

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report* DATE: May 27, 2021

Status Report

1. Sewer Lateral Replacement

Sewer lines need to be periodically cleaned to maintain free passage of objects. Sewer cleanouts provide an access point for the plumbing equipment to clear any blockage from the sewer lines. Although sewer lines are equipped with adequate access points, most sewer lateral connections (from the house to the sewer main) lack a cleanout connection. This creates difficulty for City staff to maintain the City section of the lateral, which is crucial to minimizing sewer back up incidents. To alleviate this problem, a multi-year sewer lateral replacement program was established in the FY20 budget. The project is planned to install cleanouts and replace the lateral connections between the cleanouts and sewer main at approximately 80 most vulnerable sewer laterals. The sewer lateral replacement program will allow for the replacement of 8 sewer laterals annually. The FY22 budget for this program is \$80,000.

The Public Works Department located a contract for sewer lateral replacement between Washington Suburban Sanitary Commission (Contract #LC7046A-D21) and Rivers Construction Group, LTD, upon which we will be able to piggyback. The contract period will be for two years. The City may extend the contract for an additional two-year period.

We will sign a multi-year contract with Rivers Construction and, for each fiscal year this contract is in effect, will issue a Purchase Order in the amount of \$80,000.

As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.

2. Vehicle Purchases for the Police Department

The Adopted Fiscal Year 2022 Budget allocates funds for the purchase and upfitting of two (2) Ford Interceptor SUVs (marked) and one (1) Chevrolet Tahoe (marked) for the Police Department. Police Department staff have identified contracts available for piggyback to make the following purchases:

Vehicle # being replaced	New Vehicle #	Item	Vendor	Piggyback Contract	Cost	Budget *
568	651	2021 Ford Interceptor SUV	Hertrich Fleet Services, Inc.	Anne Arundel County, MD #5785	\$36,302.00	\$55,300.00
585	652	2021 Ford Interceptor SUV	Hertrich Fleet Services, Inc.	Anne Arundel County, MD #5785	\$36,302.00	\$55,300.00
572	653	2021 Chevrolet Tahoe	Hertrich Fleet Services, Inc.	State of Maryland #001B1600369	\$37,661.00	\$69,400.00

**Budgeted funds includes upfitting costs which will be submitted for approval at a later date.*

As provided by Section 62 of the City Charter, this will serve as the seven (7) day notice of intent to issue purchase orders to Hertrich Fleet Services, Inc. for the amounts listed above.

3. Vehicle Replacements

The FY22 Budget appropriates funding for the purchase of replacement vehicles and equipment. The Department of Community Services has identified contracts available for piggyback to make the following purchases. All items are within their budgeted amounts.

Vehicle	Division	Item	Vendor	Piggyback Contract	Cost	Budget
305	Parks & Grounds	Ford F-550 Dump Body Truck	Apple Ford	Montgomery County Contract #1065349	\$60,360.56	\$70,000.00
307	Parks & Grounds	Ford F-550 Dump Body Truck	Apple Ford	Montgomery County Contract #1065349	\$55,560.55	\$70,000.00
320	Parks & Grounds	Ford F-650 Dump Body Truck	Apple Ford	Montgomery County Contract #1065349	\$74,580.00	\$85,000.00
17	Park Operations	Dodge Ram 1500 4WD	Hall Auto-motive	Virginia Sheriffs Association Contract #21-04-0925	\$25,104.00	\$35,900.00
TOTAL					\$215,605.11	\$269,000

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue purchase orders to Apple Ford and Hall Automotive in the amounts listed above.

4. Rt. 197 & Kenhill Drive Public Art Hardscape Path Forward

Based on our conversation with Council last week, City staff has decided to take a step back from the immediate replacement of the “BOWIE” Gateway sign (bushes) and redirect our efforts to follow the City’s Public Art Policy. This will involve sending a “Call to Artists” with the expectation of a more robust response. We believe the artist community will provide creative designs, using various media which can be considered as a replacement for this iconic sign. Once the designs are received and reviewed by the Public Art team, their preferred designs will be shared with residents of Bowie who will then have the opportunity to provide input via an automated survey prior to a final recommendation being made to Council. In the interim, Parks and Grounds staff will work diligently to keep the current live “Bowie” presentable.

ADL: lfr