

AGENDA
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, MAY 27, 2020
VIRTUAL - 8 p.m.

I. **CALL MEETING TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **QUORUM**

IV. **OLD BUSINESS**

A. Approval of Ordinance O-3-20

Amending Bowie City Code Chapter 11, "Health and Sanitation", to Renumber Section 11-5, "Penalties" as Section 11-7 and to Enact Section 11-5, "Public Health Officer" and Section 11-6, "Access to Healthcare Resources" – **Eligible for Action**

Documents:

[20200527 - ORDINANCE O-3-20.PDF](#)

B. FY 2021 Budget Ordinance O-2-20 and Capital Improvements Resolution R-24-20
Adoption of Fiscal Year 2021 Budget and CIP - **Eligible for Action**

Documents:

[20200527 - ORDINANCE O-2-20.PDF](#)

[20200527 - RESOLUTION R-24-20.PDF](#)

V. **ADJOURNMENT**

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 5/30/20 at 7 p.m., and [web-streamed live](#)

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2020 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on closed captioning.

NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, JUNE 1, 2020 -
VIRTUAL - 8 p.m.

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND,
AMENDING BOWIE CITY CODE CHAPTER 11, “HEALTH AND
SANITATION”, TO RENUMBER SECTION 11-5, “PENALTIES” AS
SECTION 11-7 AND TO ENACT SECTION 11-5, “PUBLIC HEALTH
OFFICER” AND SECTION 11-6, “ACCESS TO HEALTHCARE
RESOURCES”.

WHEREAS, pursuant to Md. Code Ann., Local Gov’t. Article, § 5-202, the City of Bowie, Maryland (the “City”) has the authority to pass such ordinances as it deems necessary to preserve peace and good order, to secure persons from danger and destruction and to protect the health, comfort and convenience of the citizens of the municipality; and

WHEREAS, § 5-209(b) of the Local Gov’t Article permits the City to appoint a board of health and establish its powers and duties.

WHEREAS, § 5-209(c) of the Local Gov’t Article permits the City to establish quarantine regulations; authorize the removal or confinement of individuals having infectious or contagious diseases; prevent and remove nuisances; prevent the introduction of contagious diseases into the municipality; and regulate any place where noxious things are manufactured, offensive trades are conducted, or that may cause unsanitary conditions or conditions detrimental to health.

WHEREAS, Section 18A(27) of the City Charter implements the authority of Local Gov’t Art., § 5-209; and

WHEREAS, pursuant to this authority, the City Council has enacted certain regulations pertaining to health and sanitation, which are codified in Chapter 11, “Health and Sanitation”, of the City Code; and

WHEREAS, the nation is undergoing a public health crisis caused by the spread of a virus that causes the illness known as COVID-19, which has killed and continues to kill tens of thousands of people in the United States alone; and

WHEREAS, the COVID-19 emergency has required the closure of most businesses, the implementation of severe restrictions on the movements of ordinary citizens, and the establishment of public health protocols and precautionary measures in order; and

WHEREAS, COVID-19 is known to impact older and medically fragile populations more severely than other groups and the public good requires that these vulnerable demographics be particularly protected and that they be given access to as many medical resources as possible to combat the spread of and treat the virus; and

WHEREAS, the City Council believes that the appointment of a City Public Health Officer to recommend policy initiatives to help combat and treat the virus and to enforce regulations established by the City Council with respect to the public health and safety of its residents is appropriate and necessary.

Section 1. **NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, Section 11-5, “Penalties” be and is hereby is renumbered as Section 11-7.

Section 2. **BE IT FURTHER ORDAINED AND ENACTED** by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, be and is hereby is amended to enact new Section 11-5, “Public Health Officer”, to read as follows:

UNDERLINED SMALL CAPS : Indicate matter added to existing law

SECTION 11-5. PUBLIC HEALTH OFFICER

A. THE CITY COUNCIL MAY FROM TIME TO TIME APPOINT A PUBLIC HEALTH OFFICER WHO SHALL SERVE FOR SUCH TERM AS THE CITY COUNCIL DEEMS APPROPRIATE AND SHALL RECEIVE SUCH COMPENSATION AS THE CITY COUNCIL SETS FROM TIME TO TIME BY ORDINANCE. HE OR SHE SHALL SERVE AT THE PLEASURE OF THE CITY COUNCIL.

B. THE PUBLIC HEALTH OFFICER SHALL HOLD A MEDICAL DEGREE FROM AN INSTITUTION ACCREDITED IN THE UNITED STATES OR AN ADVANCED DEGREE IN PUBLIC HEALTH ADMINISTRATION AND SHALL HAVE AT LEAST THREE YEARS OF RELEVANT EXPERIENCE IN A PUBLIC HEALTH CAPACITY.

C. THE PUBLIC HEALTH OFFICER SHALL:

1. MAKE RECOMMENDATIONS TO THE CITY COUNCIL RELATING TO THE PROTECTION AND PRESERVATION OF THE HEALTH OF THE CITY 'S RESIDENTS;

2. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT TO PREVENT THE INTRODUCTION OF CONTAGIOUS DISEASES INTO THE CITY OR THE FURTHER SPREAD OF SUCH CONTAGION, INCLUDING QUARANTINE AND ISOLATION REGULATIONS; AND

3. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT RELATING TO THE REMOVAL AND CONFINEMENT OF PERSONS HAVING CONTAGIOUS OR INFECTIOUS DISEASES; AND

4. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT TO PREVENT AND REMOVE HEALTH-RELATED NUISANCES; AND

UNDERLINED SMALL CAPS : Indicate matter added to existing law

5. ENFORCE SUCH LAWS AND REGULATIONS AS THE CITY COUNCIL MAY FROM TIME TO TIME ADOPT PROVIDING FOR THE INSPECTION OF BUILDINGS, STRUCTURES OR PLACES THAT CAUSE OR MAY CAUSE OR CONTRIBUTE TO CONDITIONS DETRIMENTAL TO THE PUBLIC HEALTH.

D. IN ORDER TO ACCOMPLISH THE PURPOSES OF THIS SECTION, THE PUBLIC HEALTH OFFICER SHALL BE DESIGNATED AS A CODE ENFORCEMENT OFFICER AND VESTED WITH THE AUTHORITY TO ISSUE MUNICIPAL INFRACTION CITATIONS AS SET FORTH IN SECTION 1-6 OF THE CITY CODE AND TO PROVIDE EVIDENCE IN THE TRIAL OF ANY SUCH CITATION OR IN ANY OTHER ACTION OR MATTER ARISING IN CONNECTION, INCLUDING AN INJUNCTIVE ACTION BROUGHT PURSUANT TO SECTION 1-6A OF THE CITY CODE. THE PUBLIC HEALTH OFFICER IS FURTHER AUTHORIZED TO SEEK THE ASSISTANCE OF CITY ATTORNEY TO PROCURE ADMINISTRATIVE WARRANTS FOR THE INSPECTION OF BUILDINGS OR STRUCTURES IF NECESSARY TO THE PERFORMANCE OF HIS OR HER DUTIES UNDER THIS SECTION.

Section 3. BE IT FURTHER ORDAINED AND ENACTED by the Council of the City of Bowie, Maryland that Bowie City Code Chapter 11, “Health and Sanitation”, be and is hereby is amended to enact new Section 11-6, “Access to Medical Resources”, to read as follows:

SECTION 11-6. ACCESS TO HEALTHCARE RESOURCES.

A. THE OWNER AND/OR MANAGER OF ANY RESIDENTIAL STRUCTURE THAT IS USED FOR HABITATION PRIMARILY BY PERSONS OVER THE AGE OF 55 OR BY PERSONS WHO ARE

UNDERLINED SMALL CAPS : Indicate matter added to existing law

MEDICALLY FRAGILE AND WHO IS RECEIVES RENT OR OTHER COMPENSATION FOR HOUSING SUCH PERSONS MAY NOT PREVENT ANY RESIDENT OF SUCH HABITATION FROM GAINING ACCESS TO HEALTHCARE RESOURCES PROVIDED BY OR THROUGH A FEDERAL, STATE OR LOCAL GOVERNMENTAL AUTHORITY OR IN CONJUNCTION WITH ANY PROGRAM ESTABLISHED BY SUCH GOVERNMENTAL AUTHORITY.

B. THE PUBLIC HEALTH OFFICER, OR IN THE EVENT OF A VACANCY IN SAID OFFICE, A CODE ENFORCEMENT OFFICER IS AUTHORIZED TO INSPECT ANY RESIDENTIAL STRUCTURE USED FOR HABITATION PRIMARILY BY PERSONS OVER THE AGE OF 55 OR BY PERSONS WHO ARE MEDICALLY FRAGILE TO INVESTIGATE A COMPLAINT BY ANY RESIDENT OF SUCH HABITATION OR BY SUCH PERSON'S IMMEDIATE FAMILY MEMBER OR OTHER AUTHORIZED CAREGIVER OR BY ANY REPRESENTATIVE OF ANY ENTITY ACTING UNDER FEDERAL, STATE OR LOCAL GOVERNMENT AUTHORITY OR PURSUANT TO A PROGRAM ESTABLISHED BY SUCH GOVERNMENTAL AUTHORITY OF A VIOLATION OF SUBSECTION A. OF THIS SECTION.

C. THE PUBLIC HEALTH OFFICER MAY APPLY TO A COURT OF COMPETENT JURISDICTION FOR AN ADMINISTRATIVE WARRANT TO ENTER UPON AND INSPECT SUCH PREMISES IF ACCESS IS NOT GRANTED VOLUNTARILY BY THE OWNER OF THE PREMISES OR AN AGENT OF THE OWNER

D. THE OWNER OF A HABITATION COVERED BY THIS SECTION SHALL MAKE AVAILABLE TO PUBLIC HEALTH OFFICER A COPY OF ANY AGREEMENT BETWEEN ANY RESIDENT AND THE OWNER RELATING TO THE RESIDENT'S TENANCY AS MAY BE REQUESTED BY THE PUBLIC HEALTH OFFICER WITHIN FORTY-EIGHT (48) HOURS OF A REQUEST BY THE PUBLIC HEALTH OFFICER. THE DOCUMENT SHALL BE TREATED AS STRICTLY CONFIDENTIAL BY THE PUBLIC

UNDERLINED SMALL CAPS : Indicate matter added to existing law

HEALTH OFFICER AND SHALL BE DESTROYED AND DISPOSED IN A SECURE MANNER AFTER IT IS NO LONGER NECESSARY TO THE PERFORMANCE OF THE DUTIES OF THE PUBLIC HEALTH OFFICER.

E. A VIOLATION OF SUBSECTION A. OR D. OF THIS SECTION IS A MUNICIPAL INFRACTION, SUBJECT TO A FINE OF \$500.00 PER INCIDENT. EVERY DAY THAT A VIOLATION CONTINUES SHALL CONSTITUTE A SEPARATE OFFENSE. A VIOLATION WITH RESPECT TO ANY RESIDENT SHALL CONSTITUTE A SEPARATE INCIDENT

Section 4. BE IT FURTHER ORDAINED that this Ordinance shall become effective thirty (30) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a regular meeting on the ____ day of _____, 2020.

PASSED by the Council of the City of Bowie, Maryland at a regular meeting on the ____ day of _____, 2020.

Awilda Hernandez

By: _____
Timothy J. Adams, Mayor

UNDERLINED SMALL CAPS : Indicate matter added to existing law

City Clerk

APPROVED AS TO FORM AND SUFFICIENCY:

Elissa D. Levan, City Attorney

UNDERLINED SMALL CAPS : Indicate matter added to existing law

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING AND ADOPTING A BUDGET FOR THE
FISCAL YEAR BEGINNING JULY 1, 2020 AND
ENDING JUNE 30, 2021

WHEREAS, in accordance with Section 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2020, and ending June 30, 2021 (“Fiscal Year 2021”); and,

WHEREAS, the City Manager, as required by the City Charter, between the 10th and the 15th of April, 2020 presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2021. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes, and establishes the tax rates for the various taxing districts; and,

WHEREAS, the Council held scheduled budget worksessions and two public hearings on April 13, 2020 and May 4, 2020 after two weeks’ notice thereof in a newspaper or newspapers having general circulation in Bowie.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2021, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2021.

Underlining indicates amendments to ordinance.

~~Strike out~~ indicates matter stricken from the ordinance by amendment.

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Real Property Taxes:

Assessed Value of Land and Improvements subject to Taxation	\$7,571,400,000	
Tax Rate .400/\$100 of Assessed Value	<u>.00400</u>	<u>\$30,285,600</u>

Special Taxing District 1 -

There is hereby established a levy in the amount of \$.064 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$251,195,600	
Tax Rate .064/\$100 of Assessed Value	<u>.00064</u>	<u>160,800</u>

Special Taxing District 2 -

There is hereby established a levy in the amount of \$.025 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$279,392,900	
Tax Rate .025/\$100 of Assessed Value	<u>.00025</u>	<u>69,800</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.007 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-28-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,761,200	
Tax Rate .007/\$100 of Assessed Value	<u>.00007</u>	<u>1,100</u>

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.012 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as International Renaissance Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$156,928,200	
Tax Rate .012/\$100 of Assessed Value	<u>.00012</u>	<u>18,800</u>

Special Taxing District 7-

There is hereby established a levy in the amount of \$.040 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Plaza Storm Water Management Special Taxing District as more particularly described

in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,502,700	
Tax Rate .040/\$100 of Assessed Value	<u>.00040</u>	<u>6,200</u>

Special Taxing District 8-

There is hereby established a levy in the amount of \$.008 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$60,000,000	
Tax Rate .008/\$100 of Assessed Value	<u>.00008</u>	<u>4,800</u>

Special Taxing District 11-

There is hereby established a levy in the amount of \$.024 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Collington Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-7-95, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$30,659,800	
Tax Rate .024/\$100 of Assessed Value	<u>.00024</u>	<u>7,400</u>

Personal Property Tax:

Assessed Value of Tangible Personal
Property of Ordinary Incorporated and
Unincorporated Businesses, Operating
Property (except land) of Public
Utilities and Contract Carriers,
and/or Operating Property (except
land) of Railroads. \$209,300,000

Tax Rate 1.000/\$100 of Assessed Value .01000 2,093,000

Total Real & Personal Property Tax Revenue 32,647,500

Total All other Anticipated Revenue 24,296,600

Appropriated Fund Balance 9,392,900

TOTAL REVENUES \$ 66,337,000

APPROPRIATIONS BY ACTIVITY

City Council	\$ 321,300
City Manager	1,319,400
Human Resources	716,400
Elections	500
Finance	1,254,200
Information Technology	3,354,300
Legal Services	200,000
Communications	996,400
Business Operations	2,456,500
City Clerk	197,100
Community Services	1,116,900
Building Maintenance	1,466,600
Planning Division	807,700
Economic Development Division	775,400
Housing Inspection and Code Compliance	881,400
Emergency Management	458,800
Police Department	13,789,500
Public Works Administrative Division	1,839,000
Equipment Maintenance and Garage Division	809,600
Solid Waste Division	6,421,600
Street Maintenance Division	6,659,600
Storm Water Management Division	642,100
Storm Water Management Division - Special Tax Districts	75,700
Senior Services	1,399,800
Youth Services Bureau	1,363,300
Animal Control Program	233,200
Recreation and Parks	1,164,300
Bowie Playhouse	197,000
Parks and Grounds	3,809,800
Ice Arena	1,101,700

Historic Properties	691,900
Gymnasium	812,800
Debt Service	2,340,000
Unclassified and Non-departmental Transfers	810,000
	<u>5,853,200</u>
TOTAL APPROPRIATIONS	\$ <u>66,337,000</u>
Total General Fund Revenues	\$ <u>66,337,000</u>
Total General Fund Appropriations	\$ <u>66,337,000</u>
Difference	\$ <u>NONE</u>

EQUIPMENT ACQUISITION AND REPLACEMENT FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 1,183,300
Transfers from General Fund	2,171,600
Total All other Anticipated Revenue	<u>416,500</u>
TOTAL REVENUES	\$ <u>3,771,400</u>

APPROPRIATIONS

General Government	\$ 545,600
Public Safety	430,000
Public Works	452,900
Parks and Recreation	216,400
Reserve for Replacements	<u>2,126,500</u>
TOTAL APPROPRIATIONS	\$ <u>3,771,400</u>

Total Equipment Acquisition Fund Revenues	\$ <u>3,771,400</u>
Total Equipment Acquisition Fund Appropriations	\$ <u>3,771,400</u>
Difference	\$ <u>NONE</u>

CAPITAL PROJECTS FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 105,500
Transfers from General Fund	3,681,600
Intergovernmental Revenues	746,300
Other Revenues	<u>561,000</u>
TOTAL REVENUES	\$ <u>5,094,400</u>

APPROPRIATIONS

Land Acquisition	\$ 776,300
Senior Center	380,000

Energy Efficiency Improvements	40,000
Facility Preventive Maintenance	589,900
Stormwater Management	253,000
Sediment Control-Maryland Science and Technology Center	114,100
Sediment Control-Bowie Town Center	50,800
Sediment Control-Gateway	30,100
Sediment Control-Pin Oak Plaza	4,700
Sediment Control-Elder Oaks	2,600
Sediment Control-Collington	5,000
Sediment Control-Reserve City Parcel	13,900
Indoor Court Facility	300,000
Public Works Main Facility	910,000
Chesapeake Bay	205,000
Belair Mansion	20,000
Whitemarsh Park	375,000
Harmel House	13,000
Hiker-Biker Trails	162,500
William Plains	75,000
City Hall	50,000
Public Art	125,000
Bowie Heritage Trail	411,000
Accessibility Improvements	32,500
Facility Security	155,000
TOTAL APPROPRIATIONS	<u>\$ 5,094,400</u>
Total Capital Projects Fund Revenues	<u>\$ 5,094,400</u>
Total Capital Projects Fund Appropriations	<u>\$ 5,094,400</u>
Difference	<u>\$ NONE</u>

WATER AND SEWER FUND

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2020:

Water Consumption Charge

Residential and all other users - \$5.42 per 1,000 gallons of water used.

Sewerage Surcharge – 143.2% of Water Charge

Residential and all other users - \$7.76 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>		<u>Water or Sewer Only</u>	
1 inch meter	\$ 120 Annually	\$ 60	Annually
1-1/2 inch meter	480 Annually	240	Annually
2 inch meter	780 Annually	390	Annually
3 inch meter	1,440 Annually	720	Annually
4 inch meter	2,400 Annually	1,200	Annually
6 inch meter	4,800 Annually	2,400	Annually
8 inch meter	9,600 Annually	4,800	Annually
10 inch meter	15,000 Annually	7,500	Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$50.00, such fee being nonreturnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 and/or 1 inch meter	\$ 50.00
1-1/2 inch meter	200.00
2 inch meter	300.00
3 inch meter	500.00
4 inch meter	750.00
6 inch meter	1,000.00
8 inch meter	2,000.00
10 inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 and/or 1 inch meter	\$ 1,000.00
1-1/2 inch meter	1,500.00
2 and 3 inch meters	2,000.00
4 inch meter	3,000.00
6 inch meter	4,000.00
8 inch meter	5,000.00
10 inch meter	6,000.00

Section 7: Each customer applying for installation of a submeter to measure outside water usage shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$25.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the submeter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$15.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered nonpaid and subject to: late charge of \$15.00, returned check charge of \$45.00, and, disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$120.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

Section 10: That each user will pay a quarterly charge of \$22.75 to cover the cost associated with the Water Distribution System Recapitalization Program.

OPERATING BUDGET

ESTIMATED REVENUES

Water Sales	\$ 2,782,000
Sewerage Surcharge	3,235,800

Minimum Charges	1,040,000
Other Revenues	542,100
Renewal/Replacement	715,900
State Grants - Projects	99,000
Bond Proceeds	<u>3,380,400</u>
TOTAL REVENUES	<u>\$ 11,795,200</u>
 <u>APPROPRIATIONS</u>	
Billing and Accounting	\$ 612,600
Water Supply Division	6,761,200
Wastewater Division	3,154,500
Debt Retirement	573,600
Miscellaneous and Non-departmental	177,700
Transfers to General Fund	<u>515,600</u>
TOTAL APPROPRIATIONS	<u>\$ 11,795,200</u>
 Total Water & Sewer Fund Revenues	 <u>\$ 11,795,200</u>
 Total Water & Sewer Fund Appropriations	 <u>\$ 11,795,200</u>
 Difference	 <u>\$ NONE</u>

Section 11: That should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 12: The Budget Document is hereby approved, which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule. Furthermore, the Budget Document is hereby incorporated by reference into this Ordinance.

Section 13: Outstanding encumbrances at Fiscal Year 2020 year end shall be considered revenues for Fiscal Year 2021 at June 30, 2020 and re-appropriated, by this budget ordinance, in Fiscal Year 2021 for the purposes set forth in the budget ordinance for the Fiscal Year 2020, unless otherwise appropriated by the City Council.

Section 14: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of an ordinance by at least a two-thirds vote before becoming effective.

Section 15: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventative maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 16: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2020.

PASSED by the Council of the City of Bowie, Maryland by a favorable vote of at least a majority of the total elected membership of the Council at a Regular Meeting on May 18, 2020.

Awilda Hernandez
City Clerk

By: _____
Timothy J. Adams, Mayor

APPROVED AS TO FORM AND SUFFICIENCY:

Elissa D. Levan, City Attorney

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING A CAPITAL IMPROVEMENTS PROGRAM
FOR THE FISCAL YEARS 2021-2026

WHEREAS, Section 43 of the City Charter requires that the City Manager prepare a proposed Capital Improvements Program; and

WHEREAS, the Capital Improvements Program must include a listing of all capital improvements proposed to be undertaken during the next six years, including funding sources, recommended time schedules, and cost estimates; and

WHEREAS, the City Council is required to adopt a Capital Improvements Program at the same time as the adoption of the City Operating Budget; and

WHEREAS, the City Manager shall include in his proposed Operating Budget, those Capital Improvement Projects adopted by the City Council for the ensuing fiscal year; and

WHEREAS, the City Manager has prepared and presented to the City Council the required proposed Capital Improvements Program, which has been included as a portion of the Fiscal Year 2021 Proposed Budget Document.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the Capital Improvements Program for Fiscal Years 2021-2026, as reflected in the City's FY2021 Proposed Budget Document, is hereby adopted.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2020.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on May 18, 2020, after public hearings on April 13, 2020, and May 4, 2020.

Timothy J. Adams, Mayor

Attest:

Awilda Hernandez, City Clerk