

# Bowie Police Department - General Orders



TITLE: NOTIFICATION OF POLICE AND CITY OF BOWIE OFFICIALS	NUMBER:  421
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## I. POLICY

This General Order establishes a system for notifying designated City of Bowie officials of emergency situations or significant events which may require their attention.

## II. PROCEDURES

- A. Officers are expected to exercise discretion concerning notifications for significant events which are not specifically identified in the General Order.
- B. Immediate notification shall be made in order for all designated situations:
  - 1. Sergeant
  - 2. Lieutenant
  - 3. Captain
  - 4. Deputy Chief of Police
  - 5. Chief of Police
- C. The Chief of Police and the Deputy Chief of Police are responsible for notifying the City Manager of significant events. If both police officials are unavailable, a Commander shall be responsible for notifying the City Manager of significant events.
- D. Situations requiring notification:
  - 1. Death, serious injury, or illness and the emergency hospitalization of a City of Bowie employee;
  - 2. Major disorder or disaster, and requests for other than routine assistance from and by other agencies;

3. Hostage or sniper situation, requests for PGPD Special Operations personnel, serious injuries to persons, persons killed, armed robbery, most felonies;
4. Any suspicious death occurring within the City of Bowie;
5. Police vehicle accidents involving injury to either Police Officers or others;
6. Incidents involving allegations of serious employee misconduct, including arrests of City of Bowie employees; and,
7. Incidents drawing significant media interest.

### **III. RESPONSIBILITIES**

- A. The on-duty supervisor is responsible for ensuring that notifications are made.
- B. Police officials receiving notifications shall be responsible for additional notifications, if necessary.