

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott
City Manager

SUBJECT: Architect/Engineering Open End Contract
Category 5-Roadways/Bridges Design
RFP/Task Order #5-01
R-11-20

DATE: January 14, 2020

On January 22, 2019, the City entered into an Architect/Engineering Open End Agreement with Brudis & Associates, Inc. (BAI) of Columbia, MD, EBA Engineering, Inc. (EBA) of Laurel, MD, and McLaren Technical Services, Inc. (McLaren) of Baltimore, MD and on February 20, 2019 with A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD for Category 5-Roadways/Bridges Design. Professional Services delivered through this Agreement are negotiated and procured on a Task Order basis as the City's needs arise.

On December 19, 2019, the Public Works Department advertised a Notice of Intent to Negotiate for Task Order/RFP#5-01-Consulting Services for Complete Streets Policy Implementation under the Architect/Engineering Open End Agreement. Proposals were accepted from the four (4) firms BAI, EBA, McLaren & AMT which have Open End Professional Services Agreements with the City for Roadways/Bridges Design. For this task, the proposal from AMT was selected based on cost, experience and understanding of the project.

In accordance with City Charter Section 61(b)(4), a total fee of \$89,767.61 for the required services was negotiated. This will be funded through the Public Works Professional Services Budget in FY20 for \$14,918.35 and FY21 for \$74,849.27 contingent on the approval of the FY21 Budget.

The Public Works Department recommends that Council authorize the issuance of a Purchase Order to AMT for Task Order/RFP#5-01 pursuant to the Master Contract approved on February 20, 2019.

I concur with the recommendation of the Public Works Department and request your approval of R-11-20.

ADL:GS:cs

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO
A. MORTON THOMAS & ASSOCIATES, INC. FOR TASK ORDER/RFP#5-01
IN ACCORDANCE WITH THE MASTER CONTRACT APPROVED ON
FEBRUARY 20, 2019

WHEREAS, on January 22, 2019, the City entered into an Architect/Engineering Open End Agreement with Brudis & Associates, Inc. (BAI) of Columbia, MD, EBA Engineering, Inc. (EBA) of Laurel, MD, and McLaren Technical Services, Inc. (McLaren) of Baltimore, MD and on February 20, 2019 with A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD for Category 5-Roadways/Bridges Design; and

WHEREAS, on December 19, 2019, the Public Works Department advertised a Notice of Intent to Negotiate for Task Order/RFP#5-01-Consulting Services for Complete Streets Policy Implementation under the Architect/Engineering Open End Agreement; and

WHEREAS, proposals were accepted from the four (4) firms BAI, EBA, McLaren & AMT which have Open End Professional Services Agreements with the City for Roadways/Bridges Design; and

WHEREAS, for this task, the proposal from AMT was selected based on cost, experience and understanding of the project.

WHEREAS, following negotiations in accordance with City Charter 61(b)(4) a total fee of \$89,767.61 for the required services was negotiated. This will be funded through the Public Works Professional Services Budget in FY20 for \$14,918.35 and FY21 for \$74,849.27 contingent on the approval of the FY21 Budget.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Bowie, Maryland that the Council authorizes the issuance of a Purchase Order to AMT for Task Order/RFP#5-01 in accordance with the Master Contract approved on February 20, 2019.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on January 21, 2020.

ATTEST:

Awilda Hernandez, City Clerk

Timothy J. Adams, Mayor