

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, City Manager

SUBJECT: Architect/Engineering Open End Contract
Category 2-Water/Wastewater Design
RFP/Task Order #2-07 Water Main Recapitalization Phase II Project
Resolution R-4-22

DATE: February 3, 2022

On October 31, 2018, the City entered into an Architect/Engineering Open End Agreement with KCI Technologies, Inc. (KCI) of Sparks, MD, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD, A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD and EBA Engineering, Inc. (EBA) of Laurel, MD for Category 2-Water/Wastewater Distribution Design. Professional Services delivered through these Agreements are negotiated and procured on a Task Order basis as the City's needs arise.

On January 12, 2022, the Public Works Department advertised a Notice of Intent to Negotiate for Task Order/RFP#2-07 Water Main Recapitalization Phase II Project under the Architect/Engineering Open End Agreement. Proposals were accepted from the four firms KCI, RK&K, AMT and EBA which have Open End Professional Services Agreements with the City for Water/Wastewater Distribution Design. For this task, the proposal from EBA was selected based on cost, capacity to perform in a timely manner and understanding of the project.

In accordance with City Charter Section 61(b)(4), a fee of \$144,520.01 for the required services was negotiated. This is within the amount budgeted in the FY23 Water Distribution System Recapitalization CIP Project, but is expedited to execute in FY22 according to Council's direction in January 2022.

The Public Works Department recommends that Council authorize the issuance of a Purchase Order to EBA for Task Order/RFP#2-07 pursuant to the Master Contract approved on October 31, 2018.

I concur with the recommendation of the Public Works Department and request your approval of R-4-22.

ADL:JA:cs

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO EBA
ENGINEERING, INC. FOR TASK ORDER/RFP#2-07 IN ACCORDANCE WITH THE
MASTER CONTRACT APPROVED ON OCTOBER 31, 2018

WHEREAS, on January 12, 2022, the Public Works Department advertised a Notice of Intent to Negotiate for a Task Order for the Water Main Recapitalization Phase II Project Design Services; and

WHEREAS, an RFP was issued to four (4) firms which have open end professional services agreements with the City. These firms include KCI Technologies, Inc. (KCI) of Sparks, MD, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD, A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD and EBA Engineering, Inc. (EBA) of Laurel, MD; and

WHEREAS, for this Task, the City received Proposals from KCI, RK&K, AMT & EBA. The Proposal from EBA was selected based on cost, capacity to perform in a timely manner and understanding of the project; and

WHEREAS, in accordance with City Charter 61(b)(4) a fee of \$144,520.01 for the required services was negotiated. This is within the amount budgeted in the FY23 Water Distribution System Recapitalization CIP Project, but is expedited to execute in FY22 according to Council's direction in January 2022.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the Council authorizes the issuance of a Purchase Order to EBA for Task Order/RFP#2-07 pursuant to the Master Contract approved on October 31, 2018.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Meeting on February 7, 2022.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor