

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report* DATE: February 15, 2018

Status Report

1. Copier Purchases

The FY18 Budget contains \$41,500 for replacement copiers. The Information Technology Department determined that seven existing copiers are at the manufacturer end of life and need to be replaced. The City will piggyback on Fairfax County Contract #4400003990 to purchase Konica Minolta copiers from Meridian for a total cost of \$39,788.88. The devices to be purchased are:

Bizhub C658 – Community Services	\$16,389.27
Bizhub C658 – Planning Department	\$15,073.27
Bizhub 4258 – Information Technology	\$8,326.34

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Meridian for \$39,788.88

2. Computer Equipment Purchase

In October 2017, the Information Technology Department purchased 35 desktops and 35 monitors using the State of Maryland Desktop, Laptop, and Tablet 2015 Master Contract (060B5400007). Quotes were sent to 34 authorized State of Maryland Dell vendors and nine responses were received. CDWGovernment provided the lowest quote for the equipment. There is a need to purchase 20 additional desktop units and monitors. CDWGovernment will honor the prices from their quote in October. The quote for the additional equipment is \$36,421.80.

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to CDWGovernment for \$36,421.80.

3. Summer Basketball Camp at the Municipal Gymnasium

The City Gymnasium plans to introduce a pilot summer program in FY19. A Basketball Camp is being planned by Mike Lonergan, Assistant Gymnasium Manager, for the week of July 16-20, 2018. The program will provide boys and girls between the ages of 8-14

with a quality, reasonably priced activity designed to teach both skills and sportsmanship. Since the adopted FY18 budget did not include a fee specific to a basketball camp, we plan to utilize the same fee structure that was approved for the Ice Arena's Ice Skating Summer Day Camp, \$210 for residents and \$220 for non-residents.

4. Chesapeake Bay Trust Grant Award

Planning Department staff were recently notified of a grant from the Chesapeake Bay Trust in the amount of \$10,000. This grant will help the City continue its multi-year effort to increase tree plantings on private property. These grant dollars will be paired with the City's existing tree rebate fund to provide turn-key tree planting services to at least 75 residents in high priority locations (e.g., adjacent to streams or green infrastructure). It will also complement our previous community-based social marketing work and a pilot project that was completed last fall.

5. Economic Development Committee (EDC)

The Bowie EDC met last Wednesday and continued their discussion about the Bowie business community inspired by the briefing they received in January. The result is the EDC will examine retail in Bowie at their March meeting and medical businesses at their April meeting.

The EDC is seeking nominations for the eleventh annual Bowie Business recognition Awards which will be presented in May. The categories and nomination information along with a list of past winners is attached.

ADL/lfr
Attachments

Bowie Business Recognition Award Winners

Incubator Business of the Year – This award is for a growth oriented professional service firm or technology company in Bowie, with existing clients, who is a member of the Bowie Business Innovation Center (Bowie BIC) program and whose business has demonstrated a commitment to increasing company revenues and hiring employees.

2014 – Sage Services Group, LLC

2015 – Avant Garde Engineering Technology

2016 – Carnegie Kitchens & Bath

2017 – Total Access Insurance LLC

Entrepreneur of the Year – This award is for the Bowie business entrepreneur who has demonstrated outstanding leadership and tenacity in managing all facets of business to include growth in profit and employee numbers coupled with such factors as degree of innovation, development of a creative and ingenious product or service, exceptional selling techniques, and extent of expansion into local markets.

2008 – Robert Thompson

**2009 – Greg Dressel &
Dave Zimmerman**

2010 – Cindy Freland

2011 – Diane Goldstein & Denise Cogar

2012 – Mark Torsani

2013 – Mahi Reddy

2014 – Cynthia Esparza Crockett & Mark Crockett

2015 – Gateway Title

2016 – Ray Hayden

2017 – Tonya Brigham

Small Business of the Year -- This award is for a small business that has demonstrated the qualities that make for a prosperous and growing organization in Bowie.

2008 – Comcare Pharmacy

2009 – Curves

2010 – Cetrone's

2011 – Best Pie Company

2012 – Mama Cocoa's Delights

2013 – Tight N Up Barbershop & Salon Amour

2014 – Simple Pleasures Ice Café

2015 – Diplomat Cleaners

2016 – Heaven Sent Cupcakery

2017—Bowie Towne Veterinary Hospital

Community Service Award – This award is for the Bowie or vicinity business that has demonstrated throughout the year a strong record of involvement in the Bowie community.

2008 – St. John Properties

2009 – Target

2010 – WalMart

2011 – Texas Roadhouse

2012 – Best Buy

2013 – Dr. Marc Gabella

2014 – Bowie Baysox

2015 – Byrd & Byrd LLC

2016 – Melvin Motors
2017 – UPS Store #2888

Green Business of the Year – This award is for a company with a Bowie presence who has demonstrated its commitment to environmentally sustainable practices such as energy and water savings, recycling, renewable energy, reduced chemicals or packaging, or employee carpooling/telework.

2012 – MOM Organic Market
2013 – TD Bank
2014 – Bowie Town Center
2015 -- Pink Orchid
2016 – Macy’s at Bowie Town Center
2017 – Shepherd Energy

Business of the Year – This award is for a Bowie company that has demonstrated high-level accomplishments that serve as a benchmark for other businesses, including financial success, visible community involvement, professional employee work environment, and excellence in customer satisfaction, strategic planning, and business development.

2008 – The Cakery
2009 – Wing Zone
2010 – Widmann Financial Services
2011 – Old Line Bank
2012 – Grace’s Fortune Restaurant
2013 – International House of Pancakes
2014 – Inovalon, Inc.
2015 – Power Solutions
2016 – Patuxent Management Company / Comfort Inn and Suites
2017 – Electrical Training Alliance

Bowie Business Recognition Awards 2018

Nomination Categories

FROM BBIC

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Entrepreneur of the Year – This award is for the Bowie business entrepreneur who has demonstrated outstanding leadership and tenacity in managing all facets of business to include growth in profit and employee numbers coupled with such factors as degree of innovation, development of a creative and ingenious product or service, exceptional selling techniques, and extent of expansion into local markets.

Small Business of the Year -- This award is for a small business that has demonstrated the qualities that make for a prosperous and growing organization in Bowie.

Community Service Award – This award is for the Bowie or vicinity business that has demonstrated throughout the year a strong record of involvement in the Bowie community.

FROM Green Team

Green Business of the Year – This award is for a company with a Bowie presence who has demonstrated its commitment to environmentally sustainable practices such as energy and water savings, recycling, renewable energy, reduced chemicals or packaging, or employee carpooling/telework.

Business of the Year – This award is for a Bowie company that has demonstrated high-level accomplishments that serve as a benchmark for other businesses, including financial success, visible community involvement, professional employee work environment, and excellence in customer satisfaction, strategic planning, and business development.

NOMINATION INFORMATION (Previous Winners NOT ELIGIBLE)

BUSINESS NAME:

ADDRESS:

CITY, STATE, ZIP CODE:

BUSINESS PHONE: EMAIL:

BUSINESS CONTACT NAME:

Why do you feel this business should be considered for the Business Recognition Award?