

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING AND ADOPTING A BUDGET FOR THE
FISCAL YEAR BEGINNING JULY 1, 2019 AND
ENDING JUNE 30, 2020

WHEREAS, in accordance with Section 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2019, and ending June 30, 2020 (“Fiscal Year 2020”); and,

WHEREAS, the City Manager, as required by the City Charter, between the 10th and the 15th of April, 2019 presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2020. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes, and establishes the tax rates for the various taxing districts; and,

WHEREAS, the Council held scheduled budget worksessions and two public hearings on April 10, 2019 and May 6, 2019 after two weeks’ notice thereof in a newspaper or newspapers having general circulation in Bowie.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2020, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2020.

Underlining indicates amendments to ordinance.

~~Strike out~~ indicates matter stricken from the ordinance by amendment.

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Real Property Taxes:

Assessed Value of Land and Improvements subject to Taxation	\$7,160,275,000	
Tax Rate .400/\$100 of Assessed Value	<u>.00400</u>	<u>\$28,641,100</u>

Special Taxing District 1 -

There is hereby established a levy in the amount of \$.056 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$224,013,000	
Tax Rate .056/\$100 of Assessed Value	<u>.00056</u>	<u>125,400</u>

Special Taxing District 2 -

There is hereby established a levy in the amount of \$.012 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$278,253,800	
Tax Rate .012/\$100 of Assessed Value	<u>.00012</u>	<u>33,400</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.013 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-28-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$15,532,100	
Tax Rate .013/\$100 of Assessed Value	<u>.00013</u>	<u>2,000</u>

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.022 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as International Renaissance Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$160,982,100	
Tax Rate .022/\$100 of Assessed Value	<u>.00022</u>	<u>35,400</u>

Special Taxing District 7-

There is hereby established a levy in the amount of \$.049 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Plaza Storm Water Management Special Taxing District as more particularly described

in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$14,427,700	
Tax Rate .049/\$100 of Assessed Value	<u>.00049</u>	<u>7,100</u>

Special Taxing District 8-

There is hereby established a levy in the amount of \$.008 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$60,000,000	
Tax Rate .008/\$100 of Assessed Value	<u>.00008</u>	<u>4,800</u>

Special Taxing District 11-

There is hereby established a levy in the amount of \$.025 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Collington Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-7-95, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$30,405,800	
Tax Rate .025/\$100 of Assessed Value	<u>.00025</u>	<u>7,600</u>

Personal Property Tax:

Assessed Value of Tangible Personal
Property of Ordinary Incorporated and
Unincorporated Businesses, Operating
Property (except land) of Public
Utilities and Contract Carriers,
and/or Operating Property (except
land) of Railroads. \$213,010,000

Tax Rate 1.000/\$100 of Assessed Value .01000 2,130,100

Total Real & Personal Property Tax Revenue 30,986,900

Total All other Anticipated Revenue 22,222,600

Appropriated Fund Balance 5,894,200

TOTAL REVENUES \$ 59,103,700

APPROPRIATIONS BY ACTIVITY

City Council	\$ 316,700
City Manager	1,320,400
Human Resources	697,100
Elections	52,500
Finance	1,198,700
Information Technology	2,952,200
Legal Services	200,000
Communications	794,600
Business Operations	2,283,300
City Clerk	141,500
Community Services	797,300
Public Buildings and Grounds	1,126,100
Kenhill Center	293,200
Planning Division	694,200
Economic Development Division	744,100
Housing Inspection and Code Compliance	900,900
Emergency Management	420,100
Police Department	12,977,200
Public Works Administrative Division	1,709,600
Equipment Maintenance and Garage Division	840,700
Solid Waste Division	6,033,400
Street Maintenance Division	6,103,100
Storm Water Management Division	647,400
Storm Water Management Division - Special Tax Districts	21,500
Senior Services	1,378,000
Youth Services Bureau	1,322,000
Animal Control Program	273,500
Recreation and Parks	1,299,600

Bowie Playhouse	203,900
Parks and Grounds	3,452,200
Ice Arena	1,073,400
Historic Properties	638,400
Gymnasium	803,900
Debt Service	1,559,500
Unclassified and Non-departmental Transfers	780,000
	<u>3,053,500</u>
TOTAL APPROPRIATIONS	\$ 59,103,700
Total General Fund Revenues	<u>\$ 59,103,700</u>
Total General Fund Appropriations	<u>\$ 59,103,700</u>
Difference	<u>\$ NONE</u>

EQUIPMENT ACQUISITION AND REPLACEMENT FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 1,616,800
Transfers from General Fund	108,400
Total All other Anticipated Revenue	<u>300,500</u>
TOTAL REVENUES	\$ 2,025,700

APPROPRIATIONS

General Government	\$ 358,800
Public Safety	275,200
Public Works	1,079,500
Social Services	31,800
Parks and Recreation	<u>280,400</u>
TOTAL APPROPRIATIONS	\$ 2,025,700

Total Equipment Acquisition Fund Revenues	<u>\$ 2,025,700</u>
Total Equipment Acquisition Fund Appropriations	<u>\$ 2,025,700</u>
Difference	<u>\$ NONE</u>

CAPITAL PROJECTS FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$ 329,600
Transfers from General Fund	2,945,100
Intergovernmental Revenues	1,931,500
Other Revenues	<u>355,400</u>
TOTAL REVENUES	\$ 5,561,600

APPROPRIATIONS

Land Acquisition	\$	762,800
Senior Center		237,200
Kenhill Center		60,000
Gymnasium		84,000
Energy Efficiency Improvements		20,000
Sediment Control-Maryland Science and Technology Center		108,000
Sediment Control-Bowie Town Center		47,400
Sediment Control-Gateway		26,700
Sediment Control-Pin Oak Plaza		4,500
Sediment Control-Elder Oaks		2,500
Sediment Control-Collington		4,700
Sediment Control-Reserve City Parcel		13,200
Emergency Operations Center		438,400
Chesapeake Bay		1,468,500
Bowie Playhouse		205,200
Belair Mansion		75,500
Whitemarsh Park		20,000
Allen Pond Park		722,000
Blacksox Park		35,000
Hiker-Biker Trails		53,000
Golf Course		150,000
Public Art		25,000
Bowie Heritage Trail		919,000
Streets and Utilities Building		<u>79,000</u>
TOTAL APPROPRIATIONS	\$	<u>5,561,600</u>
Total Capital Projects Fund Revenues	\$	<u>5,561,600</u>
Total Capital Projects Fund Appropriations	\$	<u>5,561,600</u>
Difference	\$	<u>NONE</u>

WATER AND SEWER FUND

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2019:

Water Consumption Charge

Residential and all other users - \$5.68 per 1,000 gallons of water used.

Sewerage Surcharge – 143.13% of Water Charge

Residential and all other users - \$8.13 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>	<u>Water or Sewer Only</u>
1 inch meter	\$ 120 Annually
1-1/2 inch meter	480 Annually
2 inch meter	780 Annually
3 inch meter	1,440 Annually
4 inch meter	2,400 Annually
6 inch meter	4,800 Annually
8 inch meter	9,600 Annually
10 inch meter	15,000 Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$25.00, such fee being nonreturnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 and/or 1 inch meter	\$ 50.00
1-1/2 inch meter	200.00
2 inch meter	300.00
3 inch meter	500.00
4 inch meter	750.00
6 inch meter	1,000.00
8 inch meter	2,000.00
10 inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 and/or 1 inch meter	\$ 1,000.00
1-1/2 inch meter	1,500.00
2 and 3 inch meters	2,000.00
4 inch meter	3,000.00
6 inch meter	4,000.00
8 inch meter	5,000.00
10 inch meter	6,000.00

Section 7: Each customer applying for installation of a submeter to measure outside water usage shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$25.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the submeter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$3.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered nonpaid and subject to: late charge of \$3.00, returned check charge of \$25.00, and, disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$10.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

Section 10: That each user will pay a quarterly charge of \$22.75 to cover the cost associated with the Water Distribution System Recapitalization Program.

OPERATING BUDGET

ESTIMATED REVENUES

Water Sales	\$ 2,669,600
Sewerage Surcharge	3,422,700
Minimum Charges	1,035,500
Other Revenues	444,400
Renewal/Replacement	715,500
State Grants - Projects	99,000
Appropriated Retained Earnings	<u>811,700</u>
TOTAL REVENUES	<u>\$ 9,198,400</u>

APPROPRIATIONS

Billing and Accounting	\$ 564,500
Water Supply Division	4,467,200
Wastewater Division	3,105,400
Debt Retirement	381,800
Miscellaneous and Non-departmental	174,000
Transfers to General Fund	<u>505,500</u>
TOTAL APPROPRIATIONS	<u>\$ 9,198,400</u>

Total Water & Sewer Fund Revenues	<u>\$ 9,198,400</u>
Total Water & Sewer Fund Appropriations	<u>\$ 9,198,400</u>
Difference	<u>\$ NONE</u>

Section 11: That should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 12: The Budget Document is hereby approved, which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule. Furthermore, the Budget Document is hereby incorporated by reference into this Ordinance.

Section 13: Outstanding encumbrances at Fiscal Year 2019 year end shall be considered revenues for Fiscal Year 2020 at June 30, 2019 and re-appropriated, by this budget ordinance,

in Fiscal Year 2020 for the purposes set forth in the budget ordinance for the Fiscal Year 2019, unless otherwise appropriated by the City Council.

Section 14: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of an ordinance by at least a two-thirds vote before becoming effective.

Section 15: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventative maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 16: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 10, 2019.

PASSED by the Council of the City of Bowie, Maryland by a favorable vote of at least a majority of the total elected membership of the Council at a Regular Meeting on May 20, 2019.

Awilda Hernandez
City Clerk

By: _____
G. Frederick Robinson, Mayor

APPROVED AS TO FORM AND SUFFICIENCY:

Elissa D. Levan, City Attorney