

## MEMORANDUM

TO: City Council

FROM: David J. Deutsch  
City Manager

SUBJECT: *Status Report*

DATE: September 3, 2015

1. City Election

Resident Monica Best-James filed her candidacy paperwork on September 2<sup>nd</sup> for the District 1 Council seat.

2. Contract Street Tree Trimming

The adopted Fiscal Year 2016 Budget allocates \$60,000 towards contract tree trimming within City rights-of-way. In Fiscal Year 2015, the City piggybacked on an existing Prince George's County contract with Lewis Tree Service, Inc. with satisfactory results. The contract has been renewed as bid S08-065 "Tree Trimming and Removal Service." All terms and conditions of the previous contract remain in place. As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Lewis Tree Service, Inc. in the amount of \$60,000 for these services.

3. Bowie Youth & Family Services

Youth & Family Services is offering programs at the Huntington Community Center. Preregistration is required. A free program, "The Challenges of Parenting Children Living with Anxiety or ADHD," will be held Monday, September 28<sup>th</sup> at 7 p.m. "Active Parenting Program for Parents of Children Ages 5-16" will be offered on four consecutive Mondays, beginning October 5<sup>th</sup> at 7 p.m.; there is a fee but note that fees may be waived based on family income.

4. Fire/EMS Department Staffing

Please review attached memo from Chief Bashoor that was provided by County Council Member Turner. Staff will gather more information from various County sources.

Attachment




# INTER-OFFICE MEMORANDUM

## PRINCE GEORGE'S COUNTY, MARYLAND

September 2, 2015

TO: All Sworn, Civilian, and Volunteer Personnel **Memo #15-35**

FROM: Marc S. Bashoor   
Fire Chief

RE: Fire/EMS Department Staffing

The Fire/Emergency Medical Services (EMS) Department continues to evaluate staffing needs as we work to meet our budget mandate. To date, we have saved hundreds of thousands of dollars through overtime reduction strategies, reduction in recruit class sizes, and Volunteer Staffing Utilization (VSU) maximization.

It is clear those efforts will fall well short of the reductions necessary to come within budget. As a result, effective September 20, 2015, staffing will be reduced from five to four sworn personnel each shift at Bowie Station 819 and Accokeek Station 824. Additionally, effective October 4, 2015, all sworn staffing will be removed from Riverdale Heights Station 813.

Riverdale Heights Station 813 will operate in an all-volunteer posture, while Bowie Station 819 and Accokeek Station 824 will operate with a contingent staffing pattern.

We should all take our ability to provide service very seriously and personally. It is critical that we maintain our core services, while we work to reduce our overall expenditures. It is very unfortunate that we must take these drastic steps; however, the budget reductions and resultant shortfall are too significant to overcome without staff reductions.

The Fire/EMS Department will continue to respond to all emergencies and, as always, we will do the best we can to minimize service impacts of these actions. Thank you for everyone's hard work and dedication towards protecting our communities.

MSB/msb

2015.09.02 ASCVP Memo #15-35- Fire/EMS Department Staffing