

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, CPM
City Manager

SUBJECT: *Status Report*

DATE: October 5, 2017

Status Report

1. Purchase Order to be Issued to Utility, Inc.

Resolution R-14-16 (waiving bidding requirements to allow the purchase of body-worn cameras for the Police Department) was passed by the City Council in April 2016.

The 5-year contract with Utility, Inc. calls for payments over 3 fiscal years as follows: (This information was communicated to City Council when the Resolution was adopted and the contract was awarded to Utility, Inc. Authority to issue the FY2016 payment was included in the Resolution.)

- \$ 70,000 Fiscal Year 2016
- \$170,250 Fiscal Year 2017
- \$171,250 Fiscal Year 2018

The Adopted Fiscal Year 2018 Budget has funds allocated for the \$171,250 payment.

All Officers have received training and the Police Department is fully-satisfied with the hardware, software and service provided thus far by Utility, Inc. As of this date, 55 body-worn cameras are in use by Bowie Officers and 55 in-car systems have been installed in police cruisers.

This notice will service as the seven-day notice to City Council of the intention to issue a Purchase Order to Utility, Inc. in the amount of \$171,250.

2. CB-93-2017 County Council Results

On Wednesday, September 27, 2017 the Prince George's County Council's Planning, Zoning and Economic Development (PZED) Committee reviewed CB-93-2017, a bill proposed by Council Chair Derrick Leon Davis to permit townhouse development in the R-R (Rural Residential) zone, under certain circumstances. Because the bill would have affected the parking lot behind Hilltop Plaza Shopping Center (which currently has a rezoning application pending), City Council chose to oppose the legislation. At the meeting, Council Chair Davis offered an amendment that reduces the qualifying size of

property to four acres or less and further stipulated that future development could only be allowed if it was adjoined on two sides by land in the R-M (Residential Medium) zone. These changes eliminate the bill's applicability to Bowie, and City staff spoke in favor of the amendment. Council Member Mel Franklin moved for approval of CB-93-2017, as amended. Council Member Danielle Glaros seconded the motion, which passed by a vote of 3-1 (Patterson against).

3. Business Counseling from the Maryland Women's Business Center Available in Bowie

The City granted \$5,000 this fiscal year so that Bowie businesses can receive business counseling from the **Maryland Small Business Development Center (SBDC)** Network. The SBDC provides small business owners with access to trusted business advisors who have experience in starting and growing businesses. They offer expertise and keen insight essential to helping them manage their concerns today, and design solid long-range plans to secure their visions of tomorrow.

The Maryland SBDC is an accredited member of a national network. In addition to our support of small business development, the SBDC is also accredited to provide intellectual property and technology commercialization assistance to businesses in the Hi Tech industry.

Mr. Mark Wells is the dedicated assigned Maryland SBDC Business Consultant and Trainer for the City of Bowie and Prince George's County. Mr. Wells has over 20 years of banking and business management consulting. He is also a long-term City of Bowie resident and a graduate of Bowie State University.

The Maryland Small Business Development Center's office locations and hours are Monday and Tuesday at the University of Maryland College Park from 9:00 am to 5:00 pm, Wednesday and Friday at the Bowie Innovation Center (Bowie BIC), Bowie State University and Bowie City Hall on Thursday from 9:00 am to 4:00 pm. Mr. Wells can be reached at 301-403-8300 Ext. 18 or email at mwells14@umd.edu. You can also use www.marylandsbdc.org to learn more about SBDC capabilities and view its diverse business training calendar.