

## MEMORANDUM

TO: City Council

FROM: Alfred D. Lott  
City Manager

SUBJECT: Waive Bidding for Purchase of One (1) Toolcat  
R-34-21

DATE: June 3, 2021

Tractor #325 has experienced major mechanical and structural issues and will be replaced by the purchase of one (1) Toolcat. The Toolcat performs a variety of functions including, but not limited to, transporting materials on jobsites, moving large tree debris on walking trails, and plowing snow on sidewalks. The Parks and Grounds Division has located a Contract (#GR01-20) with HGACBuy through Metro Bobcat, Inc., upon which we can piggyback.

The Department of Community Services recommends waiving bidding requirements for good cause shown, as allowed by Section 61(b) of the City Charter, for the purchase of one (1) Toolcat in the amount of \$43,000.

I concur with the above recommendation and request your approval of R-34-21.

ADL:SH:rj

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61**  
**“PURCHASING AND CONTRACTING’ OF THE CHARTER OF THE CITY OF**  
**BOWIE TO ALLOW THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO**  
**METRO BOBCAT, INC AND AUTHORIZING THE PURCHASE OF**  
**ONE (1) TOOLCAT**

**WHEREAS**, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds vote waives the bidding requirement for good cause shown; and

**WHEREAS**, the one (1) Toolcat will be used by the Parks & Grounds Division in day-to-day operations; and

**WHEREAS**, the Parks and Grounds Division has located a Contract (GR01-20) with HGACBuy through Metro Bobcat, Inc, upon which we will be able to piggyback; and

**WHEREAS**, the proposed contract price for the product to be procured will exceed twenty-five thousand dollars and the City Council deems the afore stated economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to enter into an agreement with the said company for the above-mentioned services.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland at a meeting on June 7, 2021 by a vote of at least two-thirds of the members of the Council.

**ATTEST:**

**THE CITY OF BOWIE, MARYLAND**

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Awilda Hernandez  
City Clerk

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Timothy J. Adams  
Mayor