

MEMORANDUM

TO: City Council

FROM: John L. Fitzwater
Acting City Manager

SUBJECT: *Status Report*

DATE: November 23, 2016

Status Report

1. Truck #252 Replacement

The FY17 Budget allocates for the replacement of truck #252 utilized by an Inspector in the Public Works Department. Under a State of Maryland Contract, BPO#001B400314 with Apple Ford, a 2017 ¾ ton pickup truck can be acquired for \$29,209. The budget for this vehicle is \$28,000.

Although the total cost of the truck exceeds the budget in the Equipment Replacement Fund, there are sufficient funds in the Materials, Supplies & Minor Equipment account for the Streets Division to cover the additional \$1,209 for snow related equipment. As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Apple Ford for a total amount of 29,909.

JLF/asf