

## MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, City Manager

SUBJECT: Purchase of Studio Editing Network Storage  
R-36-21

DATE: June 3, 2021

On April 27, 2021, the Communications Division issued a Request for Proposals for the purchase of new studio editing network storage equipment to be used in the Kenhill Center.

On May 27, 2021, three (3) bids were received and opened. The results were as follows:

<u>Firm</u>	<u>Total</u>
Applied Video Technology, Inc., Kimberton, PA	<b>\$33,265</b>
Sandy Audio Visual, LLC, Laurel, MD	<b>\$36,525</b>
Unicom Government, Inc.	<b>\$38,299</b>

This purchase is under the amount budgeted for this item in the FY 2021 Machinery and Equipment account (01155-57020). The account is funded by annual Public, Education, and Government (PEG) grants from the City's two (2) cable providers.

When evaluating the proposals, staff considered the expertise and experience of each bidder.

The Communications Division recommends that the bid proposal from Applied Audio Visual, LLC, in the amount of \$33,265.00 be accepted.

I concur with the above recommendation to award to Applied Video Technology, Inc. in the amount of \$33,265 and request your approval of R-36-21.

ADL/UC/rj

**RESOLUTION**  
**OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND**  
**ACCEPTING BID FOR THE PURCHASE OF NEW STUDIO EDITING NETWORK**  
**STORAGE**

**WHEREAS**, pursuant to Section 61 of the City Charter, a Request for Proposals was issued on eMaryland Marketplace and on the City's website for the purchase of new video switchers; and

**WHEREAS**, at the close of bidding at 11:00 A.M., May 27, 2021, the City received three (3) bid proposals; and

**WHEREAS**, after a careful review of the proposals submitted, it was determined that Applied Video Technology, Inc. had submitted a responsible and responsive bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Bowie, Maryland, that the Council accepts the bid proposal and hereby authorizes the City Manager to issue a purchase order to Applied Video Technology, Inc. in the amount of \$33,265.

**INTRODUCED AND PASSED** by the Council of the City of Bowie, Maryland, at a Regular Meeting on June 7, 2021.

**ATTEST:**

**THE CITY OF BOWIE, MARYLAND**

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Awilda Hernandez  
City Clerk

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Timothy J. Adams  
Mayor