

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: *Status Report*

DATE: April 28, 2016

1. Prescription Drug Take Back

A reminder that this program sponsored by the Bowie Police Department and the Drug Enforcement Administration will take place on Saturday, April 30th from 10:00 a.m. to 2:00 p.m. at the Police Department.

2. Route 214 and Hall Road Railroad Crossing Upgrades

On Tuesday, April 26th, City staff met with representatives from the State Highway Administration (SHA) and CSX to discuss the upcoming project to upgrade the railroad crossings at Route 214 and at Hall Road. The repair will be done in two parts starting with closing the westbound lanes of Route 214 at 5 p.m. on Friday, June 3rd. The eastbound lanes will be closed at 7 p.m. on Friday, June 3rd. Repairs are expected to last the entire weekend. Both sections of Route 214 will be reopened prior to rush hour on Monday, June 6th. Should weather be a problem, the backup date for these repairs is Friday, June 10th.

After the Route 214 repairs are completed, repairs will shift to Hall Road on Monday, June 6th. At that time, Hall Road will be closed in both directions. It is anticipated that the work on Hall Road will be completed by Thursday, June 9th.

While this repair work is being done, conduits will be installed to allow for new cross arms to be installed at both crossings. CSX was not able to provide a precise time frame as to when the cross arms would be installed, but indicated that it could be within 90 days from the completion of the crossing repairs.

SHA was also not able to provide information at this meeting as to when the rest of Route 214 would be repaved. When we have this information, we will provide it to City Council.

There will be an extensive public awareness campaign to inform motorists of these closures. Since Route 214 is a major east-west corridor, the complete closing of this road for the weekend will result in the need to detour traffic. Staff has received a copy of the

SHA detour plan and will be reviewing this. As the repair date approaches, this detour plan will be extensively communicated to motorists as well as residents of the City.

3. Summer Youth Employment

Please review the attached memorandum.

Attachment



City of Bowie

15901 Excalibur Road
Bowie, Maryland 20716

MEMORANDUM

To: City Council

From: David J. Deutsch,  City Manager

Subject: Youth Summer Employment Pilot Program

Date: April 28, 2016

On April 19, 2016 staff received an email from Councilmember Gardner. That email (Attachment A) was accompanied by a proposal from Bowie High School Principal Dr. Drewana Bey and Assistant Principal Betsy White. The proposal is for a summer job program in 2016 (Attachment B). The cost is listed as \$8,000 in FY16 and \$90,000 in FY17. We believe the \$8,000 figure is in error, and that the intended number was \$80,000. Our assessment of a 2016 program is that its cost would be between \$80,950 and \$101,200. No funds exist in the FY16 Budget, nor have funds been requested in the proposed FY17 Budget for such a program.

The proposal may have merit, but it cannot be considered for implementation for the upcoming summer of 2016. It is too late in the spring to properly plan and implement a successful program for this year. Prince George's County has had a Summer Youth Employment Program (SYEP) for forty years. As indicated on Attachment C, the application period for summer employment with the County runs from late February through late March. It is therefore quite apparent that the earliest that a program of summer youth employment could be initiated is in the summer of 2017.

DJD/ah

David Deutsch

From: Henri Gardner <hgardner704@aol.com>
Sent: Tuesday, April 19, 2016 10:28 PM
To: David Deutsch; Awilda Hernandez
Subject: Fwd: City of Bowie Youth Summer Employment Program Proposal
Attachments: BowieSummerEmploymentProgram.V2.docx

David & Awilda:

Please see the attached.

Henri

Sent from my iPad

Begin forwarded message:

Resent-From: <hgardner@cityofbowie.org>
From: Betsy White <betsy.white@pgcps.org>
Date: April 19, 2016 at 10:03:50 PM EDT
To: <hgardner@cityofbowie.org>
Subject: **City of Bowie Youth Summer Employment Program Proposal**

Good evening Henri,

As per your request, attached is the proposal discussed this evening. Let me know if there is anything else I can do to assist in making this program a reality.

Sincerely,

Betsy White
Assistant Principal
Bowie High School
15200 Annapolis Road
Bowie, Maryland 20715
301-805-2600 x80523
301-805-2619 (fax)
<http://www1.pgcps.org/bowie>

Top 5 Strengths:

Connectedness, Positivity, Includer, Developer, Belief

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City of Bowie Youth Summer Employment Pilot Program

Date: April 11, 2016

The purpose of this brief proposal is to introduce the concept of a Youth Summer Employment Pilot program to the City of Bowie Board of elected officials. The following are the highlights of the proposed Bowie Youth Summer Employment Program.

Overview:

- **Option A**- 20-25 Teen Bowie Residents
June 27 –August 19
 - OR **Option B** -40 - 50 Teen Bowie Residents
 - 8 Week Program /2 sessions
 - Session 1: June 27 – July 22
 - Session 2: July 25 – August 19
- Suggested hourly rate of (\$10 - \$12)
- Mandatory summer Savings Plan of \$2 per hour to be returned to each student in a lump sum at the end of the summer session.
- Suggested positions include but are not limited to Public Works, Community Clean-up, Office support and IT.
- Students will meet a pre-determined selection criterion and submit an application with Teacher Recommendations.

The Summer Youth Employment Pilot Program will be a partnership between Bowie High School, the sole high school in the city, and the City of Bowie. The program will provide the selected students with paid internship opportunities in which they can learn the intricacies of various positions as well as provide a service to the city under the supervision of city staff.

Cost:

The program will initially cost the city an investment of approximately \$8,000 for the current fiscal year and another approximate \$90,000 for the upcoming fiscal year to begin July 1, 2016.

The compensation package will also include a mandatory savings program, which will model for the students what savings can accomplish. The city will set aside \$2 from the \$12 hourly rate and give it to the student in a lump sum check at the end of the summer session. This is a sure way to model for students the benefits of having an active savings account.

Student Selection:

In order to ensure the pilot program is a “hand up” and not a “hand out”, the participants will be hand-selected using an application process in which academic performance and teacher recommendation are the largest consideration factors.

Memo

**Possible Positions:**

Most of the positions will be assisting Public Works and outside projects, however, Bowie High School prides itself on its career academies and would like the opportunity to expose a handful of students to “real life” employment experiences.

Some of the academies that could potentially align nicely with the city employment opportunities include, Law, Education and Public Service, Architecture & Design and Information Technology.

Management:

The supervising manager of each department will do the student supervisory piece of the pilot program. The selected students will report directly to the department manager for directives, scheduling and payroll. The department manager will also do the individual final evaluations.

A school site administrator can also serve as a backup manager and conduct site visits. This will clearly illustrate to the students as well as the other employees the partnership between the City of Bowie and Bowie High School.

Future Vision:

This is a pilot program for the City of Bowie the program should be evaluated this fall after its conclusion. If deemed successful we recommend approaching the local business to provide seed monies to expand the program in an effort to increase the number of employers and employment experiences available for the Bowie Youth.

In addition, the program will also create “Bridge Programs” in which students can use the opportunities afforded to them in the summer to establish references for future employment and/or college. The program can also serve as a means to eventually provide the most experienced participants a future permanent opportunity within the city government.

My Prince George's County: Youth@Work / SYEP

Youth@Work / SYEP > Services > Countys-Program

County Positions

Prince George's County Government's Youth@Work/Summer Youth Enrichment Program (**SYEP**) is a six-week, entry-level introduction to public service for the youth of Prince George's County. This countywide initiative offers youth enriching and constructive summer work experiences in various assignments throughout our government.

Examples of work that youth may be assigned to perform can range from Clerical Assistant to Summer Camp Assistant. For an illustrative example of work assignments, [click here](#).

Regardless of which department, agency or host agency a youth is assigned, the work experience is geared to be meaningful, positive and professional.

Eligibility

Youth who successfully complete the job readiness training and receive their certificate of completion will have priority placement.

Youth must be a resident of Prince George's County;

Between the ages of 15 - 19 years old by July 1, 2016; and

In order to provide employment opportunities to as many youth as possible, youth will only be able to work a maximum of two (2) years in the Youth@Work/SYEP.

Application Process

The Prince George's County Government application acceptance period begins February 22, 2016 through March 25, 2016. To obtain information on other summer employment opportunities, including information on how to register for job readiness training, please [click here](#).