

AGENDA  
REGULAR CITY COUNCIL MEETING  
MONDAY, MAY 4, 2020  
VIRTUAL - 8 p.m.

I. **CALL MEETING TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **QUORUM**

IV. **AGENDA ADDITIONS/DELETIONS/AMENDMENTS**

V. **CITIZEN PARTICIPATION**

VI. **PRESENTATIONS**

A. Arts & Education Scholarship Recipients

Documents:

[20200504 - ARTS AND EDUCATION SCHOLARSHIP WINNERS.PDF](#)

VII. **CITY BOARDS AND COMMITTEES**

VIII. **COUNCIL ANNOUNCEMENTS**

IX. **CITY MANAGER'S REPORT**

X. **CONSENT AGENDA**

A. Approval of February 3 Meeting Minutes

Documents:

[20200504 - FEBRUARY 3 MEETING MINUTES.PDF](#)

B. Approval of February 18 Meeting Minutes

Documents:

[20200504 - FEBRUARY 18 MEETING MINUTES.PDF](#)

C. Approval of Proclamation P-3-20

Proclaiming May 3-9, 2020 As Municipal Clerks Week in Bowie

Documents:

[20200504 - PROCLAMATION P-3.20.PDF](#)

D. Approval of Resolution R-28-20

Authorizing the Waiving of Bidding Requirements of Section 61 of the Charter of the City of Bowie to Allow for the Issuance of an Agreement to J & C Ice Technologies, Inc. for the Acquisition of New Zamboni Ice Resurfacing Machine

Documents:

[20200504 - RESOLUTION R-28-20.PDF](#)

- E. Approval of Resolution R-30-20  
Authorizing the City Manager to Abate the Rent Paid by the Bowie Interfaith Pantry and Emergency Aid Fund Inc. for the Duration of the Coronavirus Pandemic

Documents:

[20200504 - RESOLUTION R-30-20.PDF](#)

- F. Approval of Letter to AFSCME Council 67 re: Collective Bargaining Agreement with the City

Documents:

[20200504 - AFSCME CBA EXTENSION.PDF](#)

- G. Introduction of Ordinance O-3-20  
Amending Bowie City Code Chapter 11, "Health and Sanitation", to Renumber Section 11-5, "Penalties" as Section 11-7 and to Enact Section 11-5, "Public Health Officer" and Section 11-6, "Access to Healthcare Resources"

Documents:

[20200504 - ORDINANCE O-3-20.PDF](#)

#### XI. **OLD BUSINESS**

- A. FY2021 Budget, CIP and Constant Yield Rate  
Staff will discuss Fiscal Year 2021 Budget, CIP and set the Constant Yield Tax Rate - **Public Hearing/Eligible for Action**

Documents:

[20200504 - ORDINANCE O-2-20.PDF](#)

[20200504 - RESOLUTION R-24-20.PDF](#)

#### XII. **NEW BUSINESS**

- A. Economic Development Committee  
Mr. Sherman Ragland, Chair of the Committee will initiate a discussion with Council about a Bowie business relief and recovery plan during the Coronavirus pandemic.

#### XIII. **ADJOURNMENT**

**Note:** The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

**This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 5/6/20 and 5/9/20 at 7:00 p.m., and [web-streamed live](#). Testimony for public hearings or comments for the Citizen Participation portion of each meeting will be accepted via email at [cityclerk@cityofbowie.org](mailto:cityclerk@cityofbowie.org) or via text at 240-335-3282.**

**Comments must be received by 7 p.m. on the day of the City Council meeting.**

**For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2020 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on**

**closed captioning.**

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, MAY 18,  
2020 - VIRTUAL - 8 p.m.**



## 2020 ARTS & EDUCATION SCHOLARSHIP RECIPIENTS

### ARTS

On April 23, 2020 the **Arts Committee** selected the following students to receive the 2020 Arts Scholarship. Each student will receive a scholarship award in the amount of \$1,750.

**George Campbell** is the son of Cyndi and George Campbell and is a senior at Bowie High School. George has a 4.216 GPA and plans on majoring in film production and pursuing a career as a director. George has not decided where he will attend college in the fall.

**Madison Whatley** is the daughter of Andre and Deatra Whatley and is a senior at St. Vincent Pallotti High School. Madison has a 3.83 GPA and plans on majoring in Music, with a focus on Instrumental and Musical Performance, and pursuing a career as a professional flautist. Madison will attend Loyola University New Orleans in the fall.

### EDUCATION

On April 22, 2020, the **Education Committee** selected the following students to receive the 2020 Excellence in Education Scholarship. Each student will receive a scholarship award in the amount of \$1,000.

**Paige Campbell** is the daughter of Chayse Davis and is a senior at Woodstream Academy. Paige has a 4.36 GPA and plans on majoring in biomedical engineering and pursuing a career as a pediatric biomedical engineer. Paige will attend UMBC in the fall.

**Nathaniel Olsen** is the son of Katie Olsen and is a senior at St. Vincent Pallotti. Nathaniel has a 4.42 GPA and plans on majoring in marine science/biology and pursuing a career as a marine biologist. Nathaniel will attend Coastal Carolina in the fall.

**Nakaya Pack** is the daughter of Tatia Pack and is a senior at Bowie High School. Paige has a 4.0 GPA. Paige will attend James Madison University in the fall.

**Cassandra Rochmis** is the daughter of Leonist Ouimbello and Walter Rochmis and is a senior at Bowie High School. Cassandra has a 4.28 GPA and has not decided on a major. She will pursue a career full of things she is passionate about in life. Cassandra applied to the University of Maryland College Park and is awaiting acceptance.

**Jayden Schexnayder** is the son of Ms. Magliore and is a senior at Bowie High School. Jayden has a 3.928 GPA and plans on majoring in architecture and pursuing a career as an architect. Jayden is awaiting his college acceptance offers.

## REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, FEBRUARY 3, 2020

### CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, February 3, 2020 in the Council Chambers at City Hall. Mayor Adams called the meeting to order at 8:06 p.m.

### PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag.

### QUORUM:

In attendance were Mayor Adams, Councilmembers Boafo, Esteve, Gardner, and Harrison, City Manager Lott, Assistant City Manager Mears, City Attorney Levan, City Clerk Hernandez, Staff, the Press and the Public.

### AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

Councilmember Esteve made a motion that Item C under Consent Agenda – Approval of Resolution R-15-20 be moved to New Business for further discussion. Mayor Pro Tem Boafo seconded the motion. Motion passed 5-0.

Mayor Pro Tem Boafo motioned to table Amber Ridge Preliminary Plan #4-19032 and Detailed Site Plan #DSP-19040 under Old Business. Councilmember Gardner seconded the motion. Motion passed 5-0.

### CITIZEN PARTICIPATION:

1. Linda Cooper, Kembridge Dr – Spoke with Girl Scout Troop to encourage Council's support of a Nature Center in the City.
2. Rosario Ideo, Pointer Ridge Dr – Asked Council if there was going to be a representative from the City at the County Hearing on the Amber Ridge development since it was removed from tonight's agenda.
3. Alveta Addison, Prince of Wales Ct – Spoke in opposition of the Amber Ridge development.

### CITY BOARD AND COMMITTEES:

1. Mayor Pro Tem Boafo moved to appoint Alita Geri-Carter to the Education Committee for a 2-year term. Councilmember Esteve seconded the motion. Motion passed 5-0. Mayor Adams swore-in Ms. Geri-Carter.

CITY MANAGER'S REPORT:

City Manager Lott reported that staff is in the midst of preparing the FY 2021 budget.

CONSENT AGENDA:

Councilmember Esteve moved the approval of Consent Agenda Items: A) Approval of November 25 Meeting Minutes; B) Approval of Resolution R-14-20 Waiving by Two-Thirds Vote the Bidding Requirements of Section 61 "Purchasing and Contracting" of the City Charter, to Allow the City to Enter Into a Contract With Conduent State & Local Solutions, Inc. (Conduent) to Provide a Photo Speed Enforcement Program; D) Approval of Resolution R-16-20 Authorizing an Administrative Services Agreement Between the City and the International City Managers Association Retirement Corporation in Order to Change the Mutual Fund Share Class of Investments by Covered Employees in Order to Reduce the Fees Paid by Employee Investors and to Allow the City to Receive an Annual Administrative Allowance that May be Used by the City for the Benefit of the Plan Participants. Mayor Pro Tem Boafu seconded the motion. Motion passed 5-0.

OLD BUSINESS:

A. Approval of Ordinance O-1-20 Repealing and Re-enacting Chapter 2, "Administration", Article V, "Public Ethics", to Amend Section 2-71.F., "Financial Disclosure-Elected Officials and Candidates to be Elected Officials" – Assistant City Manager Mears summarized the ordinance. The ordinance includes provisions required by adopted State law as to home addresses that are reported on Financial Disclosure Statements will be confidential from public disclosure, and a new category under Schedule H of the financial disclosure statement would require the disclosure of the filer's spouse if the spouse is a regulated lobbyist.

Councilmember Esteve motioned to approve Ordinance O-1-20. Councilmember Harrison seconded the motion. Motion passed 5-0.

NEW BUSINESS:

A. Update on Environmental Initiatives - Mr. Gary Allen, Chair of the Bowie Environmental Advisory Committee presented the next 10 steps to make Bowie Green FY 2021. Those steps include adopting a Climate Action Plan to reduce greenhouse gas emissions, promote new Master Plan that protects green infrastructure, provide a natural exploration area for children complemented by educational programs benefited by the construction of a Nature Center in the city, expand curbside food scrap composting program city-wide and enhance staff professional development for promoting sustainability in their areas of responsibility.

Councilmember Harrison asked if there are any grants that would help some of these implementations the committee is looking to do. Mr. Allen said they would like to work with City staff to explore those options if available.

Councilmember Esteve asked if with the renovations that are being done at Whitmarsh Park if there are plans for a Nature Center there. City Manager Lott replied that there is not.

B. Approval of Resolution R-15-20 Authorize Payment of Fee-In-Lieu to Prince George's County for Traffic Signal at Church Road and Fairview Vista Drive as Part of Construction of New Ice Arena.

February 3, 2020

Mayor Pro Tem Boafo asked City Manager Lott if Church Road is a City road. Mr. Lott responded that it is not, it is a County road but since a majority of City residents reside on that road the City found it prudent to help mitigate any traffic concerns on Church Road with the County.

Councilmember Esteve made a motion to approve Resolution R-15-20. Councilmember Harrison seconded the motion. Motion passed 5-0.

ADJOURNMENT:

Mayor Pro Tem Boafo moved to adjourn the Regular City Council meeting. Councilmember Gardner seconded the motion. Motion passed 5-0. The meeting adjourned at 9:16 p.m.

Respectfully submitted,

Awilda Hernandez, MMC  
City Clerk

## REGULAR CITY COUNCIL MEETING MINUTES

TUESDAY, FEBRUARY 18, 2020

### CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Tuesday, February 18, 2020 in the Council Chambers at City Hall. Mayor Adams called the meeting to order at 8:04 p.m.

### PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag.

### QUORUM:

In attendance were Mayor Adams, Councilmembers Boafo, Esteve, Gardner, Harrison and Woolfley, City Manager Lott, Assistant City Manager Mears, City Attorney Levan, City Clerk Hernandez, Staff, and the Public.

### PRESENTATIONS:

- A. Mayor Adams read a proclamation to Ms. Esther Teitelbaum a Bowie resident celebrating her 100<sup>th</sup> Birthday.
- B. Swearing-in of New Bowie Police Officers - Mayor Adams swore in three new police officers to the Bowie Police Department, Police Officer Aaron Topp, Police Officer Michael Voglezon and Police Officer Mazi Brickous.

### COUNCIL ANNOUNCEMENTS:

Councilmember Harrison said that the City received a \$6,000 State grant for the 2020 Census Outreach in the City and reiterated the importance of everyone filling out the census.

Mayor Adams thanked all the students that participated in Martin Luther King Jr. Art Contest.

### CITY MANAGER'S REPORT:

City Manager Lott reported that staff is finalizing the preparation the FY 2021 budget.

### CONSENT AGENDA:

Mayor Pro Tem Boafo moved the approval of Consent Agenda Items: A) Approval of December 2 Meeting Minutes; B) Approval of December 18 Special Meeting Minutes; C) Approval of Resolution R-18-20 Accepting Bid for the Renovation of a Four (4) Bay Garage Located at the Public Works Department. Councilmember Woolfley seconded the motion. Motion passed 6-0.



OLD BUSINESS:

A. Approval of Resolution R-13-20 Approving a Third Modification to the Bowie Racquet and Fitness Club Lease – Assistant City Manager Mears summarized the staff report. City Council had requested in January to make part of the lease terms a provision providing discounted senior memberships to City residents. After staff discussed with management at Sport Fit, the lessee will annually provide 100 memberships at 50% off to residents of the City who are also members of the Bowie Senior Center. The discounted memberships will not be available to current or previous members of Sport Fit.

Mayor Pro Tem Boafu made a motion to approve Resolution R-13-20. Councilmember Woolfley seconded the motion. Motion passed 6-0.

NEW BUSINESS:

A. Mid-Year Budget Report - City Manager Lott highlighted some of the objectives completed in this year's budget. Some of them include options for future management of the Bowie Golf Course, improving the City's current employee recognition program, the November 2019 City elections, expand training and video production opportunities for public access producers, renegotiate Comcast and Verizon cable franchise agreements, the district listening sessions, retail retention, and Bowie IcePlex construction.

Finance Director Matthews presented the Fiscal Year 2020 budget numbers as of December 31, 2019 to Council. Revenues are at about \$38.5M and expenses are at about \$26M. Net position of about \$12.5M.

Mayor Adams thanked Mr. Lott, Mr. Matthews and staff for their report and look forward to working on the FY 2021 budget.

B. Police Department Update - Chief Nesky briefed Council on the departments outreach efforts, staffing and crime trends. Staffing is currently at 65 officers with two officers in the academy. Theft from autos have increased, department is working on a new campaign "Lock it or Lose it" to remind residents to remove valuables from their vehicles and to lock their car doors at night. Total calls for service handled year to date 36,287, most numbers have lowered from 2018. Crime & Citation Statistics increase has mostly been on theft reports and moving violations, remainder are on a lower pace than the 2018 numbers.

Councilmember Gardner asked if the moving violations are mostly Bowie residents or not. Chief Nesky does not have the numbers but could look into it.

Councilmember Woolfley asked if the contract for the speed cameras in place yet. Chief Nesky replied that it is making the rounds for signatures. Councilmember Woolfley then asked if we have started to look at new locations for placements of these cameras. Chief Nesky replied that they have already done an audit of locations and should be placing them as soon as possible.

Mayor Adams thanked the Police Chief for his updates.

C. Approval of Resolution R-19-20 Supporting the Efforts of the People Organized to Promote and Support Arts and Entertainment in Old Town Bowie in Their Efforts to Organize and Operate an Arts and Heritage Event.

February 18, 2020

Mayor Pro Tem Boafo made a motion to approve Resolution R-19-20. Councilmember Esteve seconded the motion. Motion passed 5-0-1. Councilmember Woolfley abstained from voting, his wife is on the committee.

ADJOURNMENT:

Mayor Pro Tem Boafo moved to adjourn the Regular City Council meeting. Councilmember Gardner seconded the motion. Motion passed 5-0. The meeting adjourned at 9:16 p.m.

Respectfully submitted,

Awilda Hernandez, MMC  
City Clerk

**PROCLAMATION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**PROCLAIMING MAY 3-9, 2020 AS MUNICIPAL CLERKS WEEK IN BOWIE**

*WHEREAS*, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

*WHEREAS*, the Office of the Municipal Clerk is the oldest among public servants; and

*WHEREAS*, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

*WHEREAS*, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

*WHEREAS*, the Municipal Clerk serves as the information center on functions of local government and community; and

*WHEREAS*, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

*NOW, THEREFORE, BE IT PROCLAIMED* that the Council of the City of Bowie, Maryland does hereby recognize the week of May 3 through May 9, 2020, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Awilda Hernandez and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

*INTRODUCED AND PASSED* by the Council of the City of Bowie, Maryland at a Regular Meeting on May 4, 2020.

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Bowie City Council  
Timothy J. Adams  
Mayor

Attest:

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Awilda Hernandez  
City Clerk

## MEMORANDUM

TO: City Council

FROM: Alfred D. Lott  
City Manager

SUBJECT: Waive Bidding and enter into an Agreement with J & C Ice Technologies, Inc. to purchase a Zamboni Ice Resurfacing Machine – R-28-20

DATE: April 15, 2020

As required by City Charter Section 61, I am seeking Council's authorization to waive bidding and enter into an Agreement with J & C Ice Technologies, Inc., as a sole source supplier for a new Zamboni Ice Resurfacing Machine to replace the ice resurfer purchased in 1999.

Funds in the amount of \$107,000 have been identified in the Equipment Acquisition and Replacement Fund.

Zamboni and Olympia are the only two companies that manufacture ice resurfacing machines. The cost of replacing the current machine with a Zamboni 546 is \$107,000. The cost of the comparable Olympia Millennium is \$112,985. The time required to build and deliver a new machine is estimated at 12-15 months.

J & C Ice Technologies, Inc., is the only approved regional supplier for Zamboni ice resurfacing machines.

Because the Zamboni 546 is less expensive and because the second City owned ice resurfer is also a Zamboni providing for interchangeability of parts for repairs, Staff recommends Council waive the bidding requirement and authorize the City Manager to enter into an Agreement with J & C Ice Technologies, Inc. to purchase the Zamboni 546 ice resurfer at a cost of \$107,000.

I concur with the recommendation of the Community Services Department and request your approval of R-28-20.

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**AUTHORIZING THE WAIVING OF BIDDING REQUIREMENTS OF SECTION 61**  
**OF THE CHARTER OF THE CITY OF BOWIE TO ALLOW FOR THE ISSUANCE OF AN**  
**AGREEMENT TO J & C ICE TECHNOLOGIES, INC.**  
**FOR THE ACQUISITION OF NEW ZAMBONI ICE RESURFACING MACHINE**

**WHEREAS**, The City of Bowie owns and operates an ice arena; and

**WHEREAS**, an ice resurfacing machine is required to operate and maintain a safe ice surface for users; and

**WHEREAS**, the City needs a new ice resurfacing machine which capable of meeting City standards to replace the 1999 model; and

**WHEREAS**, the current lead time for a new unit is 12-15 months; and

**WHEREAS**, there are two (2) companies which sell ice resurfacing machines for this purpose; and

**WHEREAS**, the City has previously acquired a satisfactory ice resurfacing machine from J & C Ice Technologies, Inc. (Zamboni); and

**WHEREAS**, the Zamboni resurfacing machine meets all City standards and requirements, allows for the interchange of parts with the City's other ice resurfacing machine and is the least expensive of all comparable models at \$107,000; and

**WHEREAS**, J & C Ice Technologies, Inc. is the only authorized vendor for the Zamboni 546 in this region;

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the City of Bowie, Maryland, that the Council, by a two-thirds vote in accordance with City Charter Section 61, hereby waives bidding requirements for good cause shown; and

**NOW FURTHER, BE IT RESOLVED**, by the Council of the City of Bowie, Maryland, that the Council authorizes the City Manager to enter into an agreement with J & C Ice Technologies, Inc. for an amount not to exceed \$107,000 for the purchase of this item.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland, at a Regular Meeting on May 4, 2020.

\_\_\_\_\_  
Timothy J. Adams, Mayor

Attest:

\_\_\_\_\_  
Awilda Hernandez, City Clerk

## MEMORANDUM

To: City Council

From: Alfred D. Lott, CPM  
City Manager

Subject: Resolution R-30-20 – Rent Abatement for Bowie Food Pantry

Date: April 29, 2020

**INTRODUCTION:** Council has received a request from the Bowie Interfaith Pantry and Emergency Aid Fund, Inc. (commonly called the Bowie Food Pantry) for the abatement of their rent payment at Kenhill Center due to the current coronavirus pandemic and its adverse impact on the greater Bowie community.

### **BACKGROUND AND DISCUSSION:**

The Bowie Interfaith Pantry and Emergency Aid Fund, Inc is a community-based non-profit organization designated by the Internal Revenue Service as a ‘501c(3) public charity’ providing critical services the need for which has increased during the pandemic which has been supported by the City many years before its current incorporation in 2005.

The Bowie Interfaith Pantry and Emergency Aid Fund, Inc signed a lease agreement with the City in September 2017 and has dutifully paid their \$1,000 monthly rent as agreed to in their lease.

Staff has verified that the Bowie Interfaith Pantry and Emergency Aid Fund, Inc has made good faith efforts to find other funding sources but has to date been ineligible or not successful in getting that other funding. Staff has further verified that the Bowie Interfaith Pantry and Emergency Aid Fund, Inc is registered and in good standing with the State of Maryland.

**RECOMMENDATION:** We recommend that Council enact Resolution R-30-20 and authorize the City Manager to abate the rent for the Bowie Interfaith Pantry and Emergency Aid Fund, Inc. through the gubernatorially declared end of the current coronavirus crisis.

### **Attachments:**

1. Resolution R-30-20
2. SDAT Records on the Bowie Food Pantry – In Good Standing
3. SDAT Records on the Bowie Food Pantry – Taxes Paid

ADL/jhk

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**AUTHORIZING THE CITY MANAGER TO ABATE THE RENT PAID**  
**BY THE BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND**  
**INC FOR THE DURATION OF THE CORONAVIRUS PANDEMIC**

**WHEREAS**, the Bowie Interfaith Pantry and Emergency Aid Fund, Inc. (“the Food Pantry”) provides a critical service to the community; and;

**WHEREAS**, the current COVID-19 pandemic has adversely impacted the funding of all non-profit organizations; and;

**WHEREAS**, the City of Bowie has a lease agreement with the Bowie Interfaith Pantry and Emergency Aid Fund, Incorporated for certain space in its Kenhill Center; and;

**WHEREAS**, the Food Pantry has requested the abatement of its rental payments during the pandemic; and

**WHEREAS**, the Council desires to abate the rent so that the City can continue to receive crucial and critical human services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Bowie, MD that the City Manager is authorized to abate the rent to the Bowie Interfaith Pantry and Emergency Aid Fund, Inc, a Maryland corporation for so long as the Governor’s declaration of public health emergency arising from the COVID-19 epidemic is in effect.

**INTRODUCED and ADOPTED**, by the Council of the City of Bowie, Maryland at a Regular Meeting on May 4, 2020

WITNESS:

\_\_\_\_\_  
Awilda Hernandez, City Clerk

\_\_\_\_\_  
Timothy J. Adams, Mayor

## THE BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND, INC.: D10399269

### Notice



**Coronavirus (COVID-19) resources for businesses:** <https://businessexpress.maryland.gov/coronavirus>

On March 12<sup>th</sup>, Governor Hogan issued an executive order, which requires that the Maryland State Department of Assessments and Taxation (SDAT) to extend all expiration and renewal dates to the 30<sup>th</sup> day after the date by which the state of emergency is terminated. SDAT is automatically extending the Annual Report Filing and/or Personal Property Return **filing date from April 15 to July 15<sup>th</sup>** for all entities.

**Department ID Number:**

D10399269

**Business Name:**

THE BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND, INC.

**Principal Office:**

SUITE 134  
2614 KENHILL DRIVE  
BOWIE MD 20715

**Resident Agent:**

GARY R. RHINESMITH  
16510 MT. OAK ROAD  
BOWIE MD 20716

**Status:**

INCORPORATED

**Good Standing:**

THIS BUSINESS IS IN GOOD STANDING

**Business Type:**

CORPORATION

**Business Code:**

04 ORDINARY BUSINESS - NON-STOCK

**Date of Formation/ Registration:**

12/27/2004

**State of Formation:**

MD

**Stock Status:**

NONSTOCK

**Close Status:**



NO

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 **Notice**



**Coronavirus (COVID-19) resources for businesses:** <https://businessexpress.maryland.gov/coronavirus>

On March 12<sup>th</sup>, Governor Hogan issued an executive order, which requires that the Maryland State Department of Assessments and Taxation (SDAT) to extend all expiration and renewal dates to the 30<sup>th</sup> day after the date by which the state of emergency is terminated. SDAT is automatically extending the Annual Report Filing and/or Personal Property Return **filing date from April 15 to July 15<sup>th</sup>** for all entities.

## Annual Report/Personal Property

**Mailing Address:** THE BOWIE INTERFAITH PANTRY AND EMERGENC  
2614 KENHILL DRIVE #134  
BOWIE MD 20715-2534

## Annual Report/Personal Property Tax Filings

Asmt. Year	Date Filed	Extension	Penalty Amount	Date Penalty Paid
2020		No		
2019	04/15/2019	No		
2018	05/10/2018	No		
2017	04/03/2017	No		
2016	04/28/2016	No		
2015	06/10/2015	Yes		
2014	06/15/2015	Yes		
2013	04/15/2013	No		
2012	04/26/2012	No		
2011	04/18/2011	No		

## Personal Property Assessments Summary (Select year to view details)

<b>Asmt. Year</b>	<b>County Base</b>	<b>Town Base</b>	<b>Date Certified</b>
2020	0	0	
2019	0	0	10/17/2019
2018	0	0	09/28/2018
2017	0	0	04/14/2017
2016	0	0	08/02/2016
2015	0	0	07/29/2015
2014	0	0	07/30/2015
2013	0	0	07/30/2015
2012	0	0	11/10/2012
2011	0	0	07/25/2011

May 4, 2020

Mariama A. Whalen  
Staff Representative/Organizer  
AFSCME Council 67  
1400 Mercantile Lane Suite 188  
Largo, MD 20774

Re: Collective Bargaining Agreement, City of Bowie

Dear Ms. Whalen:

As you know, the City of Bowie and AFSCME Local 1209/Council 67 (“the Union”) have tentatively agreed to postpone the renegotiation of our current Collective Bargaining Agreement (“CBA”) until June 30, 2021. The current agreement expires on June 30, 2020. The planned negotiation sessions for this spring have been indefinitely postponed due to the conditions relating to the COVID-19 state of emergency.

Your signature below will indicate the Union’s agreement to modify the CBA to extend the expiration date until June 30, 2021. The current agreement will remain in effect through that date. It is our mutual intention that the parties will begin negotiations for a new CBA in or around March, 2021.

Very truly yours,

Alfred D. Lott, City Manager

Acknowledged and agreed:

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Mariama A Whalen  
Duly authorized representative of AFSCME Local 1209/Council 67

**ORDINANCE**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND,**  
**AMENDING BOWIE CITY CODE CHAPTER 11, “HEALTH AND**  
**SANITATION”, TO RENUMBER SECTION 11-5, “PENALTIES” AS**  
**SECTION 11-7 AND TO ENACT SECTION 11-5, “PUBLIC HEALTH**  
**OFFICER” AND SECTION 11-6, “ACCESS TO HEALTHCARE**  
**RESOURCES”.**

**WHEREAS**, pursuant to Md. Code Ann., Local Gov’t. Article, § 5-202, the City of Bowie, Maryland (the “City”) has the authority to pass such ordinances as it deems necessary to preserve peace and good order, to secure persons from danger and destruction and to protect the health, comfort and convenience of the citizens of the municipality; and

**WHEREAS**, § 5-209(b) of the Local Gov’t Article permits the City to appoint a board of health and establish its powers and duties.

**WHEREAS**, § 5-209(c) of the Local Gov’t Article permits the City to establish quarantine regulations; authorize the removal or confinement of individuals having infectious or contagious diseases; prevent and remove nuisances; prevent the introduction of contagious diseases into the municipality; and regulate any place where noxious things are manufactured, offensive trades are conducted, or that may cause unsanitary conditions or conditions detrimental to health.

**WHEREAS**, Section 18A(27) of the City Charter implements the authority of Local Gov’t Art., § 5-209; and

**WHEREAS**, pursuant to this authority, the City Council has enacted certain regulations pertaining to health and sanitation, which are codified in Chapter 11, “Health and Sanitation”, of the City Code; and

**WHEREAS**, the nation is undergoing a public health crisis caused by the spread of a virus that causes the illness known as COVID-19, which has killed and continues to kill tens of thousands of people in the United States alone; and

**WHEREAS**, the COVID-19 emergency has required the closure of most businesses, the implementation of severe restrictions on the movements of ordinary citizens, and the establishment of public health protocols and precautionary measures in order; and

**WHEREAS**, COVID-19 is known to impact older and medically fragile populations more severely than other groups and the public good requires that these vulnerable demographics be particularly protected and that they be given access to as many medical resources as possible to combat the spread of and treat the virus; and

**WHEREAS**, the City Council believes that the appointment of a City Public Health Officer to recommend policy initiatives to help combat and treat the virus and to enforce regulations established by the City Council with respect to the public health and safety of its residents is appropriate and necessary.

**Section 1.** **NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, Section 11-5, “Penalties” be and is hereby is renumbered as Section 11-7.

**Section 2.** **BE IT FURTHER ORDAINED AND ENACTED** by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, be and is hereby is amended to enact new Section 11-5, “Public Health Officer”, to read as follows:

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UNDERLINED SMALL CAPS : Indicate matter added to existing law

SECTION 11-5. PUBLIC HEALTH OFFICER

A. THE CITY COUNCIL MAY FROM TIME TO TIME APPOINT A PUBLIC HEALTH OFFICER WHO SHALL SERVE FOR SUCH TERM AS THE CITY COUNCIL DEEMS APPROPRIATE AND SHALL RECEIVE SUCH COMPENSATION AS THE CITY COUNCIL SETS FROM TIME TO TIME BY ORDINANCE. HE OR SHE SHALL SERVE AT THE PLEASURE OF THE CITY COUNCIL.

B. THE PUBLIC HEALTH OFFICER SHALL HOLD A MEDICAL DEGREE FROM AN INSTITUTION ACCREDITED IN THE UNITED STATES OR AN ADVANCED DEGREE IN PUBLIC HEALTH ADMINISTRATION AND SHALL HAVE AT LEAST THREE YEARS OF RELEVANT EXPERIENCE IN A PUBLIC HEALTH CAPACITY.

C. THE PUBLIC HEALTH OFFICER SHALL:

1. MAKE RECOMMENDATIONS TO THE CITY COUNCIL RELATING TO THE PROTECTION AND PRESERVATION OF THE HEALTH OF THE CITY 'S RESIDENTS;

2. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT TO PREVENT THE INTRODUCTION OF CONTAGIOUS DISEASES INTO THE CITY OR THE FURTHER SPREAD OF SUCH CONTAGION, INCLUDING QUARANTINE AND ISOLATION REGULATIONS; AND

3. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT RELATING TO THE REMOVAL AND CONFINEMENT OF PERSONS HAVING CONTAGIOUS OR INFECTIOUS DISEASES; AND

4. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT TO PREVENT AND REMOVE HEALTH-RELATED NUISANCES; AND

UNDERLINED SMALL CAPS : Indicate matter added to existing law

5. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT PROVIDING FOR THE INSPECTION OF BUILDINGS, STRUCTURES OR PLACES THAT CAUSE OR MAY CAUSE OR CONTRIBUTE TO CONDITIONS DETRIMENTAL TO THE PUBLIC HEALTH.

D. IN ORDER TO ACCOMPLISH THE PURPOSES OF THIS SECTION, THE PUBLIC HEALTH OFFICER SHALL BE DESIGNATED AS A CODE ENFORCEMENT OFFICER AND VESTED WITH THE AUTHORITY TO ISSUE MUNICIPAL INFRACTION CITATIONS AS SET FORTH IN SECTION 1-6 OF THE CITY CODE AND TO PROVIDE EVIDENCE IN THE TRIAL OF ANY SUCH CITATION OR IN ANY OTHER ACTION OR MATTER ARISING IN CONNECTION, INCLUDING AN INJUNCTIVE ACTION BROUGHT PURSUANT TO SECTION 1-6A OF THE CITY CODE. THE PUBLIC HEALTH OFFICER IS FURTHER AUTHORIZED TO SEEK THE ASSISTANCE OF CITY ATTORNEY TO PROCURE ADMINISTRATIVE WARRANTS FOR THE INSPECTION OF BUILDINGS OR STRUCTURES IF NECESSARY TO THE PERFORMANCE OF HIS OR HER DUTIES UNDER THIS SECTION.

**Section 3. BE IT FURTHER ORDAINED AND ENACTED** by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, be and is hereby is amended to enact new Section 11-6, “Access to Medical Resources”, to read as follows:

SECTION 11-6. ACCESS TO HEALTHCARE RESOURCES.

A. THE OWNER AND/OR MANAGER OF ANY RESIDENTIAL STRUCTURE THAT IS USED FOR HABITATION PRIMARILY BY PERSONS OVER THE AGE OF 55 OR BY PERSONS WHO ARE

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UNDERLINED SMALL CAPS : Indicate matter added to existing law



MEDICALLY FRAGILE AND WHO IS RECEIVES RENT OR OTHER COMPENSATION FOR HOUSING SUCH PERSONS MAY NOT PREVENT ANY RESIDENT OF SUCH HABITATION FROM GAINING ACCESS TO HEALTHCARE RESOURCES PROVIDED BY OR THROUGH A FEDERAL, STATE OR LOCAL GOVERNMENTAL AUTHORITY OR IN CONJUNCTION WITH ANY PROGRAM ESTABLISHED BY SUCH GOVERNMENTAL AUTHORITY.

B. THE PUBLIC HEALTH OFFICER, OR IN THE EVENT OF A VACANCY IN SAID OFFICE, A CODE ENFORCEMENT OFFICER IS AUTHORIZED TO INSPECT ANY RESIDENTIAL STRUCTURE USED FOR HABITATION PRIMARILY BY PERSONS OVER THE AGE OF 55 OR BY PERSONS WHO ARE MEDICALLY FRAGILE TO INVESTIGATE A COMPLAINT BY ANY RESIDENT OF SUCH HABITATION OR BY SUCH PERSON'S IMMEDIATE FAMILY MEMBER OR OTHER AUTHORIZED CAREGIVER OR BY ANY REPRESENTATIVE OF ANY ENTITY ACTING UNDER FEDERAL, STATE OR LOCAL GOVERNMENT AUTHORITY OR PURSUANT TO A PROGRAM ESTABLISHED BY SUCH GOVERNMENTAL AUTHORITY OF A VIOLATION OF SUBSECTION A. OF THIS SECTION.

C. THE PUBLIC HEALTH OFFICER MAY APPLY TO A COURT OF COMPETENT JURISDICTION FOR AN ADMINISTRATIVE WARRANT TO ENTER UPON AND INSPECT SUCH PREMISES IF ACCESS IS NOT GRANTED VOLUNTARILY BY THE OWNER OF THE PREMISES OR AN AGENT OF THE OWNER

D. THE OWNER OF A HABITATION COVERED BY THIS SECTION SHALL MAKE AVAILABLE TO PUBLIC HEALTH OFFICER A COPY OF ANY AGREEMENT BETWEEN ANY RESIDENT AND THE OWNER RELATING TO THE RESIDENT'S TENANCY AS MAY BE REQUESTED BY THE PUBLIC HEALTH OFFICER WITHIN FORTY-EIGHT (48) HOURS OF A REQUEST BY THE PUBLIC HEALTH OFFICER. THE DOCUMENT SHALL BE TREATED AS STRICTLY CONFIDENTIAL BY THE PUBLIC

UNDERLINED SMALL CAPS : Indicate matter added to existing law

HEALTH OFFICER AND SHALL BE DESTROYED AND DISPOSED IN A SECURE MANNER AFTER IT IS NO LONGER NECESSARY TO THE PERFORMANCE OF THE DUTIES OF THE PUBLIC HEALTH OFFICER.

E. A VIOLATION OF SUBSECTION A. OR D. OF THIS SECTION IS A MUNICIPAL INFRACTION, SUBJECT TO A FINE OF \$500.00 PER INCIDENT. EVERY DAY THAT A VIOLATION CONTINUES SHALL CONSTITUTE A SEPARATE OFFENSE. A VIOLATION WITH RESPECT TO ANY RESIDENT SHALL CONSTITUTE A SEPARATE INCIDENT

**Section 4. BE IT FURTHER ORDAINED** that this Ordinance shall become effective thirty (30) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

**INTRODUCED** by the Council of the City of Bowie, Maryland at a regular meeting on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**PASSED** by the Council of the City of Bowie, Maryland at a regular meeting on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Awilda Hernandez

By: \_\_\_\_\_  
Timothy J. Adams, Mayor

\_\_\_\_\_  
UNDERLINED SMALL CAPS : Indicate matter added to existing law

City Clerk

**APPROVED AS TO FORM AND SUFFICIENCY:**

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Elissa D. Levan, City Attorney

UNDERLINED SMALL CAPS : Indicate matter added to existing law

**ORDINANCE**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**APPROVING AND ADOPTING A BUDGET FOR THE**  
**FISCAL YEAR BEGINNING JULY 1, 2020 AND**  
**ENDING JUNE 30, 2021**

**WHEREAS**, in accordance with Section 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2020, and ending June 30, 2021 (“Fiscal Year 2021”); and,

**WHEREAS**, the City Manager, as required by the City Charter, between the 10<sup>th</sup> and the 15<sup>th</sup> of April, 2020 presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2021. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes, and establishes the tax rates for the various taxing districts; and,

**WHEREAS**, the Council held scheduled budget worksessions and two public hearings on April 13, 2020 and May 4, 2020 after two weeks’ notice thereof in a newspaper or newspapers having general circulation in Bowie.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2021, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2021.

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Underlining indicates amendments to ordinance.

~~Strike out~~ indicates matter stricken from the ordinance by amendment.

**APPROPRIATION ORDINANCE**  
**THE CITY OF BOWIE, MARYLAND**

**GENERAL FUND**

**ESTIMATED REVENUES**

**Real Property Taxes:**

Assessed Value of Land and Improvements subject to Taxation	\$7,571,400,000	
Tax Rate .400/\$100 of Assessed Value	<u>.00400</u>	<u>\$30,285,600</u>

**Special Taxing District 1 -**

There is hereby established a levy in the amount of \$.064 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$251,195,600	
Tax Rate .064/\$100 of Assessed Value	<u>.00064</u>	<u>160,800</u>

**Special Taxing District 2 -**

There is hereby established a levy in the amount of \$.025 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$279,392,900	
Tax Rate .025/\$100 of Assessed Value	<u>.00025</u>	<u>69,800</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.007 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-28-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,761,200	
Tax Rate .007/\$100 of Assessed Value	<u>.00007</u>	<u>1,100</u>

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.012 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as International Renaissance Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$156,928,200	
Tax Rate .012/\$100 of Assessed Value	<u>.00012</u>	<u>18,800</u>

Special Taxing District 7-

There is hereby established a levy in the amount of \$.040 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Plaza Storm Water Management Special Taxing District as more particularly described

in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,502,700	
Tax Rate .040/\$100 of Assessed Value	<u>.00040</u>	<u>6,200</u>

Special Taxing District 8-

There is hereby established a levy in the amount of \$.008 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$60,000,000	
Tax Rate .008/\$100 of Assessed Value	<u>.00008</u>	<u>4,800</u>

Special Taxing District 11-

There is hereby established a levy in the amount of \$.024 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Collington Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-7-95, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$30,659,800	
Tax Rate .024/\$100 of Assessed Value	<u>.00024</u>	<u>7,400</u>

Personal Property Tax:

Assessed Value of Tangible Personal  
Property of Ordinary Incorporated and  
Unincorporated Businesses, Operating  
Property (except land) of Public  
Utilities and Contract Carriers,  
and/or Operating Property (except  
land) of Railroads. \$209,300,000

Tax Rate 1.000/\$100 of Assessed Value      .01000      2,093,000

Total Real & Personal Property Tax Revenue      32,647,500

Total All other Anticipated Revenue      24,296,600

Appropriated Fund Balance      9,392,900

TOTAL REVENUES      \$ 66,337,000

APPROPRIATIONS BY ACTIVITY

City Council	\$ 321,300
City Manager	1,319,400
Human Resources	716,400
Elections	500
Finance	1,254,200
Information Technology	3,354,300
Legal Services	200,000
Communications	996,400
Business Operations	2,456,500
City Clerk	197,100
Community Services	1,116,900
Building Maintenance	1,466,600
Planning Division	807,700
Economic Development Division	775,400
Housing Inspection and Code Compliance	881,400
Emergency Management	458,800
Police Department	13,789,500
Public Works Administrative Division	1,839,000
Equipment Maintenance and Garage Division	809,600
Solid Waste Division	6,421,600
Street Maintenance Division	6,659,600
Storm Water Management Division	642,100
Storm Water Management Division - Special Tax Districts	75,700
Senior Services	1,399,800
Youth Services Bureau	1,363,300
Animal Control Program	233,200
Recreation and Parks	1,164,300
Bowie Playhouse	197,000
Parks and Grounds	3,809,800
Ice Arena	1,101,700



Historic Properties	691,900
Gymnasium	812,800
Debt Service	2,340,000
Unclassified and Non-departmental Transfers	810,000
	<u>5,853,200</u>
TOTAL APPROPRIATIONS	\$ <u>66,337,000</u>
Total General Fund Revenues	\$ <u>66,337,000</u>
Total General Fund Appropriations	\$ <u>66,337,000</u>
Difference	\$ <u>NONE</u>

### **EQUIPMENT ACQUISITION AND REPLACEMENT FUND**

#### **ESTIMATED REVENUES**

Appropriated Fund Balance	\$ 1,183,300
Transfers from General Fund	2,171,600
Total All other Anticipated Revenue	<u>416,500</u>
TOTAL REVENUES	\$ <u>3,771,400</u>

#### **APPROPRIATIONS**

General Government	\$ 545,600
Public Safety	430,000
Public Works	452,900
Parks and Recreation	216,400
Reserve for Replacements	<u>2,126,500</u>
TOTAL APPROPRIATIONS	\$ <u>3,771,400</u>

Total Equipment Acquisition Fund Revenues	\$ <u>3,771,400</u>
Total Equipment Acquisition Fund Appropriations	\$ <u>3,771,400</u>
Difference	\$ <u>NONE</u>

### **CAPITAL PROJECTS FUND**

#### **ESTIMATED REVENUES**

Appropriated Fund Balance	\$ 105,500
Transfers from General Fund	3,681,600
Intergovernmental Revenues	746,300
Other Revenues	<u>561,000</u>
TOTAL REVENUES	\$ <u>5,094,400</u>

#### **APPROPRIATIONS**

Land Acquisition	\$ 776,300
Senior Center	380,000

Energy Efficiency Improvements	40,000
Facility Preventive Maintenance	589,900
Stormwater Management	253,000
Sediment Control-Maryland Science and Technology Center	114,100
Sediment Control-Bowie Town Center	50,800
Sediment Control-Gateway	30,100
Sediment Control-Pin Oak Plaza	4,700
Sediment Control-Elder Oaks	2,600
Sediment Control-Collington	5,000
Sediment Control-Reserve City Parcel	13,900
Indoor Court Facility	300,000
Public Works Main Facility	910,000
Chesapeake Bay	205,000
Belair Mansion	20,000
Whitemarsh Park	375,000
Harmel House	13,000
Hiker-Biker Trails	162,500
William Plains	75,000
City Hall	50,000
Public Art	125,000
Bowie Heritage Trail	411,000
Accessibility Improvements	32,500
Facility Security	155,000
TOTAL APPROPRIATIONS	<u>\$ 5,094,400</u>
Total Capital Projects Fund Revenues	<u>\$ 5,094,400</u>
Total Capital Projects Fund Appropriations	<u>\$ 5,094,400</u>
Difference	<u>\$ NONE</u>

### **WATER AND SEWER FUND**

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2020:

#### Water Consumption Charge

Residential and all other users - \$5.42 per 1,000 gallons of water used.

#### Sewerage Surcharge – 143.2% of Water Charge

Residential and all other users - \$7.76 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>		<u>Water or Sewer Only</u>	
1 inch meter	\$ 120 Annually	\$ 60	Annually
1-1/2 inch meter	480 Annually	240	Annually
2 inch meter	780 Annually	390	Annually
3 inch meter	1,440 Annually	720	Annually
4 inch meter	2,400 Annually	1,200	Annually
6 inch meter	4,800 Annually	2,400	Annually
8 inch meter	9,600 Annually	4,800	Annually
10 inch meter	15,000 Annually	7,500	Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$50.00, such fee being nonreturnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 and/or 1 inch meter	\$ 50.00
1-1/2 inch meter	200.00
2 inch meter	300.00
3 inch meter	500.00
4 inch meter	750.00
6 inch meter	1,000.00
8 inch meter	2,000.00
10 inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 and/or 1 inch meter	\$ 1,000.00
1-1/2 inch meter	1,500.00
2 and 3 inch meters	2,000.00
4 inch meter	3,000.00
6 inch meter	4,000.00
8 inch meter	5,000.00
10 inch meter	6,000.00

Section 7: Each customer applying for installation of a submeter to measure outside water usage shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$25.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the submeter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$15.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered nonpaid and subject to: late charge of \$15.00, returned check charge of \$45.00, and, disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$120.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

Section 10: That each user will pay a quarterly charge of \$22.75 to cover the cost associated with the Water Distribution System Recapitalization Program.

### **OPERATING BUDGET**

#### **ESTIMATED REVENUES**

Water Sales	\$ 2,782,000
Sewerage Surcharge	3,235,800

Minimum Charges	1,040,000
Other Revenues	542,100
Renewal/Replacement	715,900
State Grants - Projects	99,000
Bond Proceeds	<u>3,380,400</u>
TOTAL REVENUES	<u>\$ 11,795,200</u>
 <u>APPROPRIATIONS</u>	
Billing and Accounting	\$ 612,600
Water Supply Division	6,761,200
Wastewater Division	3,154,500
Debt Retirement	573,600
Miscellaneous and Non-departmental	177,700
Transfers to General Fund	<u>515,600</u>
TOTAL APPROPRIATIONS	<u>\$ 11,795,200</u>
 Total Water & Sewer Fund Revenues	 <u>\$ 11,795,200</u>
 Total Water & Sewer Fund Appropriations	 <u>\$ 11,795,200</u>
 Difference	 <u>\$ NONE</u>

Section 11: That should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 12: The Budget Document is hereby approved, which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule. Furthermore, the Budget Document is hereby incorporated by reference into this Ordinance.

Section 13: Outstanding encumbrances at Fiscal Year 2020 year end shall be considered revenues for Fiscal Year 2021 at June 30, 2020 and re-appropriated, by this budget ordinance, in Fiscal Year 2021 for the purposes set forth in the budget ordinance for the Fiscal Year 2020, unless otherwise appropriated by the City Council.

Section 14: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of an ordinance by at least a two-thirds vote before becoming effective.

Section 15: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventative maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 16: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper newspaper having general circulation in the City.

**INTRODUCED** by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2020.

**PASSED** by the Council of the City of Bowie, Maryland by a favorable vote of at least a majority of the total elected membership of the Council at a Regular Meeting on May 18, 2020.

\_\_\_\_\_  
Awilda Hernandez  
City Clerk

By: \_\_\_\_\_  
Timothy J. Adams, Mayor

**APPROVED AS TO FORM AND SUFFICIENCY:**

\_\_\_\_\_  
Elissa D. Levan, City Attorney

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**ADOPTING A CAPITAL IMPROVEMENTS PROGRAM**  
**FOR THE FISCAL YEARS 2021-2026**

**WHEREAS**, Section 43 of the City Charter requires that the City Manager prepare a proposed Capital Improvements Program; and

**WHEREAS**, the Capital Improvements Program must include a listing of all capital improvements proposed to be undertaken during the next six years, including funding sources, recommended time schedules, and cost estimates; and

**WHEREAS**, the City Council is required to adopt a Capital Improvements Program at the same time as the adoption of the City Operating Budget; and

**WHEREAS**, the City Manager shall include in his proposed Operating Budget, those Capital Improvement Projects adopted by the City Council for the ensuing fiscal year; and

**WHEREAS**, the City Manager has prepared and presented to the City Council the required proposed Capital Improvements Program, which has been included as a portion of the Fiscal Year 2021 Proposed Budget Document.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Bowie, Maryland that the Capital Improvements Program for Fiscal Years 2021-2026, as reflected in the City's FY2021 Proposed Budget Document, is hereby adopted.

**INTRODUCED** by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2020.

**PASSED** by the Council of the City of Bowie, Maryland at a Regular Meeting on May 18, 2020, after public hearings on April 13, 2020, and May 4, 2020.

\_\_\_\_\_  
Timothy J. Adams, Mayor

Attest:

\_\_\_\_\_  
Awilda Hernandez, City Clerk