



# City of Bowie

15901 Excalibur Road  
Bowie, Maryland 20716

## REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, MARCH 4, 2019

### CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, March 4, 2019 in the Council Chambers at City Hall. Mayor Pro Tem Gardner called the meeting to order at 8:02 p.m.

### PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Pro Tem Gardner led the Pledge of Allegiance to the Flag.

### QUORUM:

In attendance were Mayor Pro Tem Gardner, Councilmembers Esteve, Senn-Carter, Truth and Woolfley, Assistant City Manager Mears, City Clerk Hernandez, City Attorney Levan, Staff, the Press and the Public.

### CITIZEN PARTICIPATION:

1. Lisa Smith, Bowie BIC – Thanked Council for their continued support of the Bowie BIC and provided some statistics of the program for 2018.

### PRESENTATIONS:

- A. Mayor Pro Tem Gardner presented a proclamation to Mr. Robert Johnson, Bowie State University Interim Director of Admissions for his dedication to the students at Bowie State University.
- B. Mayor Pro Tem Gardner presented a proclamation to Heaven Sent Cupcakery on their successful small business in Bowie Town Center.

### CITY BOARDS AND COMMITTEES:

- A. Appointments/Reappointments/Swearing-in
  1. Councilmember Esteve made a motion to appoint Kimberly Marie to the Environmental Advisory Committee for a 2-year term. Councilmember Truth seconded the motion. Motion passed 5-0. Mayor Pro Tem Gardner swore-in Ms. Marie to the committee.

### CITY MANAGER'S REPORT:

Assistant City Manager Mears reported on staffs continued work on day-to-day operations.

CONSENT AGENDA:

Councilmember Woolfley moved the approval of Consent Agenda Items: A) Approval of February 19 Meeting Minutes; B) Approval of Resolution R-11-19 Awarding a Contract for Heating, Ventilation, and Air Conditioning (HVAC) Preventative, Predictive and On-Call Services for City Facilities – Belair Mansion & Stable, Kenhill, Gymnasium and Playhouse; C) Approval of Resolution R-12-19 Awarding a Contract for Heating, Ventilation, and Air Conditioning (HVAC) Preventative, Predictive and On-Call Services for City Facilities – Bowie Railroad Museum, Welcome Center and City Hall; D) Approval of Resolution R-13-19 Accepting a Bid Proposal for the Spangler Lane Stormwater Management Pond; E) Approval of Resolution R-14-19 Authorizing the Issuance of a Purchase Order to KCI Technologies, Inc. for Task Order/RFP #3-03 in Accordance With the Master Contract Approved on October 31, 2018. Councilmember Trough seconded the motion and it passed 5-0.

NEW BUSINESS:

A. Financial Advisory Committee 2018 Citizen Survey – Mr. Byron Matthews, Bowie Finance Director introduced Ms. Tiffany Lightbourn, member of the Financial Advisory Committee who summarized the results of the survey. The survey was done during the Bowie International Festival held in October of 2018. The primary purpose of the survey was to gauge the residents' awareness of and satisfaction with the City budget expenditures; as well as educate residents about the Financial Advisory Committee and spark interest in the financial life of their hometown. Overall, many of the citizens that participated in the survey are satisfied with city services. A copy of the survey results are on file in the City Clerk's office.

Councilmember Esteve stated that he is a big proponent of surveys and believes a lot of information can come from them.

Councilmember Senn-Carter asked if the committee plans to do another survey this year in order to compare the data year to year. Ms. Lightbourn responded yes.

Councilmember Woolfley asked Assistant City Manager if it is possible to expand the survey to be a more comprehensive type survey to present to all residents of the City. Mr. Mears responded that the Communication Department has been working on that and it will be brought to Council for discussion during the budget worksessions.

Mayor Pro Tem Gardner thanked Ms. Lightbourn and the committee for their presentation.

B. Trails Master Plan Criteria – The City's Trails Master Plan consultant, Mr. Jim Klein of Lardner Klein Landscape Architects, engaged City Council to help determine their criteria for prioritizing future recommendations of the plan update. On February 2 the trails planning workshop was held at Kenhill Center for the purpose of providing information about the planning process, share what has been learned to date about bicycling and walking in Bowie and to solicit input from participants about their issues and concerns and their ideas about how to improve cycling and walking in Bowie.

Following comments from Councilmembers, the consensus of their top priority criteria for the trails are to have more pedestrian and cyclists' friendly trails reaching shopping centers, safety on trails and the branding/promotion of trails.

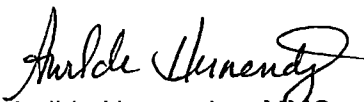
Mayor Pro Tem Gardner thanked Mr. Klein for his presentation.

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ADJOURNMENT:

Councilmember Esteve moved to adjourn the Regular City Council meeting. Councilmember Trouth seconded the motion and it carried 5-0. The meeting adjourned at 9:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Awilda Hernandez". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Awilda Hernandez, MMC  
City Clerk