

## MEMORANDUM

TO: City Council

FROM: Alfred D. Lott  
City Manager

SUBJECT: Waive Bidding to Allow Issuance of Contract to Washington Gas as a Sole Source Supplier; Related to the New Ice Arena Construction R-20-20

DATE: February 26, 2020

As required by City Charter Section 61, I am seeking Council's authorization to waive bidding and enter into a Contract with Washington Gas as a Sole Source Supplier for the construction of service extensions to provide natural gas to the new Ice Arena. As stated in the City Procurement Procedures Policy 13-02, Sole Source Procurements may be used when: "Procurement of electric power or energy, gas, water or other utility services where it would not be practical or feasible to allow other suppliers to provide such services."

As part of the planning phase of the City's Ice Arena project, the City has been working with Washington Gas to establish a new natural gas line to the Ice Arena. As required by Washington Gas regulators, the City completed and submitted a Service Request to Washington Gas. Based on the Service Request, Washington Gas completed a Financial Analysis for this work.

The fee for this work is \$497,617 and will be funded through the Ice Arena CIP Budget. This fee includes the installation of all necessary gas mains, services and metering for the New Ice Arena.

Based on Washington Gas being a Sole Source Gas Supplier in the area, the Public Works Department recommends that Council authorize to waive bidding and allow the issuance of a Contract and payment to Washington Gas in the amount of \$497,617.

I concur with the recommendation of the Public Works Department and request your approval of R-20-20.

ADL:GS:cs

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**WAIVE BIDDING TO ALLOW ISSUANCE OF CONTRACT TO**  
**WASHINGTON GAS AS A SOLE SOURCE SUPPLIER**

**WHEREAS**, as required by City Charter Section 61, I am seeking Council’s authorization to waive bidding and enter into a Contract with Washington Gas as a Sole Source Supplier for the construction of service extensions to provide natural gas to the new Ice Arena; and

**WHEREAS**, as stated in the City Procurement Procedures Policy 13-02, Sole Source Procurements may be used when: “Procurement of electric power or energy, gas, water or other utility services where it would not be practical or feasible to allow other suppliers to provide such services.”; and

**WHEREAS**, as part of the planning phase of the City’s Ice Arena project, the City has been working with Washington Gas to establish a new natural gas line to the Ice Arena. As required by Washington Gas regulators, the City completed and submitted a Service Request to Washington Gas. Based on the Service Request, Washington Gas completed a Financial Analysis for this work; and

**WHEREAS**, the fee for this work is \$497,617 and will be funded through the Ice Arena CIP Budget. This fee includes the installation of all necessary gas mains, services and metering for the New Ice Arena; and

**WHEREAS**, based on Washington Gas being a Sole Source Gas Supplier in the area, the Public Works Department recommends that Council authorize to waive bidding and allow the issuance of a Contract and payment to Washington Gas in the amount of \$497,617; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Bowie, Maryland, that the Council hereby authorize to waive bidding and allow the issuance of a Contract and payment to Washington Gas in the amount of \$497,617.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland at a meeting on March 2, 2020.

**ATTEST:**

**THE CITY OF BOWIE, MARYLAND**

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Awilda Hernandez  
City Clerk

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Timothy J. Adams  
Mayor