

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: *Status Report*

DATE: October 8, 2015

1. MD 197 Meeting with SHA Staff

Last week, staff met with Ms. Vivian Berra-Figueroe, Project Manager of the Maryland State Highway Administration (SHA) for the MD 197 project, to provide further input on the MD 197 engineering design plans and to discuss some of the comments received since the September 16th community informational meeting. Ms. Figueroe updated staff on several design items now under consideration including:

- SHA will attempt to reduce the intersection designs to provide a shorter distance for pedestrians to cross the side streets.
- SHA will consider including a pedestrian-activated mid-block crosswalk at Lerner Place/Foxhill Park entrance.
- Regarding the possible realignment of MD 197 between Tulip Grove Drive and Old Annapolis Road, SHA agreed with comments from residents to try to shift the roadway west of its currently planned location and to reduce the size of the 20-foot wide median, and Ms. Figueroe stated this appeared to be feasible.
- Regarding the minimum median width, SHA agreed to reduce the width to the absolute minimum, where feasible, which would likely be a 6-foot wide monolithic concrete median (or 10 feet with grass and shrubs), provided the City supports this revision.
- With respect to the placement of the bioswales, SHA concluded that these features should be located in the buffer area between the roadway and trail/sidewalk wherever possible. This will save approximately three feet by deletion of the grass strip originally envisioned between the trail/sidewalk and the curb.
- Regarding the issue of 16-foot wide bicycle compatible lanes, SHA pointed out that the existing roadway includes paved shoulders that qualify as bicycle facilities and State law precludes designers of a new road from taking away existing, on-road facilities. The approved alternate from the project planning study included 16-foot wide bicycle compatible lanes which consist of an 11-foot wide vehicle travel lane and a five-foot shoulder. To reduce the project footprint, SHA is willing to request a design waiver from the SHA Bicycle Policy and

Design Guidelines to reduce the five-foot wide shoulder to four feet. (A total of five feet would still be available, if the one foot wide gutter pan is counted.)

- Regarding the proposed sidewalk along southbound MD 197, SHA stated that as long as WMATA has bus stops on MD 197, a sidewalk needs to be provided. A sidewalk is also consistent with the Master Plan and the Complete Streets policy.

The following items were also discussed: a utility corridor and the possibility of placing the overhead utilities over the bioswales; whether the bioswales might be reduced by the use of porous paving for the shared use path and sidewalk; and, the desire to continue a shared use path north of Old Annapolis Road and whether underground water quality treatment structures could be used in lieu of bioswales, because of space limitations in that area. Regarding the architectural appearance of the noise walls, staff provided several examples of noise walls on State roads where upgraded materials were used. SHA will continue to refine the design plan, and staff will attend future meetings of the Project Team to ensure the City's position of record continues to be reflected in the project drawings.


2. Old Town Bowie Workforce and Life Skills Development

Please see attached materials about this program that will launch next week.

Attachments

MEMORANDUM

TO: David Deutsch
City Manager

FROM: Jesse Buggs 
Director, Grants Office

SUBJECT: Old Town Bowie (OTB) Community Planning & Demonstration
Initiative: Workforce & Life Skills Development & Training for Residents
in Old Town Bowie

DATE: October 8, 2015

The OTB project is scheduled to start as promised on October 15, 2015. OTB Residents will receive a letter this weekend that states the following:

Dear Resident:

Enclosed is the community flyer and initial application for the City's Old Town Bowie Workforce and Life Skills Development & Training Program. Below are key dates for the program.

October 14, 2015	OTB Community Forum Huntington Community Center 13022 8th Street Bowie, MD 20720 Time: 7:00 p.m.
October 15, 2015	Program Begins
October 30, 2015 (by COB)	Final Due Date for Initial Application
November 10 to 13, 2015	In-person Q&A and Informal Intake Process with Office of Grant Development & Administration Staff Member
Nov. 24 to Dec 1, 2015	Review Individualized Workforce and Life Skills Development & Training Action Plan (Action Plan) with Participant

Dec 8, 2015 to Apr 15, 2016:The City and its team will implement the agreed upon Action Plan with each participant

Please submit the Initial Application by COB on Friday, October 30, 2015 to the attention of Leslye Fulwider, Program Coordinator. It can be sent via email, fax, mail, or hand delivered.

By Email: Send to otbworkforce@cityofbowie.org.

By Fax: Fax to 301-809-2302

Mail/Hand Delivered: Mail/deliver to Leslye Fulwider, City of Bowie, 15901 Excalibur Road, Bowie, MD 20716

If you have any questions or need assistance, please contact Leslye Fulwider, Program Coordinator at (301) 809-3009 or otbworkforce@cityofbowie.org.

Old Town Bowie (OTB) Community Planning & Demonstration Initiative Workforce & Life Skills Development & Training Pilot



The City Council has approved a Workforce & Life Skills Development & Training Pilot program to help address employment and employability of youth and young adults between the ages of 15 to 25 years old in the Old Town Bowie Community.

A comprehensive approach will be implemented to look at the whole family to determine what services are needed to provide an environment conducive to an elevated quality of life for the family and the community. The program will be managed by the Office of Grant Development & Administration (OGDA).

For more information visit www.cityofbowie.org/otbworkforce, or call 301-809-3009, or email otbworkforce@cityofbowie.org

Eligibility Requirements

1. Must live in Old Town Bowie
2. Be between the ages of 15-25
3. Have a desire to enroll in “Employment & Employability Training” for job readiness or youth summer employment opportunity (Prince George’s County)

Program Criteria

- Complete Initial Application—**DUE BY C.O.B, FRIDAY, OCTOBER 30, 2015**
- Complete Second Interview & Recommended Assessments
- Review and Implement Customized Individual Life Skills & Development/ Training Action Plan

Program Partners

The Training Source

Faith Based Community

St. Matthews United Methodist
Ascension Catholic Church
Bowie United Methodist Church
Cresthill Baptist Church

OTB Residents Cmt

Huntington Center

Bowie Police Dept.



**Office of Grant
Development &
Administration**

Community Organizations

Knights of St. John
Masons of Bowie
Knights of Columbus
Others

Service Providers

•QCI, Inc. •Champ House •Reflections, Inc. •PGC DSS

Applications can be **EMAILED** to otbworkforce@cityofbowie.org, OR **FAXED** to 301-809-2302, OR **MAILED/HAND DELIVERED** to 15901 Excalibur Rd, Bowie, MD 20716, all to the **ATTN** of Leslye Fulwider, Program Coordinator, City of Bowie



Old Town Bowie Workforce & Life Skills Development & Training Program

INITIAL APPLICATION FORM		
Name:		Date:
		Assisting Staff Member:
Age:	Date of Birth:	How did you hear about the program? (Ex., Facebook, TV, Radio, Friends, Flyer, etc.)
Home Address:		Phone Number (Home and/or Mobile):
		E-mail Address:
Are you a resident of Old Town Bowie? Yes <input type="checkbox"/> No <input type="checkbox"/>		Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
High School Diploma, GED or College Degree? Yes <input type="checkbox"/> No <input type="checkbox"/> Still in High School/College <input type="checkbox"/>		
CURRENT/PAST EMPLOYMENT		
Are You Employed? Yes <input type="checkbox"/> No <input type="checkbox"/>		If Employed – Part-Time <input type="checkbox"/> Full-Time <input type="checkbox"/>
What was/is Your Most Recent Place of Employment?		U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>
		Disabled? Yes <input type="checkbox"/> No <input type="checkbox"/>
		Veteran? Yes <input type="checkbox"/> No <input type="checkbox"/>
If not employed, brief reason why unemployed?		Are You (COMPLETE ONLY if 18 or older): Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/>
Are You Seeking Full-Time Employment? Yes <input type="checkbox"/> No <input type="checkbox"/>		Number of Adult Dependents in Household _____
What Industry? _____		Number of Children (under 18) in House _____
<p>The information provided in this application is true and complete to the best of my knowledge.</p> <p>If you are under the age of 18 years old, parental consent is required before applying to the Old Town Bowie Workforce & Life Skills Development & Training Pilot Program.</p>		
_____ Applicant Name (Signature)		_____ Date
Parental Consent (if applicant is under 18)		
_____ Parent Name (Print)		_____ Parent Signature
		_____ Date
DO NOT COMPLETE – FOR OFFICE USE ONLY		
Program Team Assessment Form Completed? Yes <input type="checkbox"/> No <input type="checkbox"/>	Initial Recommendations Form Completed? Yes <input type="checkbox"/> No <input type="checkbox"/>	Action Plan Reviewed w/App Yes <input type="checkbox"/> No <input type="checkbox"/>
Date: _____	Date: _____	Accepted by App Yes <input type="checkbox"/> No <input type="checkbox"/>