

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report*

DATE: June 14, 2018

Status Report

1. Economic Development Committee (EDC)

The EDC met Wednesday morning and further discussed recommendations they are preparing for Council on certain economic development matters. An invitation from the EAC was delivered to the EDC by the staff liaison. At the request of the City Clerk those seven members whose terms expire July 1 2018 were asked if they want reappointment; four members ask for reappointment (Muckle, Pitkin, Ransom, Thompson) and three members do not seek reappointment (Muia, Leyden, Richards). Additionally the EDC nominated Jerry Dawson as Chairman for a two year term beginning in July 2018 (that nomination has been forwarded to Council for their approval); and they elected Andrew Roud as Vice Chairman and Curtis Bowers as Secretary. The next regular EDC meeting is Wednesday July 11. 2018 at 7:30 AM.

2. Equipment Acquisition for Parks and Grounds

Under the National Joint Powers Alliance (NJPA) Member #129278, a replacement for tractor #323 and associated mower implement, can be acquired for \$61,771.45. This is a Kubota Tractor Model #L60360HSTC costing \$38,779.45, and mower attachment Model #9056210 costing \$22,992. The FY19 budget allocation for this equipment is \$75,000. By purchasing under NJPA membership the combined cost for these items will be \$61,771.45.

As provided by Section 62 of the City Charter, this will serve as the required seven-day day notice of intent to issue a purchase order to vendor Gateway Tractor and Equipment Co., Inc., for a total amount of \$ 61,771.45. Delivery will not take place prior to July 1, 2018

3. Bowie Golf Course Improvements

The adopted FY19 budget has allocated \$100,000 for various repairs at the golf course. Under Howard County, Maryland Contract #4400002550, Apex Companies, LLC, will provide labor and equipment to install a concrete drainage weir and repair the outfall. The cost to complete this project is \$39,840.71.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Apex Companies, LLC, in the amount of \$39,840.71. Work will not begin until July 1, 2018.

ADL/lfr