

## MEMORANDUM

TO: City Council

FROM: Alfred D. Lott  
City Manager

SUBJECT: Architect/Engineering Open End Contract  
Category 3-Stormwater Management and Ecological (Design & CMI)  
RFP/Task Order #3-04-Emergency Action Plan for Northridge Dam  
Change Order #1  
R-12-20

DATE: January 16, 2020

On October 31, 2018, the City entered into an Architect/Engineering Open End Agreement for Category 3-Stormwater Management and Ecological (Design & CMI) with KCI Technologies, Inc. (KCI) of Sparks, Maryland, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD, A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD, Brudis & Associates, Inc.(BAI), of Columbia, MD and Bay Land Consultants & Designs, Inc., (Bay Land) of Columbia, MD. Professional Services delivered through these Agreements are negotiated and procured on a Task Order basis as the City's needs arise.

On October 7, 2019, Council awarded Task Order/RFP#3-04– Emergency Action Plan (EAP) for Northridge Dam Project under the Architect/Engineering Open End Agreement to Bay Land. The City recently received notification from the State that the Northridge Dam was classified as high hazard, which makes the EAP a requirement.

On January 9, 2020 an Intent to Negotiate with Bay Land was advertised for Change Order #1-Additional Engineering Services to assist the City in responding to comments from the Maryland Department of the Environment. Bay Land was selected because of the urgency of the work and their availability and experience.

In accordance with City Charter Section 61(b)(4), a fee of \$36,372.21 for the required services was negotiated. This Project will be funded from the FY20 Stormwater Management Professional Services Operating Budget.

The Public Works Department recommends that Council authorize the issuance of a Purchase Order to Bay Land for Task Order/RFP#3-04 Change Order #1 pursuant to the Master Contract approved on October 31, 2018.

I concur with the recommendation of the Public Works Department and request your approval of R-12-20.

ADL:GS:cs

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO BAY LAND**  
**CONSULTANTS & DESIGNS, INC. FOR TASK ORDER/RFP#3-04 CHANGE**  
**ORDER #1 IN ACCORDANCE WITH THE MASTER CONTRACT**  
**APPROVED ON OCTOBER 31, 2018**

**WHEREAS**, on October 31, 2018, the City entered into an Architect/Engineering Open End Agreement for Category 3-Stormwater Management and Ecological (Design & CMI) with KCI Technologies, Inc. (KCI) of Sparks, Maryland, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD, A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD, Brudis & Associates, Inc.(BAI), of Columbia, MD and Bay Land Consultants & Designs, Inc., (Bay Land) of Columbia, MD. Professional Services delivered through these Agreements are negotiated and procured on a Task Order basis as the City's needs arise; and

**WHEREAS**, on October 7, 2019, Council awarded Task Order/RFP#3-04- Emergency Action Plan (EAP) for Northridge Dam Project under the Architect/Engineering Open End Agreement to Bay Land. The City recently received notification from the State that the Northridge Dam was classified as high hazard, which makes the EAP a requirement; and

**WHEREAS**, on January 9, 2020 an Intent to Negotiate with Bay Land was advertised for Change Order #1-Additional Engineering Services to assist the City in responding to comments from the Maryland Department of the Environment. Bay Land was selected because of the urgency of the work and their availability and experience.

**WHEREAS**, in accordance with City Charter 61(b)(4) a fee of \$36,372.21 for the required services was negotiated. This Project will be funded from the FY20 Stormwater Management Professional Services Operating Budget.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the City of Bowie, Maryland that the Council authorizes the issuance of a Purchase Order to Bay Land Consultants & Designs, Inc. for Task Order/RFP#3-04 Change Order #1 pursuant to the Master Contract approved on October 31, 2018.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland at a Meeting on January 21, 2020.

ATTEST:

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Awilda Hernandez, City Clerk

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Timothy J. Adams, Mayor