

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: Budget Ordinance O-3-10

DATE: May 13, 2010

Attached is the Amended Budget Ordinance reflecting all of Council's changes to Revenues and Expenditures. It includes the elimination of one copier which had been inadvertently double budgeted.

Staff recommends the adoption of Ordinance O-3-10, as amended.

DJD/asf

Attachment

ORDINANCE

OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING AND ADOPTING A BUDGET FOR THE
FISCAL YEAR BEGINNING JULY 1, 2010 AND
ENDING JUNE 30, 2011

WHEREAS, in accordance with Sections 42 and 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2010, and ending June 30, 2011 ("Fiscal Year 2011"); and,

WHEREAS, the City Manager, as required by the City Charter, on or before the 15th of April, 2010 prepared and presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2011. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes and establishes the tax rates for the various taxing districts; and,

WHEREAS, the Council held scheduled budget worksessions and two public hearings on April 19, 2010 and May 3, 2010 after two weeks notice thereof in a newspaper or newspapers having general circulation in Bowie.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2011, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2011.

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Real Property Taxes:

Assessed Value of Land and Improvements subject to Taxation	\$6,175,814,000	
Tax Rate .40/\$100 of Assessed Value	<u>.00400</u>	<u>\$24,703,300</u>

Special Taxing District 1 -

There is hereby established a levy in the amount of \$.038 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$181,332,800	
Tax Rate .038/\$100 of Assessed Value	<u>.00038</u>	<u>68,900</u>

Special Taxing District 2 -

There is hereby established a levy in the amount of \$.002 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$310,369,200	
Tax Rate .002/\$100 of Assessed Value	<u>.00002</u>	<u>6,200</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.060 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,128,900	
Tax Rate .060/\$100 of Assessed Value	.00060	9,100

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.014 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Gateway Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$198,747,700	
Tax Rate .014/\$100 of Assessed Value	.00014	27,800

Special Taxing District 7-

There is hereby established a levy in the amount of \$.044 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$13,129,200	
Tax Rate .044/\$100 of Assessed Value	.00044	5,800

Special Taxing District 8-

There is hereby established a levy in the amount of \$.002 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$72,491,800	
Tax Rate .002/\$100 of Assessed Value	.00002	1,400

Personal Property Tax:

Assessed Value of Tangible Personal Property of Ordinary Incorporated and Unincorporated Businesses, Operating Property (except land) of Public

Utilities and Contract Carriers, and/or Operating Property (except land) of Railroads.	\$195,355,700	
Tax Rate 1.00/\$100 of Assessed Value	<u>.01000</u>	<u>1,953,500</u>
Total Real & Personal Property Tax Revenue		26,776,000

Total All other Anticipated Revenue		11,899,700
Appropriated Fund Balance		<u>3,109,000</u>
TOTAL REVENUES		<u>\$ 41,784,700</u>

APPROPRIATIONS BY ACTIVITY

City Council		\$ 248,200
City Manager		1,268,600
Human Resources		348,200
Elections and Registration		200
Finance		825,000
Information Technology		1,530,100
Legal Services		240,000
Public Information		662,200
City Clerk		131,200
Community Services		567,900
Public Buildings and Grounds		686,900
Planning Division		461,900
Economic Development Division		344,300
Housing Inspection and Code Compliance		587,100
Emergency Management		252,400
Police Department		6,289,600
Public Works Administrative Division		991,200
Equipment Maintenance and Garage Division		934,200
Solid Waste Division		5,522,400
Street Maintenance Division		4,674,700
Storm Water Management Division		442,900
Storm Water Management Division - Special Tax Districts		23,300
Senior Services		1,112,100
Youth Services Bureau		889,200
Animal Control Program		251,300
Recreation and Parks		1,095,500
Bowie Playhouse		117,600
Parks and Grounds		2,267,700
Ice Arena		879,200
Historic Properties		572,200
Gymnasium		558,000
Debt Service		1,337,100
Unclassified and Non-departmental		575,000
Transfers		<u>5,097,300</u>
TOTAL APPROPRIATIONS		<u>\$ 41,784,700</u>

Total General Fund Revenues		<u>\$ 41,784,700</u>
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Total General Fund Appropriations		<u>\$ 41,784,700</u>
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Difference		<u>\$ NONE</u>
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EQUIPMENT ACQUISITION AND REPLACEMENT FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 889,000
Transfers from General Fund	2,006,600
Total All other Anticipated Revenue	<u>7,800</u>
TOTAL REVENUES	<u>\$ 2,903,400</u>

APPROPRIATIONS

General Government	\$ 176,700
Public Safety	218,400
Public Works	984,000
Parks and Recreation	16,300
Reserve for Future Replacements	<u>1,508,000</u>
TOTAL APPROPRIATIONS	<u>\$ 2,903,400</u>

Total Equipment Acquisition Fund Revenues	<u>\$ 2,903,400</u>
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Total Equipment Acquisition Fund Appropriations	<u>\$ 2,903,400</u>
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Difference	<u>\$ NONE</u>
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CAPITAL PROJECTS FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 4,410,700
Intergovernmental Grants	174,000
Transfers from General Fund	3,090,700
Interest Income	<u>45,900</u>
TOTAL REVENUES	<u>\$ 7,721,300</u>

APPROPRIATIONS

Land Acquisition	\$ 136,300
Senior Center	79,500
Gymnasium	24,200
Harmel House	30,000
Bowie Welcome Center	23,000
City Hall	3,639,300
Railroad Museum	30,000
Solid Waste Administration Facility	1,085,100
Public Works Main Facility	353,500
Hiker-Biker Trail System	107,200
Railroad Avenue Hiker-Biker Trail	41,500
Environmental Enhancements	6,400
Facilities Preventive Maintenance	426,600
Neighborhood Drainage Solutions	138,000
Sediment Control-Gateway	2,600
Sediment Control-Maryland Science and Technology Center	53,100
Sediment Control-Bowie Town Center	16,800
Sediment Control-Pin Oak	2,400
Sediment Control-Elder Oaks	1,300
Sediment Control-Collington	2,500
Sediment Control-City Parcel	7,000
Bowie Playhouse	18,000
Belair Mansion	356,000
Belair Stables	16,000
Whitemarsh Park	550,000
Black Sox Park	28,000
Church Road Park	450,000
Jericho Park	82,000
Public Art	<u>15,000</u>

TOTAL APPROPRIATIONS	\$ <u>7,721,300</u>
Total Capital Projects Fund Revenues	\$ <u>7,721,300</u>
Total Capital Projects Fund Appropriations	\$ <u>7,721,300</u>
Difference	\$ <u>NONE</u>

WATER AND SEWER FUND

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2010:

Water Consumption Charge

Residential and all other users - \$3.01 per 1,000 gallons of water used.

Sewerage Surcharge - 143% of Water Charge

Residential and all other users - \$4.30 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>	<u>Water or Sewer Only</u>	
1 inch meters	\$ 120 Annually	\$ 60 Annually
1-1/2 inch meter	480 Annually	240 Annually
2 inch meter	780 Annually	390 Annually
3 inch meter	1,440 Annually	720 Annually
4 inch meter	2,400 Annually	1,200 Annually
6 inch meter	4,800 Annually	2,400 Annually
8 inch meter	9,600 Annually	4,800 Annually
10 inch meter	15,000 Annually	7,500 Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$25.00, such fee being non-returnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 or and 1 inch meters	\$ 50.00
1-1/2 inch meter	200.00
2 inch meter	300.00

3 inch meter	500.00
4 inch meter	750.00
6 inch meter	1,000.00
8 inch meter	2,000.00
10 inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 or and 1 inch meters	\$ 1,000.00
1-1/2 inch meter	1,500.00
2 and 3 inch meters	2,000.00
4 inch meter	3,000.00
6 inch meter	4,000.00
8 inch meter	5,000.00
10 inch meter	6,000.00

Section 7: Each customer applying for installation of a sub-meter to measure outside water usage, shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$25.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the sub-meter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$3.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered non-paid and subject to: late charge of \$3.00, returned check charge of \$25.00, and, disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$10.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

OPERATING BUDGET

<u>ESTIMATED REVENUES</u>	
Appropriated Retained Earnings	\$ 35,700
Water Sales	1,715,700
Sewerage Surcharge	2,350,300
Minimum Charges	1,041,200
State Grant	2,372,200
State Loan	1,347,700
Other Revenues	<u>365,100</u>

TOTAL REVENUES

\$9,227,900

<u>APPROPRIATIONS</u>	
Billing and Accounting	\$ 377,700
Water Supply Division	1,885,700
Wastewater Division	6,092,300
Debt Retirement	285,300
Miscellaneous and Non-departmental	222,600
Transfers to General Fund	<u>364,300</u>
TOTAL APPROPRIATIONS	<u>\$9,227,900</u>

Total Water & Sewer Fund Revenues	<u>\$9,227,900</u>
Total Water & Sewer Fund Appropriations	<u>\$9,227,900</u>
Difference	<u>\$ NONE</u>

Section 10: That should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 11: The approved Budget Document is to be made a part of this Ordinance by reference which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule.

Section 12: Outstanding encumbrances at Fiscal Year 2010 year end shall be considered revenues for Fiscal Year 2011 at June 30, 2010 and re-appropriated, by this budget ordinance, in Fiscal Year 2011 for the purposes set forth in the budget ordinance for the Fiscal Year 2010, unless otherwise appropriated by the City Council.

Section 13: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of a resolution by at least a two-thirds vote before becoming effective.

Section 14: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventive maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 15: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 12, 2010.

PASSED by the Council of the City of Bowie, Maryland by at least two-thirds vote at a Regular Meeting on May 17, 2010.

G. Frederick Robinson, Mayor

Attest:

Approved as to Form and
Legal Sufficiency

Pamela A. Fleming
City Clerk

Robert H. Levan
City Attorney