

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, CPM
City Manager

SUBJECT: *Status Report* DATE: July 13, 2017

Status Report

1. Economic Development Committee (EDC)

The EDC held their regular meeting July 12. They discussed the City's Development Review Guidelines (DRG) and assembled comments; discussion continues on how the EDC wants to phrase its comments on mixed-use and multi-family uses. The EDC Chair will send a letter to the Mayor and the City Manager requesting that Council not act on the revised DRG in August but defer that action until the September 18 meeting to allow for the EDC to conclude their discussion and provide a complete, consensus comment set.

Additionally the EDC heard from County Councilman Todd Turner. He noted that MNCPPC has recently completed a retail strategy for the County and he suggested that the EDC and City Council receive briefings from MNCPPC and the County EDC on that strategy. He also said the County is embarking upon a comprehensive housing strategy and they have contracted with the Enterprise Institute for that study. Additionally he provided short updates on the GSA-FBI deal, MAGLEV, medical marijuana, the Bowie MARC Final report, County funding of \$100,000 to the Bowie BIC, the transfer of the Bowie Health Center to the University of Maryland Medical System, and the upcoming public town hall meeting on the County Zoning Ordinance rewrite.

The EDC will not meet in August. The next regular meeting will be Wednesday September 13, 2017 at 7:30 AM.

2. Locating and Identifying Underground Utilities

The Public Works Department located a contract with WSSC (Contract# 1101) for locating and identifying underground utilities through Pinpoint Underground, LLC, upon which we will be able to piggyback. This service is used to locate water and sewer lines and streetlight cable in the Levitt sections of Bowie, and cable/fiber communication conduits for City facilities. This year we have budgeted \$35,000 for this service. We will sign a contract and issue a purchase order to Pinpoint Underground, LLC in an amount not to exceed \$35,000.00.

As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.

3. New Pick-Up Truck – Streets Division

The FY18 Budget allocates for the purchase of a new pick-up truck to be used by the streets division in the Public Works Department. Under State of Maryland BPO #001B7400153 with Sport Chevrolet, a ¾ ton pick-up truck can be acquired for \$44,322. The budget for this vehicle is \$37,500.

Although the cost is over budget, other streets vehicles purchased to date for FY18 are under budget by a combined amount of \$21,176 to cover the additional \$6,822.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Sport Chevrolet for a total amount of \$44,322.

ADL/lfr