

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report*

DATE: June 10, 2021

Status Report

1. Vehicle Purchases for the Police Department

The Adopted Fiscal Year 2022 Budget allocates funds for the purchase and upfitting of two (2) Ford Interceptor SUVs (marked) and one (1) Chevrolet Tahoe (marked) for the Police Department. Police Department staff have identified a contract available for piggyback to make the following purchases of upfitting services:

Vehicle # being replaced	New Vehicle #	Item	Vendor	Piggyback Contract	Cost	Available Funds in Budget
568	651	Upfitting of 2021 Ford Interceptor SUV	Front Line Mobile Tech	Howard County, MD #4400003685	\$16,042.00	\$18,998.00
585	652	Upfitting of 2021 Ford Interceptor SUV	Front Line Mobile Tech	Howard County, MD #4400003685	\$16,042.00	\$18,998.00
572	653	Upfitting of 2021 Chevrolet Tahoe	Front Line Mobile Tech	Howard County, MD #440000685	\$18,020.00	\$31,739.00

As provided by Section 62 of the City Charter, this will serve as the seven (7) day notice of intent to issue a purchase order to Front Line Mobile Tech in the amount of \$50,104.00.

2. Multi-Function Printer Purchases

The FY21 Budget contains funding for replacement printers. The Information Technology Department evaluated the existing fleet of printers to determine what

printers need to be replaced, removed from service, or consolidated. Seventeen new devices will be purchased, and twenty-five printers will be removed from service and recycled. The City will piggyback on Fairfax County Contract #44000008896 to purchase Konica Minolta and HP printer from Meridian for a total cost of \$31,462.24. As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Meridian for \$31,462.24.

3. Economic Development Committee (EDC)

The EDC held elections for officers at their regular June meeting. Yolanda Muckle was elected Vice Chair and Alicia Stukes was reelected Secretary. Andrew Roud was elected Chair subject to Council ratification. Outgoing Chairman Sherman Ragland will continue as a regular member of the Committee. An initial list of topics for the upcoming fiscal year was prepared and will be reviewed in July. Also, at the July 14, 2021 meeting will be a representative from Connected DMV who will brief the EDC on the recently released regional economic development strategy.

4. Sewer Foam Injection for Root Control

The Public Works Department located a Contract for sewer foam injection root control services with Baltimore City (Contract# B50005627) through Dukes Root Control, Inc., upon which we will be able to piggyback. The foam injection program has been very successful in controlling root growth inside City sewer lines and helping to prevent sewer backups. This year we have budgeted \$65,000 for this program. We will sign a Contract and issue a Purchase Order to Dukes Root Control, Inc. in the amount of \$65,000.00. As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.