

Memorandum

To: City Council
From: Alfred D. Lott, City Manager
Date: July 17, 2019
Subject: Waive Bidding for Purchase of Two Police Vehicles (R-57-19)

The Adopted FY20 Budget allows for the replacement of three police vehicles (2 SUVs to be utilized by Police Officers and one utility van to be utilized by the Evidence Technician).

Two (2) SUVs will be purchased at this time and the utility van will be purchased later in the fiscal year.

The Police Department received and analyzed the Anne Arundel County police vehicle bids and determined that Hertrich Fleet Services, Inc., of Milford, Delaware was awarded a contract for SUVs meeting the Police Department's needs. Seeking new bids would not be expected to yield better results.

In accordance with City Charter Section 62, we are requesting that Council waive bidding requirements and allow for the issuance of a Purchase Order to Hertrich Fleet Services, Inc. in the amount of \$72,604.00. This amount is within the \$170,400 budgeted for this purpose.

I concur with the above recommendation and request your approval of R-57-19.

Attachment

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
BY TWO-THIRDS VOTE AUTHORIZING THE WAIVING OF
BIDDING REQUIREMENTS TO ALLOW FOR THE PURCHASE OF
TWO POLICE VEHICLES BY PIGGYBACKING THE
ANNE ARUNDEL COUNTY VEHICLE BID

WHEREAS, the FY20 Budget allocates \$170,400 for the replacement of three (3) Police vehicles. Two (2) SUVs to be utilized by Police Officers will be purchased at this time and the third vehicle, a utility van for the Evidence Technician, will be purchased later in this Fiscal Year;

WHEREAS, the Police Department received and analyzed the Anne Arundel County vehicle bid results; and

WHEREAS, it was determined that Hertrich Fleet Services, Inc. of Milford, Delaware was awarded a contract for SUVs meeting the Police Department's needs; and

WHEREAS, seeking new bids would not be expected to yield better results.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Bowie, Maryland, upon a two-thirds vote, that the bidding requirements of Section 62 of the City Charter are hereby waived; and

BE IT FURTHER RESOLVED, that the Council authorizes the City Manager to issue a purchase order to Hertrich Fleet Services, Inc. in the amount of \$72,604.00 which is within the budgeted allocation.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on August 5, 2019.

THE CITY OF BOWIE, MARYLAND

G. Frederick Robinson
Mayor

ATTEST:

Awilda Hernandez
City Clerk