



City of Bowie

15901 Excalibur Road
Bowie, Maryland 20716

REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, APRIL 5, 2021

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, April 5, 2021, virtually. Mayor Adams called the meeting to order at 8:01 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag.

QUORUM:

In attendance were Mayor Adams, Councilmembers Boafó, Esteve, Gardner, Harrison, Ndebumadu, and Woolfley, City Manager Lott, Assistant City Manager Mears, City Attorney Levan, City Clerk Hernandez, and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

Mayor Adams moved Consent Agenda Item G to Old Business for discussion and New Business Item D as the first item under New Business.

CITIZEN PARTICIPATION:

1. Edwin Enriquez, Felter Ln – Comment attached.
2. Daray Parker, Quill Point Dr – Comment attached.
3. Lamar Haskins, Maiden Dr – Comment attached.
4. Carlóse Renteria-Turcios, Scarlet Ln – Comment attached.
5. Joshua Honore, 9th Street – Comment attached.
6. Heidy Barahona – Comment attached.
7. Jose J. Perdomo Martinez – Comment attached.
8. J. Felix Vega – Comment attached.
9. Ignacio R. Mendez – Comment attached.
10. Castro Santiago – Comment attached.
11. Santos Avalos – Comment attached.
12. Earl Harris, Temple Hills – Comment attached.
13. Kwamin Freeland – Comment attached.
14. Beverly Mitchell – Comment attached.
15. JP Castillo, Temple Hills – Comment attached.
16. Jessica Requeno – Comment attached.
17. Enoth Ramos-Mendoza, Neptune Ave. – Comment attached.
18. Jose Rivera-Cisneros – Comment attached.
19. Anthony Martinez-Carela – Comment attached.

COUNCIL ANNOUNCEMENTS:

Mayor Adams urged residents to get vaccinated for COVID and stated the locations where they can get the vaccinations.

Councilmember Ndebumadu stated that she will be meeting with Mr. Slater from MDOT in reference to residents concerns on Jennings Mill Drive.

CITY MANAGERS REPORT:

City Manager Lott reported on the progress of getting all City staff vaccinated.

CONSENT AGENDA:

Councilmember Ndebumadu made a motion to approve items A) Approval of March 15 Regular Meeting Minutes; B) Adoption of Proclamation P-5-21 Proclaiming April 2021 as Autism Awareness Month in the City of Bowie; C) Adoption of Resolution R-17-21 Awarding a Contract for Masonry Repairs for Bowie City Hall; D) Adoption of Resolution R-19-21 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Allow the City Manager to Issue a Purchase Order to IP Integration, Inc. and Authorizing the Purchase of One (1) CCTV Heavy Duty Surveillance Trailer; E) Adoption of Resolution R-20-21 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Allow the City Manager to Enter into an Annual Support and Licensing Agreement with Avaya to Provide Maintenance for the Telephone System; F) Adoption of Resolution R-21-21 Accepting Bid for the Purchase of New Video Switchers. Councilmember Harrison seconded the motion. Motion passed 4-0.

OLD BUSINESS:

A. Consent Agenda Item G) Adoption of Resolution R-22-21 Awarding a Contract for Bowie Ice Arena Renovations Program – Mayor Adams wanted an explanation of the process of these contracts. Assistant City Manager Mears responded that staff put out an RFP for the Ice Arena Renovations Program as directed by Council, in these RFP's we are looking for 3 things: to provide an updated facility condition assessment, to recommend a phased renovation program and to deliver costs estimates associated with those phases. The RFP's submitted were reviewed and scored by City staff and their recommendation is to award to 292 Design Group. Councilmember Harrison made a motion to adopt Resolution R-22-21. Councilmember Woolfley seconded the motion. Motion passed 7-0.

NEW BUSINESS:

A. Adoption of Resolution R-23-21 Adopting Pilot Community Workforce Agreements for FY22-27 Street Resurfacing and Water Distribution System Recapitalization Projects – Mayor Pro Tem Boafu summarized the resolution. This pilot program will help leverage the spending to create quality jobs for residents and be afforded the chance to have better paying jobs and benefits.

City Manager Lott explained that there are some cases where these contracts may come in at a higher rate but that depends on the circumstances, but if City Council is wanting to proceed with this program, staff is prepared to make it work.

Councilmember Ndebumadu asked what is the duration of the program and who will monitor to make sure the employees are City residents.

Mr. Steve Silvestri, from the firm Jackson Lewis, responded that the duration of the program as stated in the resolution is five years, but Council can change it to their desired term limit. Mr. Silvestri also stated that the contractors would need to provide to the City the address of their employees.

Councilmember Woolfley commented that the pilot will not be a positive experience, since it will not benefit most City residents.

Mayor Adams motioned to adopt Resolution R-23-21 Adopting Pilot Community Workforce Agreements for FY22-27 Street Resurfacing and Water Distribution System Recapitalization Projects. Mayor Pro Tem Boafo seconded the motion. Councilmember Ndebumadu offered a friendly amendment to change the term from 5 years to 2 years beginning with FY 2022 and ending in FY 2023. Mayor Adams accepted the amendment. Motion passed 4-3 (Esteve, Gardner, Woolfley).

B. County Economic Development Briefing - Mr. David Iannucci, President and CEO of the Prince George's County Economic Development Corporation, briefed Council on economic activities in the County and City. Unemployment numbers are comparable across the state, county and city, most offices will continue with teleworking which means a lot of office buildings will have an increase in vacant offices. Retail as well as restaurants have been hit hard during the COVID crisis and will be struggling to keep open. New grant money will be available in the next few weeks for these businesses to help keep them open.

Mayor Adams thanked Mr. Iannucci for attending the meeting and providing the updates to Council and City residents.

C. Comcast - Mr. Antoine Banks and Mr. Andre Fountain briefed Council on initiatives Comcast has done to control the digital divide. Their mission is to drive digital equity through connecting the unconnected, providing digital skills training, and subsidizing devices. They partnered with PGCPs to provide broadband service to low-income households without service and that program has been extended to June 2021.

Mayor Adams thanked Mr. Banks and Mr. Fountain for attending the meeting and providing the updates to Council and City residents.

D. Zoning Text Amendment Legislation (CB-21-2021) – City Planning Director, Joe Meinert summarized the staff report. Legislation CB-21-2021, introduced by County Councilmember Todd Turner, seeks to permit a food and beverage store and gas station in the R-A (Residential Agriculture) Zone, under certain circumstances. The legislation was requested by the owner of a vacant, three-acre property located in the median of Maryland Route 3, south of Maryland Route 450, across from Beall Funeral Home. Staff recommends Council oppose CB-21-2021 because the proposed legislation, with respect to the three-acre parcel in the median of MD 3, south of MD 450:

- is not consistent with current City and County land use policies;
- interferes with the process now underway to update the Bowie-Mitchellville and Vicinity Area Master Plan and the planning area's zoning pattern; and,
- is premature in relation to plans for construction of a new interchange at MD 450/MD 3 and its related service road system.

Public Hearing:

Since there were no comments submitted for this item, Mayor Adams declared the public hearing to have been held.

April 5, 2021

Councilmember Woolfley made a motion to accept staff recommendations and oppose legislation CB-21-2021. Councilmember Esteve seconded the motion. Motion passed unanimously.

E. Federal Lobbying Services - Mr. Greg Gill, City lobbyist, presented Council a proposal to provide Federal lobbying services on behalf of the City at a rate of \$4,000 a month for six months. Mayor Pro Tem Boafo made a motion to accept the proposal. Councilmember Woolfley seconded the motion. Councilmember Harrison offered a friendly amendment to shorten the test period to 3 months instead of 6 months. Mayor Pro Tem Boafo accepted the amendment. Motion passed 6-1 (Gardner).

ADJOURNMENT AND MOVE TO CLOSE SESSION:

Mayor Pro Tem Boafo motioned to adjourn the Regular City Council meeting and move to Close Session under the statutory authority of the Md. Annotated Code, State Government Article §3-305(b)(4): "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State". Councilmember Harrison seconded the motion. Motion passed 7-0. The meeting adjourned at 11:03 p.m.

Respectfully submitted,



Awilda Hernandez, MMC
City Clerk

Edwin Enriquez
2613 Felter Lane
Bowie, MD 20715

April 2, 2021

The Honorable Tim Adams
Mayor, City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Support for City of Bowie Pilot Community Workforce Agreement

Dear Mayor Adams and Members of the Council,

As a resident of the City of Bowie, and wanted to reach out and let you know that I support the city undertaking a pilot Community Workforce Agreement on road resurfacing and water main replacement projects.

A Community Workforce Agreement will ensure that the City of Bowie's capital spending is creating quality jobs that include family-supporting wages with employer-sponsored health and retirement benefits. During this pandemic, we have all seen first hand how important health insurance is.

I am also a member of LiUNA Local 11, and from my own personal experience I can tell you what a difference it makes when you receive a decent wage and have a good benefits package.

For these reasons, I humbly ask that you pass the resolution supporting a pilot Community Workforce Agreement. It is a pilot, so there is no long-term commitment.

Yours truly,

Edwin Enriquez

March 31, 2021

Mayor Tim Adams & City Council Members
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

**REGARDING: Pilot Community Workforce Agreement for the City
of Bowie—Vote Yes!!**

Dear Mayor Adams and Members of the City of Bowie Council. My name is Daray Parker. I live at 8107 Quill Point Drive in Bowie with my family.

I am a proud member of LiUNA Local 11, and I am writing to you to ask you to vote in favor of the resolution establishing a pilot Community Workforce Agreement for street resurfacing and water main distribution projects.

A Community Workforce Agreement will allow the City to ensure that its capital spending is creating quality, family-supporting jobs with benefits. As you know, not all jobs are created equal, and in construction, many contractors cut wages to the bone to win work, and do not provide affordable health insurance or retirement plan coverage.

Please give a Community Workforce Agreement a try. We have a great city, and we should try new approaches.

With much respect,

Daray Parker
8107 Quill Point Drive
Bowie, MD 20720

Lamar Haskins
11212 Maiden Drive
Bowie, Maryland 20720

April 1, 2021

The Honorable Tim Adams
City of Bowie Mayor
15901 Excalibur Road
Bowie, MD 20716

RE: PLEASE VOTE YES ON THE RESOLUTION TO CREATE A PILOT
COMMUNITY WORKFORCE AGREEMENT

Greetings Mayor Adams and Members of the City Council,

It is my understanding that you will have the opportunity to support a resolution to establish a pilot Community Workforce Agreement covering street resurfacing and water distribution projects. I am asking you to vote yes.

I am a construction worker, and a member of LiUNA Local 11. I can tell you from personal experience that Community Workforce Agreements help ensure that workers are paid decent wages and have affordable health insurance. Community Workforce Agreements can also be used to create a pipeline of jobs for local residents by including local hiring requirements.

We have a lot of people struggling right now, with the Covid-19 pandemic. We should be making sure that our taxpayer dollars are being used to create quality jobs that allow a person to support their family and to be able to take them to the doctor when they are sick.

I love our city. Please vote yes on the resolution.

Sincerely,

LAMAR HASKINS

Mayor Tim Adams and Members of the Council
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

Mayor Adams and Members of Bowie Council,

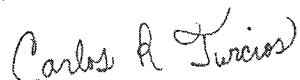
I am contacting you today, April 2, 2021, about the upcoming vote on the resolution to undertake a pilot Community Workforce Resolution, or CWA for short.

I am a resident of Bowie. I live here with my family. I am also a member of LiUNA Local 11, where we specialize in infrastructure construction. I am asking you to support the adoption of a pilot CWA on road resurfacing and water distribution projects, and to vote yes on the resolution.

A CWA will allow the City of Bowie to establish local hiring goals and to create quality jobs with benefits. The Prince George's County Public School System did a pilot CWA last year, and it was incredibly successful. The pilot came in on time and on budget, and nearly 60 percent of the workers were county residents, and 98 percent were people of color. And the workers earned more than the prevailing wage requirements.

Please vote yes on this resolution.

I am:



Carlos Renteria-Turcios
12504 Scarlet Lane
Bowie, MD 20715

JOSHUA HONORE

13200 9th Street
Bowie, MD 20715

March 29, 2021

Mayor Tim Adams and City Council Members
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Vote in favor a pilot CWA on street resurfacing and water distribution projects

Dear Mayor Adams and Council Members:

As a resident of Bowie, I appreciate your dedication to improving our quality of life and spending our taxpayer dollars wisely.

I believe that we should be using our taxpayer dollars to create family-supporting jobs that come with affordable health insurance and a decent retirement plan. For that reason, I am asking you to vote in favor of the resolution to do a pilot CWA on two discrete parts of our city's capital budget - road resurfacing and water distribution. The majority of man hours involved in road resurfacing and water distribution projects are performed by laborers, and therefore create the opportunity for us to create, quality entry level construction jobs for residents in need.

With a CWA, the city can ensure the jobs are quality ones that come with benefits and the city can establish hiring goals to ensure the jobs go to residents of the city or county who need them.

The CWA is a wonderful tool, and I urge you to vote yes to that the city can perform a pilot and see how it works.

Yours truly,

A handwritten signature in cursive script that reads "Josh Honore".

LiUNA Local 11 Member

Greetings Mayor Adams and Members of the Council:

I am a member of LiUNA Local 11. I live in your District. I am reaching out to you about resolution submitted by Councilmember Bofo to try a pilot community workforce agreement. I think this a fantastic idea and I support it 100%. We need to be creating quality jobs for residents. If the pilot is successful, I hope you will be able to expand it and make it a permanent thing.

Sincerely,
Heidy Barahona

March 31, 2021

Mayor Tim Adams and Council Members
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Support for Bowie Pilot CWA

Dear Mayor Adams and Council:

I am very excited to see that there is a resolution on the April 5, 2021 agenda regarding a community workforce agreement pilot. I urge you to all vote in favor of the resolution. A CWA is a great tool for creating quality jobs for underserved residents. And with Covid-19 we have more people unemployed than in a long time.

Please vote in favor of the CWA resolution.

Yours truly from LiUNA Local 11,

Jose J. Perdomo Martinez

April 1, 2021

Mr. Tim Adams and City Council Members
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: CWA Resolution – Vote Yes

Mayor and City Council Members:

My name is Jose Felix-Vega. I am a member of LiUNA Local 11. We at Local 11 would like you to support the resolution to undertake a pilot CWA on a road resurfacing project or a water main project.

This will be a tremendous help for working people like me. The resolution will ensure family-supporting wages and benefits like health insurance and a retirement plan. The Covid pandemic shows how important it is to make sure workers have not only good pay, but good benefits.

Please vote in favor of this resolution.

Thank you,

J Felix-Vega

Dear Bowie City Council Members:

I am a construction laborer and a proud member of Local 11, LiUNA.

We at LiUNA ask that you vote in favor of CWA pilot resolution. It will really help create decent wages and local hiring opportunities. When decent wages are paid, we can support our families and provide a good life for our children.

In addition, I thank you for public service to the residents of Bowie.

Sincerely,

Ignacio R. Mendez

Hello Members of the Bowie City Council:

I am contacting you in advance of your April 5 meeting where you will be considering a resolution to try a community workforce agreement on a couple of city construction projects.

I am urging you to support this resolution and to vote in favor of it.

I have been a construction laborer and member of LiUNA Local 11 for many, many years. What has been apparent is that there needs to be more effort by localities in Maryland like the City of Bowie to ensure that their construction projects are creating good jobs for workers and jobs for people in need in our community.

Please vote yes.

Thanks,

Castro Santiago

Dear Mayor Tim Adams and Councilmembers Adrian Bofo, Henri Gardner, Ingrid Harrison, Michael Esteve, Dufour Woolfey, and Roxy Ndebumadu:

Today is April 2, 2021 and I am contacting you because it is my understanding that you will be evaluating on April 5 a resolution to support a pilot community workforce agreement.

I am a construction laborer and member of LiUNA Local 11.

I am asking you to support this resolution. Construction workers like me need wage stability and benefits. This will help us provide for our families and you also will be using tax dollars to support local workers.

With much appreciation, I am

Santos Avalos

April 1, 2020

Tim Adams and the Council
15901 Excalibur Road
Bowie, MD 20716

Dear All:

I am a member of Local 11, LiUNA and a laborer specializing in infrastructure construction.

I am asking you to support the resolution to test community workforce agreements. We need to be creating quality jobs for people and we need to be creating jobs for young people, returning citizens, and others in need of a hand up and not a hand out.

You will improve the lives of many construction workers with this pilot.

With much regard,

Earl Harris

Earl. E. Harris
4009 24th Place
Temple Hills, MD 20748

March 30, 2021

Honorable Tim Adams and the City of Bowie Council
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Support the Pilot Community Workforce Agreement

Hi Esteemed Elected Officials:

I hope this letter finds you in good health and fine spirits. I am Kwamin A. Freeland of Accoleek. My family and I are long-time residents. I am a proud member of LiUNA, as was my father before me.

I understand that you will be voting on a resolution introduced by Councilmember Boafo on April 5 to undertake a pilot community workforce agreement. This is an excellent initiative. As you probably know, the school system in the county did something similar and it was a great success. The beauty of a pilot is just that. It is a pilot. If it doesn't work out, you don't have to do it again.

Please do the right thing, and vote yes on the resolution.

Sincerely,

Kwamin Freeland

April 1, 2021

City of Bowie Council Members
15901 Excalibur Road
Bowie, MD 20716

RE: Vote Yes on Councilmember's Boafo's CWA Resolution

Hi Bowie Council:

I am contacting you today regarding **Councilmember Boafo's resolution on the April 5 calendar.**

This is a really critical resolution, and your support as a member of the Council will be very beneficial.

I am a female construction laborer and a proud member of LiUNA Local 11. It is important to start using the power of city government to create construction jobs with family-supporting wages. And it is equally important to be creating jobs for our residents who are struggling and in need of employment. You can begin to do this with a yes vote on this resolution.

Please vote yes.

Yours truly,

Ms. Beverly D. Mitchell
Proud Local 11 Member and County Resident

Jose P. Castillo
4916 Taft Road
Temple Hills, MD 20748

April 2, 2021

Mayor Tim Adams and Members of the Council
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Support the CWA Resolution

Dear Bowie Elected Leaders,

An important resolution that will help working people and create quality jobs with benefits during a health crisis is going to be discussed at your next meeting.

That resolution has to do with establishing a pilot community workforce agreement. I am urging you as a member of the council to support it and vote yes when the time comes.

I am employed as a construction laborer and a member of LiUNA Local 11. On behalf of all my brothers and sisters at Local 11, please support this resolution.

With respect,

JP Castillo

April 2, 2021

Council Members
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

Hello Members of the Council,

I am Jessica Requeno. I live with my family at 1003 Montezuma Drive. I am also a LIUNA Local 11 member, and I make my living as a construction laborer.

I am asking that you **support the CWA pilot resolution and vote "yes" for it.**

This resolution will make a huge difference to those of us who work in infrastructure construction.

I appreciate your consideration and your service to the community.

Thanks,

Jessica Requeno

April 1, 2021

Mayor Tim Adams and Council
City of Bowie
15901 Excalibur Road
Bowie, MD 20716

RE: Vote Yes and Support a City of Bowie Pilot CWA

Dear Ladies and Gentlemen:

The council will be holding a meeting on April 5 and will be considering Councilmember Boafo's resolution. I am contacting you to let you know how important this resolution is to me. I am asking you also to vote in favor of it.

Best,

Enoth O. Ramos-Mendoza
863 Neptune Ave.

April 2, 2021

Mayor Tim Adams and Council Members
Mayor, City of Bowie
15901 Excalibur Road
Bowie, MD 20716

SUBJECT: Support the Resolution for a Bowie Pilot Community Workforce Agreement

Hello Bowie Leaders,

My name is Jose Rivera-Cisneros. I live at 1703 Mystic Avenue. I am a construction laborer, and I am also a member of LiUNA Local 11.

I am contacting you because you are a member of the Bowie City Council and there is a resolution on the April 5 agenda that is important to me and everyone at LiUNA Local 11. I'm referring to the resolution to conduct a pilot CWA on some city construction projects.

CWAs are used throughout the metro area to create quality jobs with benefits and to make sure local residents get hired. PGCPs did a similar pilot and everything came in on time and on budget, with almost 60 percent of the jobs going to county residents. That is pretty awesome.

Please vote in favor of this resolution.

Yours truly,

Jose Rivera-Cisneros

March 31, 2021

Dear Bowie Mayor and Council:

I am a construction laborer with LIUNA Local and I specialize in infrastructure construction, like roads, bridges, tunnels, and water and sewer main replacement. My name is Anthony Martinez-Carela.

Many of us from Local 11 live in Prince George's County and in Bowie. We appreciate your support of working people. And in that vein **I humbly ask you to vote in favor of the CWA Pilot Resolution** when it comes before you.

This resolution is important because it will pilot the use of CWAs. CWAs are used in many places, and I support Bowie using them to make sure the government is creating quality jobs with its construction projects as well as creating jobs for those of us who live here.

Thank you for your consideration on this very important matter.

Anthony O. Martinez-Carela
1717 Dania Drive

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. **Recorded vote to close the meeting:** Date: 4/5/21; Time: 11:03; Location: City Hall;
Motion to close meeting made by: Adrian Doafo Seconded by _____;
Members in favor: TAI, H, G, M, E, D, W, A, B, R, Y; Opposed: _____;
Abstaining: _____; Absent: _____.

2. **Statutory authority to close session (check all provisions that apply).**
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1)___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2)___ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3)___ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5)___ "To consider the investment of public funds"; (6)___ "To consider the marketing of public securities"; (7)___ "To consult with counsel to obtain legal advice"; (8)___ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9)___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10)___ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11)___ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12)___ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13)___ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14)___ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15)___ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (4)	Business Location	Business Incentive Consideration
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

Samuel J. Adams

4. This statement is made by _____, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➤ For a meeting closed under the statutory authority cited above:

Time of closed session: 11:08 pm

Place: City Hall

Purpose(s): (4) Business location incentive consideration

Members who voted to meet in closed session: Adams Harrison Gardner Esteve Woodley Dafo Mbeumaku

Persons attending closed session: Adams Harrison Gardner Esteve Woodley Dafo Mbeumaku King Levan Cott Mears

Authority under § 3-305 for the closed session: (4) Business location

Topics actually discussed: Business Incentive Consideration

Actions taken: _____

Each recorded vote: _____

➤ For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: _____

Persons present: _____

Subjects discussed: _____