

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: *Status Report*

DATE: June 20, 2013

1. Contract Street Tree Trimming

The Adopted Fiscal Year 2014 Budget has allocated \$60,000 towards contract tree trimming within the City right of way. In Fiscal Year 2013, the City piggybacked on an existing Prince George's County contract with Lewis Tree Service, Inc. with satisfactory results. That contract has been renewed as bid S08-065 "Tree Trimming and Removal Service" on a County contract P090684S08065(123113)O. All terms and conditions of the previous contract remain in place. As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Lewis Tree Service, Inc. in the amount of \$60,000 for these services.

2. Brush Chipper #362 Replacement Acquisition

The Adopted Fiscal Year 2014 Budget has allocated \$40,000 to purchase a Vermeer BC 1500 Brush Chipper to replace a Vermeer BC 935 Brush Chipper #364, in the Parks and Grounds Division of Community Services. Staff has reviewed bids for this item and found a current State of Maryland Blanket Purchase Order which will be honored by Vermeer Mid-Atlantic, Inc. in Annapolis Junction, MD for Council of Government members for \$39,999 (MD State Blanket Purchase Order #001B3400476). Section 62 of the City Charter allows for cooperative bidding between COG members. This notice will serve as the seven-day notice to City Council of the intention to make such purchase.

3. Vehicle Acquisition

The Adopted Fiscal Year 2014 Budget has allocated \$58,500 to purchase a 2013 Dodge Forestry Body Truck for the Parks and Grounds Division. Staff has reviewed bids for this item and found a current Montgomery County bid (Contract #1022192) which will be honored by Criswell Automotive in Gaithersburg, MD for COG members for \$58,668. The additional cost of \$168 over the allocated amount for this purchase will be more than offset by savings on other division equipment purchases. Section 62 of the City Charter allows for cooperative bidding between Council of Governments members. This notice will serve as the seven-day notice to City Council of the intention to make such purchase.

4. Leaf Vacuum #390 Replacement

The Adopted Fiscal Year 2014 Budget has allocated \$20,000 to replace Leaf Vacuum #390 in the Parks and Grounds Division. Staff has reviewed bids for this item and found a current Fairfax County bid (Contract #8500068493) which will be honored by Old Dominion Brush Company for Council of Governments members for \$19,941. Section 62 of the City Charter allows for cooperative bidding between COG members. This notice will serve as the seven-day notice to City Council of the intention to purchase.

5. Equipment Acquisition

The Adopted Fiscal Year 2014 Budget has allocated \$55,000 to purchase a Compact Excavator for the Parks and Grounds Division. Staff has reviewed bids for this item and found a current Montgomery County bid (Contract #9367000254AS) which will be honored by Jesco Equipment Sales in Baltimore, MD for Council of Governments members for \$49,785.97. Section 62 of the City Charter allows for cooperative bidding between COG members. This notice will serve as the seven-day notice to City Council.

6. Public Art For Bowie City Hall Lobby

The deadline for submission was June 14th, with 43 proposals received from as far east as Poland and Germany, and California to the west; a cluster of proposals came from the Mid-Atlantic States and the New England area.

The Public Art Selection Subcommittee will be reviewing the proposals during two meetings to be held after the first of July. The Subcommittee consists of Margaret Suddeth, Arts Committee member and Subcommittee Chair; George Tuggle, visual artist and Arts Committee member; Richard Franklin, abstract artist and museum exhibition specialist; Jeneanne Hunter, Arts Coordinator for the Maryland-National Capital Park and Planning Commission; and a representative to be determined from the Maryland State Arts Council.

Once a finalist is selected, the artist will be contacted and a review of the process and requirements will occur. The Subcommittee anticipates attending the August 5, 2013 City Council Meeting to seek your concurrence. Under this time frame, the actual fabrication and installation is anticipated between October 2013 and March 2014.