

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: Community Development Block Grant Annual Action Plan FY10
R-41-09

DATE: July 6, 2009

As an Entitlement Community, the City of Bowie receives Community Development Block Grant funds directly from the US Department of Housing and Community Development (HUD). Annually, the City is responsible for producing, with citizen participation, two major documents for HUD: (1) The Annual Action Plan for the upcoming fiscal year, and (2) The Consolidated Annual Performance and Evaluation Report (CAPER) to detail the performance of the current fiscal year. City Council is required to review and approve these two documents prior to submittal to HUD.

The first document, the Annual Action Plan, is viewed as an addendum to the Five Year Consolidated Plan that was produced and submitted in May 2008. This plan describes which objectives outlined in our Five Year Strategy (a component of the Consolidated Plan) the City will be completing during the next fiscal year and describes the source of funds for the projects to be undertaken. The *Draft Annual Action Plan for FY 2010* was presented for public review at a hearing held June 4, 2009 and was made available for public comment for thirty days. The Draft plan is attached for City Council review and adoption by Resolution (also attached). Although the Annual Action Plan is due to HUD by May 15th, staff requested and was granted an extension.

The second document, due in September each year, is the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER requires the City to report on the status of projects cited in the Annual Action Plan and evaluate the effectiveness and success of each project in relation to the overall Strategy. This document also includes financial reports that illustrate the use of federal funds and other resources. A draft of the CAPER should be available for public review no later than August 3, 2009 and presented to City Council for approval no later than early September. The CAPER is due to HUD by September 15, 2009.

DISCUSSION: Staff has completed the production of the Annual Action Plan for Fiscal Year 2010 as required by the U.S. Department of Housing and Urban Development. The report is attached.

RECOMMENDATIONS: We recommend that Council adopt Resolution R-41-09 and authorize the Annual Action Plan to be sent to HUD.

DJD/JB

Attachment:

The City of Bowie Annual Action Plan for Fiscal Year 2010

**RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE HOUSING AND COMMUNITY DEVELOPMENT ANNUAL
ACTION PLAN FISCAL YEAR 2010**

WHEREAS, the City of Bowie (City), Maryland is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, the City Council approved Resolution R-41-03 on May 5, 2003 adopting the City of Bowie Consolidated Plan for Housing and Community Development; and

WHEREAS, as an entitlement community the City must adopt a Housing and Community Development Annual Action Plan for Fiscal Year 2010; and

WHEREAS, the Consolidated Plan for Housing and Community Development previously assessed community needs and developed a Five Year Strategic Plan in order to address those needs; and

WHEREAS, the objectives outlined in the Five Year Strategic Plan will be implemented annually using a multitude of resources including CDBG and municipal funds, as well as additional grants; and

WHEREAS, the CDBG Entitlement has allowed the City of Bowie to leverage additional funds that will assist in the implementation of the Five Year Strategic Plan; and

WHEREAS, the proposed expenditure of CDBG funds is consistent with CDBG program regulations; and

WHEREAS, the Annual Action Plan for Fiscal Year 2010 indicates that CDBG funds will provide for senior citizen housing rehabilitation services; and

WHEREAS, the proposed CDBG funded activity meets one of three national objectives, to “provide housing services” for low and moderate income residents of the City; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of this Housing and Community Development Annual Action Plan for Fiscal Year 2010 has been solicited; and

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Bowie does hereby approve the Housing and Community Development Annual Action Plan for Fiscal Year 2010 attached as Attachment 1 to this resolution; and

BE IT FURTHER RESOLVED that the City Manager is authorized to submit this plan to the Department of Housing and Community Development for their review and approval.

INTRODUCED AND PASSED by the Council of the City of Bowie. Maryland at a Regular Meeting on July 6, 2009.

G. Frederick Robinson, Mayor

ATTEST:

Pamela A. Fleming, City Clerk

JLF/jb/a