

MEMORANDUM

TO: City Council

FROM: David J. Deutsch, City Manager

DATE: October 13, 2009

SUBJECT: Proposed Award of a City Contract to Lardner/Klein Landscape Architects, P.C. for the Preparation of a Master Plan for Allen Pond Park (R-62-09).

The City of Bowie owns Allen Pond Park located at 3330 Northview Drive, Bowie, Maryland. Allen Pond Park serves as the City's "premier" park and is home to the Bowie Ice Arena, the Bowie Skate Park, and the Robert V. Setera Amphitheater, as well as 6 athletic fields, 2 playgrounds, the Allen Pond Boathouse and various walking paths. Several of the major structures within the Park, namely the Amphitheater, Allen Pond bulkhead, and the Boathouse have outlived their useful life and are in need of replacement or renovation in order to satisfy the needs of both the Park's patrons and the City. In addition, there is no longer adequate parking at the Park and the restroom facilities continue to be a problem. Staff proposed that the City hire a firm to prepare a master plan for Allen Pond Park which will identify the upgrades necessary to accommodate current and future needs of the City and the community, and to provide the City with a "road map" for how best to implement the upgrades at this park in the most efficient, and cost effective manner. The City Council included money in the current budget for the Allen Pond Park master plan.

The current year capital budget includes funding in the amount of \$25,000 for the preparation of a master plan for Allen Pond park. On August 20, 2009, the City advertised a request for proposals for these services and on September 24, bids were received from twenty (20) firms. The amount of the bids received for this work are as follows:

Pace Design, L.L.C., Centerville, MD	\$10,500	KCI, Inc., Fulton, MD	\$24,982
Frederick Ward Assoc., Bel Air, MD	\$20,700	Donovan, Feola, Balderson, Montgomery Village, MD	\$25,560
Site Resources, Inc. Phoenix, MD	\$22,010	Bell Architects, Washington, DC	\$25,702
Oasis Design Group, Baltimore, MD	\$23,618	JMT, Sparks, MD	\$25,995
Ben Dyer Assoc., Mitchellville, MD	\$23,670	SGA, Somerset, PA	\$31,874
B & R Design Group, Frederick, MD	\$23,984	Little Div. Arch. Con., Washington, DC	\$34,688
A. Morton Thomas, Rockville, MD	\$24,475	G.E. Fielder, Columbia, MD	\$39,463
Bradley Site Design, Washington, DC	\$24,700	O'Dougherty Group, Annapolis, MD	\$61,415
JP2, Baltimore, MD	\$24,720		
Lardner/Klein, Alexandria, VA	\$24,028		
Carroll Engineering, Hunt Valley, MD	\$24,964		
Slater Associates, Columbia, MD	\$24,982		

The above proposals were reviewed, evaluated and scored by staff. As a result thereof, a short list was created consisting of five (5) firms that were interviewed by a selection committee. The short-listed firms that were interviewed were: JP2, Lardner/Klein, A. Morton Thomas, Slater Associates, and Oasis Design Group.

Upon completion of interviews, the selection committee identified Lardner/Klein Landscape Architects, P.C. as being the most responsive and responsible bidder. Their public forum approach includes a multiple stations approach to promote audience participation and a brochure that is published that clearly summarizes the scope of the project for public dissemination. Their recent projects shared direct similarities with our master plan requirements.

Recommendation: Staff recommends the approval of Resolution R-62-09 awarding for the preparation of a park master plan for Allen Pond Park to Lardner/Klein Landscape Architects, P.C. in the amount of \$24,928.45.

RESOLUTION

OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A CONTRACT TO LARDNER/KLEIN
LANDSCAPE ARCHITECTS, P.C. FOR THE PREPARATION
OF A MASTER PLAN FOR ALLEN POND PARK

WHEREAS, the City of Bowie owns Allen Pond Park, located at 3330 Northview Drive, Bowie, Maryland (the "Park"); and

WHEREAS, the City is in need of a master plan for Allen Pond Park that addresses the current state of the structures and facilities at the Park and identifies the improvements required thereto to ensure that the Park meets the current and future needs of the Park patrons and the City of Bowie: and

WHEREAS, a request for proposals was issued for the creation of a master plan for the Park which had a closing date of September 24, 2009 at 2:00 p.m., at which time twenty bids were received and opened; and

WHEREAS, staff thoroughly analyzed the twenty proposals and subsequently interviewed five (5) firms, checked their references, and concluded the most responsive and responsible qualified bidder is Lardner/Klein Landscape Architects, P.C. of Alexandria, Virginia; and

WHEREAS, it has been determined that Lardner/Klein Landscape Architects, P.C. of Alexandria, Virginia, is fully capable of completing the necessary work per City specifications and schedule.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the City Manager is hereby authorized to enter into an Agreement with Lardner/Klein Landscape Architects, P.C. of Alexander, Virginia in the amount of \$24,928.45 for the preparation of a master plan for Allen Pond Park, which funding has been included in the current City budget.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on October 19, 2009.

G. Frederick Robinson
Mayor

ATTEST:

Pamela A. Fleming
City Clerk