



# City of Bowie

15901 Excalibur Road  
Bowie, Maryland 20716

## REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, JANUARY 4, 2016

### CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, January 4, 2016 in the Council Chambers at City Hall. Mayor Robinson called the meeting to order at 8:00 p.m.

### PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Robinson led the Pledge of Allegiance to the Flag.

### QUORUM:

In attendance were Mayor Robinson, Mayor Pro Tem Gardner, Councilmembers Esteve, Glass, Marcos, Polangin and Trough; City Manager Deutsch, Assistant City Manager Fitzwater, City Attorney Levan, City Clerk Hernandez, Staff, the Press, and the Public.

### COUNCIL ANNOUNCEMENTS:

Mayor Robinson congratulated Bowie High School's "It's Academic Team" on their amazing win this past weekend.

### CITY MANAGER'S REPORT:

City Manager Deutsch reported on: 1) Memorial Service being held for City resident Mary Nusser on January 30<sup>th</sup> at 1:00p.m. at the Bowie Performing Arts Center 2) At the annual meeting of the Board of Directors of the Council of Governments, our County Fire Chief Marc Bashoor received an award for Collaborative Leadership in the Region.

### CONSENT AGENDA:

Mayor Pro Tem Gardner moved the approval of Consent Agenda Items: A) Approval of October 5 Meeting Minutes; B) Approval of October 19 Meeting Minutes; C) Approval of November 16 Swearing-in Ceremony Minutes; D) Approval of November 23 Meeting Minutes; E) Approval of December 7 Meeting Minutes; F) Approval of Letter re: Levitt Lots Subdivisions; G) Approval of Resolution R-1-16 Approving Departure BD-2-15, a Request by Federal Realty Investment Trust for Departures From the Prince George's County Zoning Ordinance, Section 27-617(a)(1) to Allow One Building Sign With an Area of 58.5 sq. ft. and From Section 27-620(b)(2) to Allow a Directional Sign With an Area of 23 sq. ft. at 15514 and 15500 Annapolis Road, Bowie, Maryland; H) Approval of Resolution R-2-16 By Two-Thirds Vote Waiving the Advertising Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie and Authorizing Software Configuration Services for the Munis System; I) Approval of Resolution R-3-16 Waiving by Two-Thirds Vote, the Bidding Requirements of Section 61 of the City Charter and Authorizing the City Manager to

**MAYOR** G. Frederick Robinson    **MAYOR PRO TEM** Henri Gardner

**COUNCIL** Michael P. Estéve ♦ Courtney D. Glass ♦ James L. Marcos ♦ Diane M. Polangin ♦ Isaac C. Trough    **CITY MANAGER** David J. Deutsch  
City Hall (301) 262-6200    FAX (301) 809-2302    TDD (301) 262-5013    WEB [www.cityofbowie.org](http://www.cityofbowie.org)

Enter Into an Annual Support and Licensing Agreement With Tyler Technologies, Inc., Munis Division, to Enable the City's Continued Use of its Enterprise Resource Planning Software System; J) Introduction of Ordinance O-1-16 Authorizing and Empowering The City of Bowie (The "City") To Issue and Sell From Time to Time, Upon Its Full Faith and Credit, a Series of General Obligation Bonds In The Form of a Single General Obligation Installment Bond In The Original Principal Amount Not To Exceed One Hundred Sixty-Four Thousand Eight Hundred Dollars (\$164,800.00), Such Bond To Be Issued and Sold and The Proceeds Thereof To Be Used and Applied For The Public Purpose of Financing, Reimbursing or Refinancing Costs Incurred In Connection With Upgrading and Renovating The Bowie Wastewater Treatment Plant Administration Building, Together With Related Costs and Costs of Issuance As Provided Herein, All To The Extent Permitted By The Maryland Water Quality Financing Administration (The "Administration"); Prescribing, Approving and Adopting The Form and Tenor Of The Bond, The Terms and Conditions For The Issuance and Sale Of The Bond By Private Sale, Without Public Bidding, To The Administration, and Other Details Incident Thereto, and Authorizing The Mayor, On Behalf Of The City, To Determine Certain Details of The Bond, Including Fixing The Final Original Principal Amount of The Bond and The Amortization Schedule For The Bond; Authorizing and Directing The Completion, Execution and Delivery of a Loan Agreement With The Administration Pursuant To Which Advances of The Bond Will Be Made; Authorizing And Directing The Payment of Any Fees or Costs Provided For In The Loan Agreement That Are Not Payable From Bond Proceeds; Pledging Any Moneys That The City Is Entitled To Receive From The State Of Maryland, Including The City's Share Of Income Tax Revenues, To Secure Its Obligations Under The Loan Agreement; Acknowledging The Right Of The Administration To Accelerate Payment On The Bond Upon An Event Of Default Under The Loan Agreement; Authorizing Certain Officials To Take Certain Actions With Respect To The Loan Agreement and Designating Certain Officials As "Authorized Officers" For Purposes Of The Loan Agreement; Providing For The Disbursement Of Advances Of The Bond; Providing That The City Shall Use And Apply Proceeds Of The Bond Only As Permitted By The Loan Agreement, The Clean Water Act (As Defined Herein) And The MWQFA Act (As Defined Herein); Providing That The Principal Of And Interest On The Bond Will Be Payable In The First Instance From Revenues Received By The City In Connection With The Operation Of The Wastewater System And The Water Supply System Serving The City, All To The Extent Any Such Revenues Are Lawfully Available For Such Purpose; Providing For The Levy And Collection Of Ad Valorem Taxes Upon All Real And Personal Property Within The City's Corporate Limits Subject To Assessment For Unlimited Municipal Taxation To Pay The Principal Of And Interest On The Bond In Each Fiscal Year; Pledging The Full Faith And Credit And Unlimited Taxing Power Of The City To The Prompt Payment Of The Principal Of And Interest On The Bond; Providing That The Principal Of And Interest On The Bond Also May Be Paid From Any Other Sources Of Revenue Lawfully Available To The City For That Purpose; Authorizing The Council By Resolution Or Ordinance, As Applicable, To Provide For Any Amendments Or Modifications To The Bond And Related Documentation Post-Issuance; Providing That This Title Shall Be Deemed A Summary Of This Ordinance For All Purposes; Providing That The Provisions Of This Ordinance Shall Be Liberally Construed; And Otherwise Generally Relating To The Issuance, Sale, Delivery And Payment Of And For The Bond; K) Approval of Letter to Prince George's County Planning Board re: Detailed Site Plan DSP-02021/01 Kinder Kidz Learning Center. Councilmember Marcos seconded the motion and it carried 7-0.

NEW BUSINESS:

A. Auditors Report – Mr. Dan Kenney and Mr. Lee Brody with the audit firm CohnReznick LLP presented a review of the City's finances for Fiscal Year 2015; a copy of the reports are on file in the City Clerk's office at City Hall. In the opinion of the audit firm, the City's financial statements are presented fairly, and are in accordance with generally accepted accounting principles. Primary Government Revenue increased over 2014 by \$1.9 million which is about 3.9%. Primary Government Expenditures increased by \$1.6 million which is about 3.6%. Mayor Robinson thanked Mr. Kenney and Mr. Brody for their report and City staff for its work.

B. Budget Guidance – City Finance Director Byron Matthews, provided a presentation on the budget development schedule, revenue and expenditure policies, capital financing and debt management policies, and the revenue outlook by state, county and city for Fiscal Year 2017. Major factors impacting the FY 2017 Budget will be the federal and state budget cuts which could affect income taxes and grants as well as the reduction of Highway User Revenues. A copy of the presentation is on file in the City Clerk's Office at City Hall.

Councilmember Esteve asked if the possible increase in the water and sewer rates will be to repair the water and sewer lines that are over 50 years old. City Manager Deutsch responded that that is one of the largest capital projects for that fund.

Councilmember Marcos asked if the rate comparison with WSSC includes the infrastructure fee. City Manager Deutsch responded that it includes all charges but the City might want to examine the facility charge since it has not changed in a long time and perhaps it is a way to balance the economics of this challenge a little.

Mayor Robinson thanked staff for the presentation.

ADJOURNMENT:

Mayor Pro Tem Gardner moved to adjourn the City Council meeting. Councilmember Truth seconded the motion and it carried 7-0. The meeting was adjourned at 9:14 p.m.

Respectfully submitted,



Awilda Hernandez, MMC  
City Clerk