

July 10, 2019

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, City Manager

SUBJECT: Leaf Collection Truck Rentals For 2020

The Department of Community Services has contacted all known truck rental firms in the area listed in the Yellow Pages in order to determine the availability of trucks suitable for rental use in accordance with our upcoming fall leaf collection program. These trucks are needed to supplement existing City units for this program. In this regard, only one firm was found that met our specific needs to successfully complete the annual leaf collection program, which requires ten, sixteen-foot flatbed dump body vehicles. They will be used for eight weeks commencing the last week of October and ending the 3rd week of December.

Due to market demand, it is important to reserve these vehicles at this time. The cost to acquire the vehicles for this year's program is \$54,075. The fiscal year 2020 budget has allocated \$60,000 towards this project. This project will be charged to the Public Works Streets Department Equipment Rental account for the City, which has allocated \$208,500 for all rentals.

Therefore, approval of Resolution R-55-19 is requested to waive bidding requirements to allow for this contract award to Herc Rentals, Inc.

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE BY A TWO THIRDS VOTE TO ALLOW FOR THE RENTAL OF LEAF
COLLECTION TRUCKS AND AUTHORIZING THE CITY MANAGER TO ENTER
INTO A CONTRACT WITH HERC RENTALS IN THE AMOUNT OF \$54,075

WHEREAS, the City of Bowie (the “City”) provided curb side leaf collection services last year to its residents;

WHEREAS, the City of Bowie desires to continue this program during the 2019 curb side leaf collection season for its residents;

WHEREAS, additional equipment is necessary to provide this service in the form of truck rentals; and

WHEREAS, quotes were sought for the necessary rentals, and only one vendor, Herc Rentals, Inc., responded with a quote, which was in the amount of \$54,075; and

WHEREAS, Section 61 of the City Charter requires that all expenditures for materials, equipment, and supplies involving more than \$25,000 shall be made on written contract after advertising for sealed bids; and

WHEREAS, staff has obtained a quote from the only known vendor of rental trucks for this specific purpose in the region and concludes that further bidding would be without benefit to the City; and

WHEREAS, it is imperative that a contract be awarded at this time to assure these vehicles are available for the leaf collection program; and

WHEREAS, Section 61 of the City Charter permits the City Council, by two-thirds vote, to waive bidding requirements for good cause shown.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are, for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to rent trucks from Herc Rentals, Inc., in the amount of \$54,075. The purchase contract shall be in a form acceptable by the City Attorney.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on August __, 2019.

By: _____
G. Frederick Robinson, Mayor

Attest:

Awilda Hernandez
City Clerk