

June 21, 2010

MEMORANDUM

TO: City Council

FROM: David J. Deutsch, City Manager

SUBJECT: Leaf Collection Truck Rentals For 2010

The Department of Community Services has contacted all known truck rental firms in the area listed in the Yellow Pages in order to determine the availability of trucks suitable for rental use in accordance with our upcoming fall leaf collection program. These trucks are needed to supplement existing City units for this program. In this regard, only one firm was found that met our specific needs to successfully complete the annual leaf collection program, which requires twelve each, sixteen-foot flatbed diesel-powered vehicles. They will be used for eight weeks.

Hertz Equipment Rental has been used the past nine years for this service. Due to market demand, it is important to reserve these vehicles at this time. The cost to acquire these vehicles for this year's program is \$46,680. The fiscal year 2011 budget has allocated \$50,000 towards this project.

Therefore, approval of Resolution R-43-10 is requested to waive bidding requirements to allow for this contract award to Hertz Equipment Rental.

**RESOLUTION**

**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61 "PURCHASING AND CONTRACTING" OF THE CHARTER OF THE CITY OF BOWIE BY A TWO THIRDS VOTE TO ALLOW FOR THE RENTAL OF LEAF COLLECTION TRUCKS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HERTZ EQUIPMENT RENTAL IN THE AMOUNT OF \$46,680**

**WHEREAS**, the City of Bowie (the "City") provided curb side leaf collection services last year to its residents; and

**WHEREAS**, the City of Bowie desires to continue this program during the 2010 season curb side leaf collection for its residents; and

**WHEREAS**, additional equipment is necessary to provide this service in the form of truck rentals; and

**WHEREAS**, quotes were sought for the necessary rentals, and only one vendor, Hertz Equipment Rental, responded with a quote, which was in the amount of \$46,680; and

**WHEREAS**, Section 61 of the City Charter requires that all expenditures for materials, equipment, and supplies involving more than \$10,000 shall be made on written contract after advertising for sealed bids; and

**WHEREAS**, staff has obtained a quote from the only known vendor of rental trucks for this specific purpose in the region and concludes that further bidding would be without benefit to the City; and

**WHEREAS**, it is imperative that a contract be awarded at this time to assure these vehicles are available for the leaf collection program; and

**WHEREAS**, Section 61 of the City Charter permits the City Council, by two-thirds vote, to waive bidding requirements for good cause shown.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are, for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to rent trucks from Hertz Equipment Rental in the amount of \$46,680. The purchase contract shall be in a form acceptable to the City Attorney.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland by a vote of at least 2/3 of the members of the City Council, at a Regular Meeting on July 6, 2010.

**ATTEST:**

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Pamela A. Fleming  
City Clerk

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G. Frederick Robinson  
Mayor