

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott
City Manager

SUBJECT: Ventrac Tractor with Mower Attachments
R-4-20

DATE: December 12, 2019

Legal notices were placed and bid packages were sent to selected firms for the purchase of a Ventrac Tractor with Mower Attachments, to be used by the Parks & Grounds division. At the close of bidding 11:30 a.m., Tuesday, December 10, 2019, one (1) bid was received from the following firm:

Finch Services, Inc.	
Westminster, MD	\$28,896.00

This item is being purchased in accordance with the FY20 Equipment Acquisition and Replacement schedule with a budget of \$30,000.

The Community Services Department recommends that the bid proposal from Finch Services, Inc., in the amount of \$28,896.00 be accepted.

I concur with the above recommendation to award to Finch Services, Inc. in the amount of \$28,896.00 and request your approval of R-4-20.

ADL:SH:rj

R E S O L U T I O N
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING BID FOR THE PURCHASE OF A VENTRAC TRACTOR WITH
MOWER ATTACHMENTS

WHEREAS, pursuant to Section 61 of the City Charter, a Request for Bids was issued in the Bowie Blade, on eMaryland Marketplace, and on the City's website for the purchase of a Ventrac Tractor with Mower Attachments; and

WHEREAS, at the close of bidding at 11:30 a.m., Tuesday, December 10, 2019, the City received one (1) bid proposal; and

WHEREAS, after a careful review of the bid proposal submitted, it was determined that Finch Services, Inc. had submitted a responsible and responsive bid.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid proposal of Finch Services, Inc. for a total amount of \$28,896.00 and hereby authorizes the City Manager to issue a purchase order to Finch Services, Inc. in the amount of \$28,896.00.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland, at a Regular Meeting on December 16, 2019.

ATTEST:

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor