I. POLICY

Members of the Bowie Police Department will work closely with federal law enforcement agencies and will ensure that timely notifications are made to affected agencies when necessary.

II. EMERGENCY NOTIFICATIONS

A. Federal Law Enforcement Agency

1. If it is determined that a particular federal law enforcement agency is needed for an emergency situation, the highest ranking Officer at the scene should make the request via Communications after consulting with the Chief of Police or the Chief’s designee. If the Chief or the Chief’s designee are unavailable, the Officer will make the request and shall notify a Command Officer as soon as possible.

2. The incidents set forth in section II.A.3 require that the F.B.I. be notified by the Patrol Officer, Investigator, or Communications, depending upon the incident. The Officer should contact the F.B.I.’s Baltimore Field Office as soon as possible after the incident has been confirmed.

3. In the list that follows, the on duty supervisor shall ensure that notification is made to the appropriate federal agency upon receipt of a call for service. The investigating Officer will be responsible for the notification from the scene:

   a. Bomb plants
      Actual bombings

   b. Robbery or Burglary of a Federally insured institution
c. Crime against a diplomat or member of his/her family

d. Crime occurring on a Federal reservation

e. Theft of federal property

f. Kidnapping

g. Any crime or intelligence matter affecting the internal security of the United States

h. Civil Rights violations

i. When an in-custody NCIC inquiry indicates subject is wanted by the FBI

j. Theft of valuable works of art

k. Burglaries over $100,000 when the property is easily traceable because of its quantity or value

B. National Guard

1. Md. Code Ann., Pub. Safety (“PS”) §§ 13-702 and 14-306 provide for the Governor to order the National Guard into service during times of public crisis, disaster, rioting, catastrophe, or similar public emergency.

2. The City Council has the authority under PS § 14-306 to request that the Governor provide assistance from the National Guard to help bring under control conditions that, in the City Council’s judgment, cannot be handled by the Department without additional personnel.

3. If it is determined by the highest ranking Officer on the scene that the National Guard is necessary during an emergency situation, that Officer will consult with the Chief of Police.

4. If the consultation confirms the need for National Guard assistance, the Chief of Police will notify the City Manager so that a request can be made to the Governor via the Maryland Emergency Management and Civil Defense Agency.

5. When authorized by the Governor, the Maryland National Guard will support local law enforcement activities, provide additional communications equipment, assist in evaluation operations, and support other operations.
C. U.S. Secret Service

The U.S. Secret Service should be notified when the Department has received information regarding threats to individuals in the protection of the Secret Service (the President, the Vice-President, the First Family, former Presidents, and presidential candidates) or in the event of an investigation of counterfeiting. An Officer who believes circumstances require notification of the Secret Service shall notify the Chief or the Chief’s designee, who will make such notification, if he or she seems it appropriate. An Officer requiring the assistance of the United State’s Secret Service in the investigation or recovery of counterfeited United States Securities may contact the Secret Service directly. The Officer will after contacting the Secret Service direct an Inter Officer Memorandum to the Chief of Police detailing the reason for the contact.

D. U.S. Department of State

The U.S. Department of State should be notified with respect to incidents involving foreign missions or diplomats. An Officer who believes circumstances require notification of the Department of State shall notify the Chief or the Chief’s designee, who will make such notification, if he or she deems it appropriate.

E. Armed Forces Police

The Armed Forces Police should be notified of crimes and serious incidents involving Armed Forces personnel. A Patrol Officer who believes circumstances require notification of Armed Forces Police shall advise his or her supervisor, who will make such notification, if he or she deems it appropriate.

F. U.S. Marshals

The U.S. Marshals should be notified of incidents involving individuals in the witness protection program or federal judges. A Patrol Officer who believes circumstances require notification of U.S. Marshals shall advise his or her supervisor, who will make such notification, if he or she deems it appropriate.