

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, CPM
City Manager

SUBJECT: *Status Report* DATE: May 18, 2017

Status Report

1. City Development Review Guidelines Update

During the budget review process, Council revised the Department of Planning and Economic Development's FY 2018 Proposed Objectives to include an update of the City's Development Review Guidelines and Policies. In 2007, an update was drafted but City Council did not approve it. Staff believes it would be advantageous for Council to complete an update prior to the beginning of public meetings on the new Bowie and Vicinity Master Plan. Those meetings are expected this fall, beginning in September. Staff proposes the following schedule for the City update:

May 31, 2017-	Staff draft completed
June 2, 2017-	Public input notices to HOAs, interested parties- "Draft for Public Comment"
June 23, 2017-	City Dept. and Committee comments due
July 3, 2017-	City Council Presentation of Staff Draft
July 7, 2017-	"Public Hearing Draft"/Notice of City Council Public Hearing
August 7, 2017-	City Council Public Hearing
September 5, 2017-	City Council Agenda for Adoption by Resolution

2. Truck #202 Replacement

The FY18 Budget allocates for the replacement of truck #202 used by the streets division in the Public Works Department. Under Montgomery County contract #1065349, with Apple Ford, Inc., a 2017 F-550 super duty dump truck can be acquired for \$80,834.39. The budget for this vehicle is \$84,000. The City will not accept delivery of the vehicle prior to July 1, 2017.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Apple Ford, Inc. for a total amount of \$80,834.39.

3. Truck #219 Replacement

The FY18 Budget allocates for the replacement of truck #219 used by the streets division in the Public Works Department. Under Montgomery County contract #1065349, with Apple Ford, Inc., a 2017 F-550 super duty dump truck can be acquired for \$80,834.39. The budget for this vehicle is \$84,000. The City will not accept delivery of the vehicle prior to July 1, 2017.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Apple Ford, Inc. for a total amount of \$80,834.39.

4. Truck #251 Replacement

The FY18 Budget allocates for the replacement of truck #251 used by an inspector in the Public Works Department. Under State of Maryland Contract, BPO 001B7400153 with Sport Chevrolet Co., Inc., a $\frac{3}{4}$ ton pick-up truck can be acquired for \$33,155. The budget for this vehicle is \$33,200. The City will not accept delivery of the vehicle prior to July 1, 2017.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Sport Chevrolet Co., Inc. for a total amount of \$33,155.

5. Marketplace Residential DSP Hearing

The Prince George's County Planning Board will review the Detailed Site Plan for the 225 unit multi-family apartment project proposed at Bowie Marketplace (DSP-17001) on Thursday, June 8, 2017. The meeting begins at 10:00 a.m. at the County Administration Building in Upper Marlboro. The Maryland-National Capital Park and Planning Commission's (M-NCPPC) Technical Staff Report should be available by May 31st. City staff will attend the hearing to present the City Council recommendation of approval and will summarize the outcome via the Status Report.

6. Senior Center Bus Replacement

The Adopted Fiscal Year 2018 Budget has allocated \$240,000 for the replacement of three Senior Center buses (#71, #73 and #77). Staff has located a GSA Contract (GS-30F-DA019) with Colonial bus company through which we can purchase three 2018 gas powered, 16 passenger, and handicap lift equipped StarTrans SII buses at a cost of \$74,540.00 each.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Colonial in the amount of \$223,620 for these three vehicles.

7. Paper Shredding & Styrofoam Recycling Event

The Public Works Department has scheduled a paper shredding and styrofoam recycling event at the Bowie High School parking lot on Saturday, June 24, 2017 from 8am-2pm. Residents can bring up to five tall kitchen bags or five archive boxes for shredding. Documents may be observed while they are being shredded. Styrofoam must be free of any debris (glue or tape).

This event is always received well from the residents. Our last event was held on June 18, 2016 and we collected over 11 tons of paper for shredding and recycling and 60lbs of styrofoam for recycling

ADL/lfr