to attract participation in neighborhoods not located in concentrated poverty areas. The brochure explains the merits of "good business" practices achieved through participation in the Housing Choice Voucher program. The County also increased its self-sufficiency staff to assist clients in becoming independent.

The Rental Assistance Division conducts educational outreach to citizens to inform them about their rights under the Fair Housing Act. Staff meets bi-monthly with groups of Housing Choice Voucher landlords and tenants to explain their rights under fair housing laws and to discuss what constitutes discrimination in relation to family size. Landlords also are encouraged to make units accessible to persons with disabilities. Housing Choice Voucher recipients who are unable to locate housing are required to present a list of apartment complexes contacted so DHCD can ascertain the reason the application was denied and determine whether discrimination occurred.

Concerns

People with disabilities living on fixed income such as Supplemental Security Income (SSI) or Social Security Disability Income (SSDI) are often forced to live with family members or in an institutional or residential treatment setting. The County lacks an adequate supply of affordable accessible rental housing for an estimated 500 to 1,500 persons with disabilities who are waiting for residential services. It is not clear how many families with disabled children also may be

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in need of accessible, affordable housing. A new program, HOME of Your Own, is a new partnership between Independence Now and the County's Department of Housing and Community Development to enable persons with special needs to become homeowners.

The County funds "Access Housing" through the nonprofit Independence Now, which maintains the only data base in the County that contains a comprehensive description of access features for persons seeking accessible, affordable housing. The agency reports that approximately 355 people with all types of disabilities request affordable, accessible housing annually. The County also funds the Independence Now "Mod Squad" project, which complete housing modifications in both rental and ownership housing so persons with disabilities can maintain an independent lifestyle.

The County has a large supply of 40 and 50 year-old garden apartments. When landlords defer or decline to make necessary repairs or renovations, serious maintenance problems occur and the housing stock deteriorates. Neighborhood blight, criminal activities and unsafe conditions for tenants often result. The County's Department of Environmental Resources has increased its enforcement powers against landlords who violate housing codes, and has shutdown several complexes. Relocation assistance is provided for tenants moving to safe and sanitary housing.

Since the March 1997 publication of the AI, the County has made significant strides towards addressing the impediments to fair housing choice. Much of the work has been accomplished through Montgomery County's fair housing program, which is part of the Office of Human Rights (OHR). The OHR has worked closely with representatives of the executive branch, the County Council, departments and agencies, community organizations and advocates to develop and implement a work plan. In addition, the Department of Housing and Community Affairs (DHCA), along with the Housing Opportunities Commission (HOC) and other non-profit housing developers, is working to expand and preserve affordable housing throughout the County.

CONCLUSION

This report was made possible through a regional effort to support the previous commitment to eliminating racial and ethnic segregation and other regional discriminatory practices in housing in the metropolitan Washington area. Jurisdictions in the Washington region have been actively address the impediments to fair housing identified in the 1997 Regional Analysis of Impediments. geographical concentrations of affordable and subsidized housing, limited rental housing for large families, a lack of accessible housing, few legal protections for source of income and disability discrimination, lack of fair housing testing programs, restrictive zoning regulations and ineffective local human rights laws. Local efforts to remove barriers to fair housing include housing discrimination testing; educational outreach and fair housing resource information in various languages, Braille, large print, and in the form of children's material to reach parents who may have literacy limitations; and passing fair housing legislation. Specific innovative examples include the plans for an interactive Fair Housing web site on the Internet and Intranet kiosks in Fairfax County; introducing fair housing laws and responsibilities in 10th grade curriculum in Montgomery County Public Schools; and developing a regional approach to fair housing testing in Northern Virginia consisting of several Northern Virginia Housing and Human Rights Commissions.

In spite of all the incredible advances each jurisdiction has made as a region, it is clear that, collectively, we have room for improvement. More progress should be made on increasing accessible housing for residents with disabilities and the elderly, and providing more affordable housing stock for the residents of the Washington metropolitan area.

By conducting a regular analysis of local and regional impediments, we can ensure that the region offers all of its residents the opportunity to make fair housing choices free of discrimination based on race, color, sex, disability, familial status or national origin. This AI update was a collaborative effort by all jurisdictions in the Washington area, as they continue to follow HUD's advice to "consult with one another and initiate metropolitan area-wide or region-wide fair housing planning."

In the future, it again will become appropriate to revisit local and regional impediments and assess the progress local jurisdictions have made in removing barriers to fair housing choice. Until that time, this report will serve as a tool to communicate the current and proposed jurisdictional accomplishments that ensure fair housing choices for all residents in the metropolitan area.

RECOMMENDATIONS

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The original AI effort provided the region's jurisdictions with the first chance to conduct a regional assessment and identify strategies implemented and those that should be considered for implementation. Since that time, COG member jurisdictions cumulatively have done much to remove the impediments to fair housing choice in the region. Even with the efforts in place, however, much remains to be done. The region's jurisdictions, acting both as members of the Council of Governments and individually, should consider the following:

- There is an increased need for community education about adding more protective class classifications such as sexual orientation and source of income. More provisions are necessary to ensure that all area residents are protected. Source of income was mentioned in many of the jurisdictions' updates as a necessary protected class, particularly as it relates to Housing Choice Voucher holders. Management companies, realtors and landlords need to be informed of their obligation to honor Housing Choice Voucher clients, while holders of such vouchers need to understand their protections.
- State Real Estate Boards should allow the Human Relations/Rights Commission and other organizations to award continuing education credits to realtors. Only Real Estate Schools can award such credits, and if seminars or training are offered in conjunction with those schools, only the school can be acknowledged as the sponsor of the training. This discourages realtors from attending functions sponsored by the local Human Relations/Rights Commissions. Real estate agents should be required to receive annual fair housing training as part of their licensing requirements.
- HUD, the State of Maryland, the State of Virginia, other governmental bodies and local agencies and non-profit organizations need to develop a method of tracking and reporting the number and nature of housing discrimination complaints filed in the state to a central location so a complete picture of the extent of discrimination can be formed.
- Testing should continue in each jurisdiction. The pervasiveness of sub-prime and predatory lending should not continue in the region. When cases are clearly identified, necessary enforcement must be taken within each jurisdiction.
- The ongoing issues of occupancy standards and ADA requirements have not been fully addressed by many of the jurisdictions. All jurisdictions should acknowledge this impediment so that all disabled individuals and large families have greater housing choice in the region.
- Jurisdictions should focus on more inclusionary zoning laws to promote more mixed- income neighborhoods. Continued viable efforts should be made to de-concentrate low income and Housing Choice Voucher families. Furthermore, the jurisdictions need to focus on increasing landlord participation in Housing Choice Voucher programs throughout the region.
- The passage of affordable housing policies and strategies is essential for every jurisdiction in the Washington region. As rents continue to rise in the region, it is imperative that jurisdictions make a commitment to the preservation and construction of affordable housing for greater fair housing choice in the region.

The City of Bowie does not have zoning authority over its jurisdiction. However, when development proposals come before the Bowie City Council for review and recommendations to the County Zoning Board to either approve or disapprove a given project, staff repeatedly recommends a percentage of single story houses to be incorporated into the development proposal. The City, considered by the Individuals With Disabilities Administration as one of the regions most handicapped accessible communities, has handicapped accessible facilities (including trails and sidewalks) and has installed wheel chair accessible ramps at all intersections within the City. The City will continue to make all public facilities accessible to all residents and promote Fair Housing issues on the City's website.

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Barriers to Affordable Housing

In March 2003 the Governor of the State of Maryland signed an Executive Order creating the Governor's Commission on Housing Policy (Commission). The Commission published its results as the "Governor's Commission on Housing Policy, Final Report 2004, Innovative Housing and Community Revitalization in Maryland: Solutions for a Positive Change." The following are some of the observations and findings of the Commission which are reflected throughout the State, including the City of Bowie:

We all agree that clean, safe, decent and affordable housing is at the very core of healthy families and communities. Moreover, housing has a significant positive impact on the economy.

Nationally and in Maryland, homeownership rates are on the rise and yet there is a critical continuing need for workforce/affordable housing. Governor Ehrlich is committed to providing innovative housing and community revitalization opportunities that improve the quality of life for all Marylanders.

Homeownership

Housing costs have continued to escalate, and family income has not grown at the same rate. Today, Maryland's workforce, including teachers, police officers and firefighters, has the greatest need for homeownership opportunities in the very communities where they work. According to the Maryland Department of Planning and the Maryland Association of REALTORS, median home sale prices rose by 38% between 2000 and 2003, while the median household income only increased by 5%. The appreciation in Maryland's median home sale price is seven times more than the rise in median household income.

Rental Housing

In communities throughout Maryland, housing is the largest single expense for most families. According to the 2000 Census, an estimated 33% of Maryland households pay more than 300/0 of their income in rent. Additionally, quality affordable rental units are increasingly scarce.

In order to better understand the need for workforce/affordable housing, DHCD's Office of Research conducted a quantitative analysis. The resulting document, entitled Workforce Affordable Housing in Maryland, examines the projected gap in affordable rental housing over the next ten years, as well as how DHCD's financial assistance programs can address that gap. This quantitative analysis projects that, over the next ten years, there will be a shortage of 157,000 workforce/affordable rental units for different household types, such as families, seniors and individuals with disabilities. This analysis considers an affordable rental unit to be one where a renter pays less than 300/0 of his or her income towards rent.

Families account for 66% of this shortage, with seniors and individuals with disabilities accounting for 16% and 18% respectively. Furthermore, the cost of meeting this shortage is significant. Assuming a rental unit cost of \$114,000 and incorporating future inflation, the total cost of producing 157,000 units is \$19.5 billion over the next ten years.

Another mandate of the Executive Order was to develop a Statewide typology. This task was undertaken by DHCD's Office of Research and Office of Geographic Analysis. The resulting typology, entitled Maryland Typology-Demographics, Housing Affordability, and Economic Development Data for Maryland Sub-County Areas, (the Maryland Typology) illustrates the diverse range of conditions and needs in Maryland's communities. In the Maryland Typology, socioeconomic data are applied to areas throughout the State for the purpose of establishing affordability indices, including rental affordability. These indices show the extent to which households in each of Maryland's communities deviate from the affordability threshold, as well as demonstrate the challenge of providing an adequate supply of workforce/affordable housing. Notably, the Maryland Typology revealed that the projected ten year rental housing shortage varies by communities across the State.

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Upon taking office, in addition to the creation of the Commission, Governor Ehrlich implemented a number of innovations addressing the workforce/affordable housing challenge and the need for community revitalization throughout the State. Two examples of these innovations include the More House 4 Less marketing campaign for DHCD's low-interest rate homeownership mortgage program and the creation of a new training academy, Catalyst, which is designed to provide technical assistance to communities.

More House 4 Less Homeownership Campaign

Governor Ehrlich challenged DHCD to increase homeownership opportunities for Maryland's working families.

As a result, DHCD extensively restructured its Maryland Mortgage Program (MMP) and launched the More House 4 Less campaign to make the dream of homeownership a reality for more Marylanders. MMP guidelines were made more user-friendly for eligible low- to moderate-income individuals and families by:

- Raising house purchase price limits and lowering interest rates
- Increasing downpayment assistance
- Streamlining the loan and purchase process
- Offering more flexible zero-to two-point loans
- Removing restrictions requiring home purchases to be in certain areas

New homeowners, who have benefited from these improvements, have an average income of \$44,000, attesting to the success of the program in serving working families.

Since the More House 4 Less campaign was launched in April 2003:

- 2,117 Marylanders have utilized MMP to purchase homes, with mortgages totaling more than \$236 million
- An estimated \$17 million in legacy wealth has been created, with an average legacy wealth of \$8,000 for each borrower
- In the first full year the number of homeownership loans more than doubled from the preceding year

Catalyst

In order to provide greater assistance to community-based non-profits, local governments, small business entrepreneurs and community developers, DHCD created Catalyst. This innovative training academy assists these individuals and groups in navigating the community revitalization funding opportunities offered by DHCD.

Catalyst offers customized instruction through one-on-one consultations and on-site visits to communities as well as workshops on topics such as how to utilize an infrastructure bond, finance small business and develop a downtown revitalization plan.

In the Past year Catalyst has:

- Attracted 360 participants to 21 "Sunrise Seminars" that focused on maximizing the performance of downtown small business retail ventures
- Provided information to 266 staff members from community-based non-profits on topics including marketing, financial management and utilizing State funding programs
- Supplied technical-skills training in community planning and pro forma development to personnel from more than 75 of Maryland's jurisdictions

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Other Solutions for a Positive Change

In addition to the aforementioned initiatives, DHCD also controls many of the financial tools and resources necessary to facilitate affordable housing production and community revitalization. A cabinet-level agency, DHCD focuses its resources on improving communities and creating housing opportunities for all Marylanders. DHCD was created in 1987, and its mission is "to improve the quality of life in Maryland by working with its partners to revitalize communities, expand homeownership and workforce/affordable housing opportunities, and preserve historic sites and traditions."

Homeownership Solutions

As well as launching the More House 4 Less campaign, DHCD is working to bring further enhancements to its mortgage program, which is primarily financed by the issuance of tax-exempt bonds. Homeownership innovations include the improvement of DHCD's tax-exempt revenue bond program and the creation of new partnerships with private lenders. These innovations will assist potential borrowers who are currently not eligible for DHCD's tax-exempt bond program. These new partnerships will enable DHCD to increase its current annual homeownership production from about 1,700 loans, based on the average production for the past five years, to about 2,600 loans—a 900 loan increase annually, or over 500/0 more in production.

Rental Housing Solutions

Potential DHCD financial innovations, such as combining State-funded and bond-funded loans, optimizing the number of tax-credit only projects, and improving DHCD's bond program, is an important part of the rental housing solution. Together with existing controlled resources, DHCD estimates it can financially assist about 900 additional rental units annually through the issuance of higher levels of tax-exempt revenue bonds. The proposed enhancements will augment DHCD's current annual rental housing production from about 2,700 units, based on the average production for the past five years, to about 3,600 units, or an increase of over 300/0.

Homeownership and Rental Enhancements

DHCD plans to expand its ability to provide financial assistance to increase the production of affordable homeownership and rental opportunities through a series of interrelated enhancements and innovations, which include:

1. Optimize All DHCD Funding Sources by:
 - Expanding the use of revenue bond resources
Example: leverage State loans with revenue bond funds
 - Improving leverage of all available financial assistance
Example: utilize premium bonds to fund closing cost assistance
2. Improve Lending Programs Financed Through DHCD's Revenue Bond Program by:
 - Providing flexible loan products and streamlined underwriting
Example: offer a 35-year mortgage, with interest only payments for the first five years
 - Offering the lowest fixed mortgage rate possible
Example: maintain a sub-solo, 30-year fixed rate mortgage
3. Enhance Financial Management of Revenue Bond Programs to Ensure Improved Lending Program and the Lowest Borrowing Costs by:
 - Maintaining strong financial policies to reduce existing and ongoing borrowing costs
Example: warehouse mortgages to lower overall cost of funds
 - Utilizing different types of financing techniques to allow for the lowest possible mortgage interest rates
Example: issue variable rate debt to lower borrowing costs
4. Create/Augment Private Sector Partnerships by:
 - Creating new programs that do not have some of the constraints associated with tax exempt financing
Example: develop new partnerships with Private lenders
 - Exploring new financing techniques and credit enhancement options
Example: provide tax credit bridge financing

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DHCD's ongoing and planned innovations will potentially have a significant impact on both the homeownership and rental housing challenges, resulting in as many as 1,800 more affordable units annually, representing a 400/0 increase. A total of 6,200 affordable units will be produced on an annual basis.

Additionally, increasing homeownership has the compounded effect of both creating new homeowners and, in many cases, making more affordable rental units available. DHCD achieves virtually a two-fold return in creating workforce/affordable housing in Maryland with every homeownership opportunity it creates-the affordable homeownership loan and one freed-up affordable rental unit.

To accommodate a rapid residential and commercial growth rate, City services have expanded. The City continues to provide an excellent living environment with diverse housing, recreation, and employment opportunities. This has resulted in a high market demand for housing. There are waiting lists at most housing developments, and available single-family detached housing in Bowie sells rapidly; houses are generally on the market for an average of only one week. With more people interested in purchasing or renting homes in Bowie, the City's housing demand is anticipated to exceed the market supply within the next five to ten years. It is estimated that by 2007, there will be 20,554 total housing units, and by the year 2010 the City will have 20,905 units.

The City has little authority over land use controls as it does not have its own zoning authority; this rests with the government of Prince George's County. In 1998, however, the City obtained variance and departure authority for residential and commercial development. The City is now the final authority for projects requiring departures and variances from County design requirements. This authority allows the City discretion in matters pertaining to, for example, the number of parking spaces required for a project. Through this process, the City has the ability to encourage and support development or redevelopment that under conventional zoning requirements would not be permitted. This also allows variances for the construction of additions and other home improvements to be obtained by homeowners. In this way, the City of Bowie assists residents to improve existing homes rather than relocate.

Prince George's County approves development within the City of Bowie, and the process can be cumbersome, time consuming, and expensive. The City participates in a County Task Force to identify and revise deficiencies in the Zoning Ordinance. One change already adopted makes the public notification process more streamlined, which will ensure projects stay within budget and housing remains affordable. Additionally, the City stakeholders process, which is a public forum for resident input prior to the public hearing process, encourages developers to respond to resident needs and concerns before a substantial investment has been made. The process provides an opportunity for issues, both perceived and real, to be addressed and resolved before any public action is taken. Although this process adds time to the overall development review process (usually by only two weeks), its success has resulted in it becoming a model for other jurisdictions.

While Federal policies such as the Uniform Relocation Act and mandated wage rates, and County policies such as the school surcharge will drive up housing costs, City policies such as the Development Review Guidelines ensure a range of housing types as well as prices, making housing attractive and affordable to all. Although the City does not have zoning authority over proposed development projects, it does review submitted plans in accordance to the City's *Development Review Guidelines* and submits recommendations to the County Planning Board. In order to provide

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a broad range of affordable housing types and styles within the City, each builder within a new residential development is encouraged to provide at least one single-story unit type or a model, which includes a first floor master bedroom in their architectural portfolio to address the needs of the 55-and-over population and persons with disabilities.

The City's Department of Planning and Economic Development is engaged in several prospective analyses to assess the affordable housing needs of certain populations (college graduates, newly weds, seniors, frail seniors, workforce populations, etc.). These studies will forecast future housing stock requirements for these populations at various income levels and market prices for specific housing categories, i.e. rental, condo apartments, single-family detached, etc. The data produced from these studies will be used to help meet future demand through recommendations to the Prince George's County Planning Department, MNCPPC, and individual developers. Other studies that would assess changes in demographics, ethnic concentrations, demands for social services, educational facility requirements, etc. would also add to the City's ability to adequately plan to meet the needs of its citizens. In March 2007, the City Council received a briefing from local, regional, and national affordable/workforce housing experts, as well as the City's CDBG Administrator, on issues such as trends in housing development, community buy-in, architectural design, financing, and project management.

Although the majority of Bowie's senior citizens reside in privately owned housing, five senior citizen apartment residences are located in Bowie:

1. Bowie Commons has 36 units of federally subsidized housing. The operator of the facility leases the property from the city.
2. Pin Oak Village has 220 senior housing units, 943 units that include 200 4-plex condos, 264 8 and 12-plex condos, 348 apartments, and 141 townhouses, a total of: 1,163 housing units.
3. Somerset Park has 72 market rate mixed rental apartments and owner townhouse units.
4. 4. Evergreen Senior Apartments has 110 market rental apartments units located in the Bowie Town Center.
5. Enfield Chase Center, adjacent to the Evergreen Senior Apartments, Has 79 units. Additionally, there are 295 frail elderly housed in nursing homes in the City, and 32 non-elderly with special needs in nursing homes.

The County provides nearly 1,000 units of federally assisted housing (Housing Choice Vouchers) for elderly residents and 296 units of public housing.

The City will continue to work with the Developmental Disability Administration to communicate with residents to facilitate the installation proposed group homes for the developmentally disabled into their communities. Communities are often initially resistant to the location of these facilities in their neighborhood, but the City acts as a liaison between the community and the provider of these services to help educate the community about the services that are being offered in these group homes. This process helps to establish the location of these facilities in the City of Bowie.

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Public Housing

Demographic differences between the County and Bowie result in part from Bowie being a small suburban ‘bedroom’ community located on the outskirts of larger more urbanized metropolitan areas. The City’s growth from a small community originally developed on 300 acres near the Bowie Railroad Depot to a sprawling municipality consisting of 17 square miles can be attributed mainly to the recent annexations of new housing developments. Bowie is, therefore, mainly residential single-family homes. This reality in turn relates to higher median household income and housing values in comparison to those of and throughout the County.

There is no conventional public housing in Bowie, although a number of senior housing units are subsidized, including those at Bowie Commons and Pin Oak Village. However, there is a strategic and coordinated effort to provide citizens with access to premium social services, decent housing, ample recreational facilities, convenient and affordable health care, senior service provisions, educational extension services, and responsive and interactive law enforcement that enhance the quality of life in the community, increase housing values, and develop employment opportunities.

Bowie does not have a public housing agency, nor is there public housing in the City. As public housing has not been established as a high priority need in Bowie, the City will continue to encourage the development of affordable housing that serves the demographics of the community.

Institutional Structure

The City of Bowie has grown rapidly in the last few years due to the annexation of several new housing developments. City services and programming have been developed in order to accommodate the changing demographics within the jurisdiction. But gaps in service delivery are becoming apparent. Given the City’s limited resources, space and staff, it has recently become a participating member in Prince George’s County’s Continuum of Care through their Homeless Service Partnership program to assist in the development of regional social services that may address these deficiencies. Through this partnership it is anticipated that staff will gain a better understanding of the regional service providers, and facilitate a coordination of data collection among the private organizations providing services to the homeless and special needs population in Bowie. The County’s Homeless Management Information System (HMIS) has been operational for a year and the process of training all service providers continues on what type of information to collect, how to enter data into the system, and how to use the system. The County’s Department of Social Services estimates 30% of all providers are using the system. The City of Bowie has linked local service providers with the County’s Department of Social Services in order that they may access the HMIS and contribute to overall County statistics, and provide Bowie specific numbers which will be beneficial in identifying community unmet needs and providing strategies for addressing them.

The mission of the City of Bowie is to provide exemplary public service. However, the City does not have a housing authority, nor does it build or manage public housing. Although the Division of Youth and Family Service and the Senior Center do provide programs and services for youth, families, and seniors, these municipal entities coordinate with regional agencies and organizations that provide services for residents that the City does not. Staff provides referrals for those in crisis or emergency situations, and the City financially supports the Bowie Emergency Aid Fund and the Bowie Community Pantry. The City will continue to coordinate with other agencies and

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organizations to help meet the particular needs of all residents. The City of Bowie is committed to expanding outreach efforts to make residents more aware of existing services by sponsoring a variety of educational workshops, promoting resources on the City's website, and providing informational pamphlets at City sites.

The City of Bowie will continue to work closely with State, County and regional agencies, coordinating programs and activities. The City will continue to work closely with the Washington Metropolitan Council of Governments (COG) on regional issues.

Urgent needs

There are no Urgent Needs identified in Bowie this fiscal year.

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**City of Bowie
Community Development Block Grant Program
Notice of Public Hearing**

In accordance to guidelines established by the U.S. Department of Housing and Urban Development (HUD), notice is hereby given that the City of Bowie, as an entitlement participant in the federal Community Development Block Grant (CDBG) Program, solicits public participation in the development of the *Annual Action Plan* for fiscal year 2010 at a Public Hearing to be held on Monday, July 6, 2009 at 7 p.m. at Bowie City Hall, 2614 Kenhill Drive, Bowie, Maryland. All City CDBG documents are posted on the City's website: www.cityofbowie.org under Community Information

The *Annual Action Plan* provides the City's planned programs and resource allocations for the implementation of objectives outlined in the Five Year Strategy Plan, which is included in the Consolidated Plan for Community Development. The Five Year Strategy Plan identifies community needs and proposed solutions in the areas of Housing, Special Needs, Economic Development, and Non-Housing Community Development. The City's CDBG program is the Senior Citizen "Green" Housing Rehabilitation Program". This program is available for all senior citizens through the City.

The "Draft Annual Action Plan, FY 2010" will be available for review at the Bowie Public Library, the City of Bowie's website, and Bowie City Hall.

Accommodation for persons with disabilities and non-English speaking residents will be provided upon request. For additional information, please call 301-809-3072.

For Publication: Bowie Star

6/25/09

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Summary of Public Comments

**City of Bowie
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June 4, 2009 Q&A

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July 6, 2009 Q&A

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Relevant Newspaper Articles and Other Information

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Certifications

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan

regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which

means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take

appropriate actions to overcome the effects of any impediments identified through that analysis, and

maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970,

as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential

antidisplacement and relocation assistance plan required under section 104(d) of the Housing and

Community Development Act of 1974, as amended, in connection with any activity assisted with funding

under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

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1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace

and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about –

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be

given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction for a violation of a criminal

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drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction.

Employers of convicted employees must provide notice, including position title, to every grant

officer or other designee on whose grant activity the convicted employee was working, unless the

Federal agency has designated a central point for the receipt of such notices. Notice shall include

the identification number(s) of each affected grant;

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6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted

-

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person

for influencing or attempting to influence an officer or employee of any agency, a Member of

Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension,

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continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person

for influencing or attempting to influence an officer or employee of any agency, a Member of

Congress, an officer or employee of Congress, or an employee of a Member of Congress in

connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and

submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants,

and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall

certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and

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HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and

implementing regulations at 24 CFR Part 135.

Signature/Authorized Official Date

Title

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Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that

satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies

community development and housing needs and specifies both short-term and long-term community

development objectives that provide decent housing, expand economic opportunities primarily for

persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability

Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds,

it certifies that it has developed its Action Plan so as to give maximum feasible priority to

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activities which benefit low and moderate income families or aid in the prevention or elimination

of slums or blight. The Action Plan may also include activities which the grantee certifies are

designed to meet other community development needs having a particular urgency because

existing conditions pose a serious and immediate threat to the health or welfare of the community,

and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans

during program year(s) , (a period specified by the grantee consisting of one, two,

or three specific consecutive program years), shall principally benefit persons of low and

moderate income in a manner that ensures that at least 70 percent of the amount is expended for

activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements

assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount

against properties owned and occupied by persons of low and moderate income, including any fee

charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the

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capital costs of public improvements (assisted in part with CDBG funds) financed from other

revenue sources, an assessment or charge may be made against the property with respect to the

public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with

CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or

assessment attributable to the capital costs of public improvements financed from other revenue

sources. In this case, an assessment or charge may be made against the property with respect to

the public improvements financed by a source other than CDBG funds. Also, in the case of

properties owned and occupied by moderate-income (not low-income) families, an assessment or

charge may be made against the property for public improvements financed by a source other

than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

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Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or

exit from a facility or location which is the subject of such non-violent civil rights demonstrations

within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in

conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC

3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24

CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

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Signature/Authorized Official Date

Title

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed

to meet other community development needs having a particular urgency as specified in 24 CFR

570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified

CDBG-assisted activities which are designed to meet other community development needs having

a particular urgency because existing conditions pose a serious and immediate threat to the health

or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

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Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental

assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as

described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for

prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the

project in accordance with the guidelines that it adopts for this purpose and will not invest any more

HOME funds in combination with other Federal assistance than is necessary to provide affordable

housing;

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ESG Certifications

The Emergency Shelter Grantee certifies that:

Major rehabilitation/conversion -- It will maintain any building for which assistance is used under the

ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction

plans to use funds for purposes less than tenant-based rental assistance, the applicant will maintain any

building for which assistance is used under the ESG program as a shelter for homeless individuals and

families for at least 3 years.

Essential Services -- It will provide services or shelter to homeless individuals and families for the period

during which the ESG assistance is provided, without regard to a particular site or structure as long as the

same general population is served.

Renovation -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the

building involved is safe and sanitary.

Supportive Services -- It will assist homeless individuals in obtaining appropriate supportive services,

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including permanent housing, medical and mental health treatment, counseling, supervision, and other

services essential for achieving independent living, and other Federal State, local, and private assistance.

Matching Funds -- It will obtain matching amounts required under §576.71 of this title.

Confidentiality -- It will develop and implement procedures to ensure the confidentiality of records

pertaining to any individual provided family violence prevention or treatment services under any project

assisted under the ESG program, including protection against the release of the address or location of any

family violence shelter project except with the written authorization of the person responsible for the

operation of that shelter.

Homeless Persons Involvement -- To the maximum extent practicable, it will involve, through

employment, volunteer services, or otherwise, homeless individuals and families in constructing,

renovating, maintaining, operating facilities, and providing services assisted through this program.

Consolidated Plan -- It is following a current HUD-approved Consolidated Plan or CHAS.

Discharge Policy Certification -- It has developed and implemented, to the maximum extent practicable

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and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

Signature/Authorized Official Date

Title

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APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make

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the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

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Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

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"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

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OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02		
<p>*1. Type of Submission:</p> <p><input type="checkbox"/> Preapplication</p> <p><input type="checkbox"/> Application</p> <p><input type="checkbox"/> Changed/Corrected Application</p>	<p>*2. Type of Application</p> <p><input type="checkbox"/> New</p> <p><input type="checkbox"/> Continuation</p> <p><input type="checkbox"/> Revision</p>	<p>* If Revision, select appropriate letter(s)</p> <p>*Other (Specify) _____</p>
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name:		
*b. Employer/Taxpayer Identification Number (EIN/TIN):		*c. Organizational DUNS:
d. Address:		
*Street 1: _____		
Street 2: _____		
*City: _____		
County: _____		
*State: _____		
Province: _____		
*Country: _____		
*Zip / Postal Code: _____		
e. Organizational Unit:		
Department Name:		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		

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Prefix: _____	*First Name: _____
Middle Name: _____	
*Last Name: _____	
Suffix: _____	
Title: _____	
Organizational Affiliation: _____	
*Telephone Number: _____	Fax Number: _____
*Email: _____	

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02
*9. Type of Applicant 1: Select Applicant Type: Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify) _____
*10 Name of Federal Agency: _____
11. Catalog of Federal Domestic Assistance Number: _____ CFDA Title: _____
*12 Funding Opportunity Number: _____ *Title: _____

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13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424
Version 02

16. Congressional Districts Of:

*a. Applicant:

*b. Program/Project:

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	_____
*b. Applicant	_____
*c. State	_____
*d. Local	_____
*e. Other	_____
*f. Program Income	_____
*g. TOTAL	_____

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***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

*Title: _____

*Telephone Number: _____

Fax Number: _____

* Email: _____

*Signature of Authorized Representative: _____

*Date Signed: _____

Authorized for Local Reproduction
(Revised 10/2005)

Standard Form 424

Circular A-102

Prescribed by OMB

**City of Bowie
Annual Action Plan FY 2010**

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424
Version 02

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***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

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INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date. 	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. <ul style="list-style-type: none"> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify) 	11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
		12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-103 for North Carolina's 103 rd district. <ul style="list-style-type: none"> • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.		
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.		
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	Applicant Information: Enter the following in accordance with agency instructions: <ul style="list-style-type: none"> a. Legal Name: (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the 	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
		18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

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	<p>assistance activity, if applicable.</p> <p>f. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.</p>		<p>State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>		
		20.	<p>Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p>		
9.	<p>Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>A. State Government</p> <p>B. County Government</p> <p>C. City or Township Government</p> <p>D. Special District Government</p> <p>E. Regional Organization</p> <p>F. U.S. Territory or Possession</p> <p>G. Independent School District</p> <p>H. Public/State Controlled Institution of Higher Education</p> <p>I. Indian/Native American Tribal Government (Federally Recognized)</p> <p>J. Indian/Native American Tribal Government (Other than Federally Recognized)</p> <p>K. Indian/Native American Tribally Designated Organization</p> <p>L. Public/Indian Housing Authority</p> </td> <td style="width: 50%; vertical-align: top;"> <p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>O. Private Institution of Higher Education</p> <p>P. Individual</p> <p>Q. For-Profit Organization (Other than Small Business)</p> <p>R. Small Business</p> <p>S. Hispanic-serving Institution</p> <p>T. Historically Black Colleges and Universities (HBCUs)</p> <p>U. Tribally Controlled Colleges and Universities (TCCUs)</p> <p>V. Alaska Native and Native Hawaiian Serving Institutions</p> <p>W. Non-domestic (non-US) Entity</p> <p>X. Other (specify)</p> </td> </tr> </table>	<p>A. State Government</p> <p>B. County Government</p> <p>C. City or Township Government</p> <p>D. Special District Government</p> <p>E. Regional Organization</p> <p>F. U.S. Territory or Possession</p> <p>G. Independent School District</p> <p>H. Public/State Controlled Institution of Higher Education</p> <p>I. Indian/Native American Tribal Government (Federally Recognized)</p> <p>J. Indian/Native American Tribal Government (Other than Federally Recognized)</p> <p>K. Indian/Native American Tribally Designated Organization</p> <p>L. Public/Indian Housing Authority</p>	<p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>O. Private Institution of Higher Education</p> <p>P. Individual</p> <p>Q. For-Profit Organization (Other than Small Business)</p> <p>R. Small Business</p> <p>S. Hispanic-serving Institution</p> <p>T. Historically Black Colleges and Universities (HBCUs)</p> <p>U. Tribally Controlled Colleges and Universities (TCCUs)</p> <p>V. Alaska Native and Native Hawaiian Serving Institutions</p> <p>W. Non-domestic (non-US) Entity</p> <p>X. Other (specify)</p>	21.	<p>Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant.</p> <p>A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
<p>A. State Government</p> <p>B. County Government</p> <p>C. City or Township Government</p> <p>D. Special District Government</p> <p>E. Regional Organization</p> <p>F. U.S. Territory or Possession</p> <p>G. Independent School District</p> <p>H. Public/State Controlled Institution of Higher Education</p> <p>I. Indian/Native American Tribal Government (Federally Recognized)</p> <p>J. Indian/Native American Tribal Government (Other than Federally Recognized)</p> <p>K. Indian/Native American Tribally Designated Organization</p> <p>L. Public/Indian Housing Authority</p>	<p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</p> <p>O. Private Institution of Higher Education</p> <p>P. Individual</p> <p>Q. For-Profit Organization (Other than Small Business)</p> <p>R. Small Business</p> <p>S. Hispanic-serving Institution</p> <p>T. Historically Black Colleges and Universities (HBCUs)</p> <p>U. Tribally Controlled Colleges and Universities (TCCUs)</p> <p>V. Alaska Native and Native Hawaiian Serving Institutions</p> <p>W. Non-domestic (non-US) Entity</p> <p>X. Other (specify)</p>				

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HUD FUNDING MATRIX

**City of Bowie
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OMB Number: 4040-0004

Expiration Date: 01/31/2009

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s) <input type="checkbox"/> Other (Specify)
3. Date Received : 4. Applicant Identifier:		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name:		
*b. Employer/Taxpayer Identification Number (EIN/TIN):		*c. Organizational DUNS:
d. Address:		
*Street 1: __		
Street 2: __		
*City: __		
County: __		
*State: __		
Province: __		
*Country: __		
*Zip / Postal Code __		
e. Organizational Unit:		
Department Name:		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: __ *First Name: __		
Middle Name: __		
*Last Name: __		
Suffix: __		
Title:		
Organizational Affiliation:		
*Telephone Number:		Fax Number:

**City of Bowie
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*Email:

OMB Number: 4040-0004

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***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

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16. Congressional Districts Of:

*a. Applicant: *b. Program/Project:

17. Proposed Project:

**City of Bowie
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*a. Start Date: *b. End Date:

18. Estimated Funding (\$):

*a. Federal		
	-	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL		

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: __ *First Name: _____

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Middle Name: __	
*Last Name: __	
Suffix: __	
*Title:	
*Telephone Number:	Fax Number:
* Email:	
*Signature of Authorized Representative:	*Date Signed:

Authorized for Local Reproduction
Standard Form 424 (Revised 10/2005)

Prescribed by OMB Circular A-102

OMB Number: 4040-0004

Expiration Date: 01/31/2009

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***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

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