

City of Bowie
Financial Advisory Committee

Regularly Scheduled Meeting on September 6th, 2017

EXECUTIVE SUMMARY: On September 6, 2017, the Financial Advisory Committee held a regular meeting. The Committee prepared for participation in the 2017 Bowie International Festival. The next Committee meeting is scheduled for October 4th, 2017, at 7:00 p.m.

1. **Call To Order.** At 7:11 pm The Secretary called the meeting to order in the Bowie City Hall, 5901 Excalibur Rd, Bowie, MD 20716.
2. **Roll Call.**
 - a. A quorum was established with the following members in attendance:
 - i. Muzar Jah, Secretary
 - ii. Tiffany Lightbourn
 - iii. Patricia Peterson, Chair
 - iv. William Olukoya
 - v. Rodney Yancey
 - b. Mr. Byron Matthews, Director, Bowie Finance Department and Staff Liaison to the Financial Advisory Committee was in attendance.
 - c. No other residents, guests, or members of the media were present.
3. **Approval of Minutes.** Meeting minutes for July 12, 2017, were approved
4. **Introductions** None
5. **Unfinished Business** None
6. **New Business:**
 - a. **Bowie International Festival**
 - b. The Committee prepared for participation in the Bowie International Festival.
 - i. A survey will be prepared for getting feedback from residents. Questions will be added to the previously approved Bowiefest 2017 survey to include a question on the real property tax rate and selecting the top two-three functional budget areas of interest. T. Lightbourn will create survey. Plan is to complete in 2-3 days so survey can be submitted to City of Bowie for review.

- ii. Committee members should review tax rates and prepare talking points to engage residents, and gather any needed materials as needed for booth.
- iii. Committee decided to provide a visual aid related to the tax rate for the booth. M. Jah will create.
- iv. Minimum times for committee members to man the booth were selected:
 - 9:30 am – 12:00 pm: Tiffany Lightbourn, Rodney Yancey
 - 12:00 pm – 3:00 pm: Muzar Jah, William Olukoya
 - 3:00 pm – 5:30 pm: Patricia Peterson

7. **The Committed adjourned** at 7:51 pm.

8. **Next Meeting:** The next Committee meeting is scheduled for October 4th, 2017 at 7:00 p.m.

The foregoing minutes were approved by the Financial Advisory Committee, City of Bowie, Maryland, on November 1, 2017.


Muzar Jah, Secretary