

DRAFT

**U.S. Department of Housing and Urban Development
Community Development Block Grant (CDBG)
Program**

Annual Action Plan FY11



Mayor, G. Frederick Robinson

Mayor Pro Tem, James Marcos

City Council Members;

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Isaac Trough, Geraldine Valentino-Smith

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Prepared By: Office of Grant Development & Administration

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Executive Summary

All CDBG programs must meet at least one of the following HUD National Objectives:

1. Benefit Low/Mod Income persons
2. Prevent or eliminate slums and blight
3. Meet an urgent need

Any projects and/or activities designed to meet these national objectives must also conform to the requisite regulations and statutes governing “eligibility”. The City of Bowie, as well as the majority of all “*Entitlement Communities*” adopts the “*Low/Mod*” national objective because all housing programs fall under this category and it is the least restrictive on qualifying recipients and project administration, oversight and cost. The Low/Mod designation carries the overarching HUD/CDBG requirement that programs must use 70% of its funds for this population and 51% of any designated area/community must be Low/Mod. The options provided under Low/Mod include:

1. Area Benefit
2. Limited Clientele
3. Housing
4. Jobs

On October 15, 2007 the Bowie City Council approved the FY09-13 Citizen Participation Plan and it was filed with HUD on October 18, 2007. This document detailed the approach to solicit citizen input. In September 2007 the City distributed over 2,800 “*Community Needs*” survey forms to all households in the City and to all businesses in the City through the Bowie Spotlight newspaper, the Bowie Chamber of Commerce, and the Homeowners Associations. The survey requested that respondents rank their responses by “*High Need*”, “*Moderate Need*”, “*Low Need*”, or “*No Need*”. The response level to the survey was very good and the survey results produced the following top ten “*High Need*” issues:

1. Crime Awareness/Prevention
2. Medical Services
3. Energy Conservation/Efficiency Education
4. Senior Services
5. Street Lights
6. Transportation
7. Crosswalks/Markings
8. Youth Services
9. Youth Centers
10. Libraries

The City also retained a consultant, Dennison Associates, a HUD training firm, to update census data for the City and provide an analysis of the City’s demographics including comparisons with the County and the State consistent with HUD’s requirements for the Consolidated Plan. A significant finding and assessment of the report is shown below.

Age of Population

Bowie's elderly population (*i.e., persons 65 years and older*) is growing faster than those of either Prince George's County or the State of Maryland. Between 1990 and 2000, Bowie's elderly population grew 97%; this was four times faster than the 23% growth in elderly population in Prince George's County, and six times faster than the State of Maryland's 11% growth. In the year 2000, the overall ratio of older persons living in Bowie compared against the total population was 9%. This elderly population ratio was close to that of Prince George's County's older population of 8%, and slightly less than the State of Maryland's 11%.

Age of Populations, Prince George's & Maryland: 1990 - 2000¹

Age	Bowie		% of Pop.	% Chg.	State of MD		% of Pop.	% Chg.	PG Cty.		% of Pop.	% Change
	1990	2000			1990	2000			1990	2000		
<5	2,963	3,782	8%	+28%	357,818	353,393	7%	-1%	55,409	57,940	7%	+5%
5-24	9,841	12,637	25%	+28%	1,309,796	1,453,701	27%	+11%	117,471	240,008	30%	+104%
24-44	13,611	17,565	35%	+29%	1,677,104	1,664,677	31%	-1%	272,474	264,497	33%	-3%
45-65	8,790	11,579	23%	+32%	919,268	1,225,408	23%	+33%	133,571	177,119	22%	+33%
65>	2,384	4,706	9%	+97%	517,482	599,307	11%	+16%	50,343	61,951	8%	+23%
Total	37,589	50,269			4,781,468	5,296,486			629,268	801,515		

Between 2000 and 2006, the elderly became the fastest growing population segment for Prince George's County (PGC) and the State of Maryland.² Although 2000 – 2006 Bowie population data is not yet available, it is reasonable to expect the City's elderly population to increase at rates similar to the percentage increases experienced in PGC, where the elderly population grew 18% and the State of Maryland where this group increased 11%.

Conclusion

The growth of the elderly population in Bowie will likely increase market demand for affordable rental housing. Currently, Bowie has 1,595 multi-family apartment units, of which 445 are designated senior apartments. The anticipated growth of the elderly population indicates a need to assess ways of meeting the demand for decent affordable rental housing for the elderly so that as persons age they will have greater housing choices and can remain living in the City of Bowie.

¹ U.S. Census 2000 table DP-1 Profile of General Demographic Characteristics

² U.S. Census General Demographic Characteristics – 2006 population estimates

On May 5, 2008 the City Council adopted the findings of the survey and the results of the demographic data and analysis, and approved resolution R-28-08, directing staff to design programs to accommodate the CDBG Entitlement funds the City receives from HUD for the new Consolidated Plan for the period July 1, 2008 – June 30, 2013 to provide certain housing rehabilitation services for the elderly consistent with HUD's regulations and statutes.

HUD approved the City's Consolidated Plan for FY09 – FY13 and its Annual Action Plan FY09 authorizing the creation of a program to rehabilitate the homes of senior citizens, a presumptive low/mod population throughout the City.

Introduction

The Fiscal Year 2011 Annual Action Plan reflects the City's funding priorities and identifies projects that the City proposes to implement with funding from the U.S. Department of Housing and Urban Developments' Community Development Block Grant (CDBG) Program. The City of Bowie will receive \$_____ in entitlement funds from the CDBG program in fiscal year 2011. The five year action strategy consists of approximately \$1mil worth of housing rehabilitation services to the low/mod population. 2011 will be program year three (3) of this project.

Priority Need

The City of Bowie has determined that *Housing Rehabilitation for Senior Citizens is the City's highest priority need*. Therefore, the CDBG eligible activity for the City of Bowie's Consolidated Plan is housing rehabilitation for single-family units, which complies with "LMH", which is a national objective to provide benefits to low and moderately low-income residents. Housing and Urban Development (HUD) regulations have determined that senior citizens are a "presumptive" low/mod income level population. The City has further determined that there is no priority need that can be based on race, ethnicity or gender.

Project Title

Senior Citizens Housing Rehabilitation and "Green" Technologies Demonstration

Primary Purpose

- Homeless Persons with HIV/AIDS Persons with Disabilities
- Public Housing Need Low and Moderate Income Persons

Geographic Distribution

The entire corporate limits of the City of Bowie, Maryland

Project Description

The City of Bowie's community development activities are designed to enhance the living environment and expand economic opportunities for its residents. The City of Bowie initiated a comprehensive plan for economic development, community stabilization, and enhancement to the quality of life and outlook on life for senior citizens throughout the entire city.

Consistent with HUD's overall policies and goals for the Energy Star Program, the goals of the program are as follows:

1. Removing constraints on mobility
2. Reducing total household expenses
3. Improving indoor air quality
4. Reducing health hazards
5. Increasing comfort
6. Increasing property value
7. Improving outlook on life

The City has leveraged additional grant funding (\$225,000) from the OpenDoor Housing Fund (ODHF) in Silver Spring, Maryland. ODHF is a private investment fund (a merger of a fund created by the Metropolitan Washington Council of Governments and the Universalist Church) and CDFI. This funding will add *Energy Efficiency and Green Technologies* to the housing rehabilitation program. We propose to incorporate, to the extent practical, energy efficient and renewable resources in each project as we proceed to accomplish the following:

1. Replace old and poorly maintained HVAC systems
2. Repair structural damage, leaks and decay
3. Eliminate insufficient and poorly installed insulation
4. Correct leaky and poorly installed ducts
5. Replace inefficient and/or leaky windows and doors
6. Provide new roofs
7. Renovate bathrooms to provide access for indigent and handicapped seniors

The City has also received additional funding from HUD (CDBG-R) through the American Recovery & Reinvestment Act (ARRA). The \$44,376 grant will be used for energy audits for the City's Senior Citizen "Green" Housing Rehabilitation Program. Additional ARRA funding from the U. S. Department of Energy (\$464,000) is also being used for energy audits (\$20,000) in the Senior Housing "Green" Rehabilitation Program.

The City of Bowie has also agreed to work with the Maryland Department of Housing & Community Development, Community Development Administration, and utilize their ARRA funded "Weatherization Assistance Program" to further assist with energy audits of income eligible seniors.

To-date, the City has provided over 150 applications to residents and received approximately 80 returned applications. These requests represent over \$1.9 million in energy efficiency upgrades and other improvements (See Attachment A).

The overall five year action strategy consists of approximately \$1mil worth of housing rehabilitation services and energy audits. CDBG project activities will consist of:

1. A formal application and intake process
2. Detailed program specifications Program qualifications
3. Selection standards and guidelines
4. Listing of licensed contractors
5. Program “Contracts” for participants
6. Program rules and regulations
7. Project monitoring

Locations

The entire corporate limits of the City of Bowie.

Community Partners

The City of Bowie receives valuable assistance in implementing its’ Five Year Strategic Plan from the Bowie Emergency Aid Foundation; which provides assistance to individuals and families in need of emergency food and shelter. The Community Outreach Committee, which is a citizen advisory committee that collects food and donations for the Bowie Food Pantry, and conducts surveys of community needs and satisfaction with City services. They also provide grants to senior citizen groups and other non-profit service providers within the City. Accomplishments related to these and other organizations along with other activities outlined in the Consolidated Annual Performance and Evaluation Report (CAPER).

State of Maryland Resources

The City receives development assistance from the Community Legacy Program, (CLP). Administered by the Maryland Department of housing and Community Development, this program provides financial assistance for revitalizations initiatives aimed at improving the quality of life for residents and businesses within communities. Prior initiatives in Bowie have included: street and façade improvements, public walking trails, signage and parking lots.

Youth and Family Counseling

The City will receive \$107,831 in FY-2011 from the State of Maryland Youth Services Bureau, for its youth and family counseling program activities.

Public Highway Safety Program

The City receives funding from the State of Maryland Highway Safety Program. This funding is used to support traffic safety efforts within the City limits. In the past activities such as “Holiday Driving Safety” and “Driving under the Influence (DUI)” enforcement were supported through this effort.

Small Business Development

The Small Business Growth Fund is a program administered by the County and is designed to provide local “for profit” businesses with fewer than twenty five (25) employees loans up to \$25k.

City Strategies

Bowie Senior Citizens

The City owns and operates the Bowie Senior Center. The Center provides a wide variety of programs and services for the City’s population. Activities of interest include: ceramics, art & crafts, writing, computers, exercise and singing. Health and nutrition are also focal points for this population. Senior citizens can take advantage of curbside transportation for residents.

Public Safety

The City employs a full-time Police Department to ensure public safety for the residents of Bowie. In FY-2010 the number of uniformed officers was 47 and it proposed to increase to 50 by the end of FY 2011. The City has successfully obtained more than \$1 million in grants for the Bowie Police Department.

The City also provides technical, in-kind and financial support to the Bowie Volunteer Fire Department. In FY-2010 the City provided the agency with \$110,500 to support their efforts to keep the citizens of Bowie safe. In FY-2011 the City will provide the Volunteer Fire Department with \$125,500 in grant funding for routine programs and services and an addition \$35,100 for the Equipment Acquisition and Replacement Fund for future replacement of fire apparatus.

Homeless Strategy

Due to the lack of specific demographic data on the City's homeless population; age, household composition, gender and ethnicity of Bowie's homeless families are presumed to reflect those of Prince George's County. The State of Maryland's 2007 survey data indicates that 72% of the County's homeless population is comprised of families with children. The largest age category of people served is children between 0-17 years old; 56% of the homeless are male and 44% female. There were 2,176 African Americans, 203 whites, 115 Hispanics, and 86 others who were in Prince George's County homeless shelters during 2007.

The City of Bowie refers people in need of shelter to Prince George's County service providers. The County has 282 emergency beds 397 transitional bed within its shelters. These facilities are available to the Bowie population that become in need. The County's Department of Social Services coordinates emergency provision with an additional 33 faith-based organizations that provide emergency over-night shelter, case management and meals for approximately 50 individuals each night during winter months. Several Bowie churches and City staff participate in the "Warm Night", a program where efforts are made to seek out homeless persons and identify and provide immediate needs as well as to help quantify to number of the homeless population within the County. In addition, St. Mathews Housing Corporation of Bowie provides 18 transitional beds for homeless families on an on-going basis. The City of Bowie Youth Services Bureau provides family, group and individual counseling; information and referrals; information counseling, suicide and crisis intervention services. They also sponsor numerous alcohol and drug prevention programs each year.

The City of Bowie contributed \$10k in FY-2009 to the cause of homelessness, through donations to the Bowie Food Pantry and financial aid to homeless shelters in Prince George's County. In FY-2011 the City will contribute \$33k to the Bowie Food Pantry's social services fund and \$8k to their emergency relief fund. The City also understands that it must aid citizens by supplementing the emergency shelter resources of the County. Therefore the City's Senior Center and City Hall have recently been identified as two City buildings that can be activated for short-term sheltering under the supervision of the Coordinator and with City Manager approval. Staff at both locations have been trained and certified by the American Red Cross in Shelter Operation and Management. The City also contributes its *HUD Homeless Entitlement Community* allocation to the Prince George's County Department of Social Services for its homeless services programs.

The County's Department of Social Services implements welfare initiatives through the Maryland family Investment Program. The program provides food stamps, public assistance, financial aid, child care vouchers, job seeking services, transportation assistance, homeless services, energy assistance, tenant's rights, summer meals for youth and a late night crisis hot line for youth in need.

Annual Action Plan Summary

Project ID:

Matrix Code: 14A-LMH

Project Title: Senior Citizen Housing Rehabilitation & Green Technology Demonstration

Funding Sources: HUD

CDBG: \$TBD

Title: 570.202

Local ID:

Citation:

Priority Objective: Housing Rehabilitation for Senior Citizens

Project Description: Housing Rehabilitation

1. Replace old poorly maintained HVAC systems
2. Repair structural damage, leaks and decay
3. Eliminate insufficient and poorly installed insulation
4. Correct leaky and poorly installed ducts
5. Replace inefficient and/or leaky windows and doors
6. Provide new roofs
7. Renovate bathrooms to provide access for indigent and handicapped seniors

Accomplishments

Help the Homeless: No

Start Date: 07/01/09

Help those with HIV or AIDS: No

Completion Date: 06/30/2011

Eligibility: Single Family Low/Mod Housing Units

Sub Recipient: No

Location(s): Corporate limits of the City of Bowie, Maryland

Timeframe

The Senior Citizen Housing Rehabilitation & Green Technology Demonstration Project FY-11 will begin July 1, 2010 and will end June 30, 2011.

Objectives

1. Replace old poorly maintained HVAC systems
2. Repair structural damage, leaks and decay
3. Eliminate insufficient and poorly installed insulation
4. Correct leaky and poorly installed ducts
5. Replace inefficient and/or leaky windows and doors
6. Provide new roofs
7. Renovate bathrooms to provide access for indigent and handicapped seniors

Benchmarks

Goals	FY – 2011	FY – 2012	FY - 2013
Applications Received	30	30	30
Applications Approved	20	20	20
Projects Completed	15	15	15
Energy Efficient Appliances Used	10	10	10
Energy Efficient Doors Installed	10	10	10
Energy Efficient Windows Installed	10	10	10
Insulation Replaced	5	5	5
Bathrooms Remodeled	5	5	5
Green Technologies Installed	10	10	10
Outreach Activities	8	8	8

Contingency

The estimated project cost to rehabilitate approximately 20 single family units, using the aforementioned quantities and items is \$400k. The total first and second year estimated cost is \$250k per year. The remaining three years of the project will see the Entitlement amount gradually reduce each year by an inflationary rate of 3% per annum. Project

rehabilitation amounts provided will reflect amounts available for FY-2011 through FY-2013.

Monitoring

The City of Bowie's Grants Office, Department of Community Services, Finance Department, and other departments as required have the capacity to manage capital improvement projects, and has been providing site management and monitoring on CDBG projects over the past twenty (20) years. On site monitoring will be carried out on a regular basis by experienced city staff. The City will enforce all HUD rules and regulations through the use of on-site interviews and the collection and review of relevant data and documentation.

The City of Bowie administers a number of federal and state grant programs and has properly demonstrated its capacity to administer and manage the CDBG program effectively. Project files will be maintained on CDBG funded activity; reports will be collected and submitted to HUD on a timely basis. Record keeping will be in accordance with all City and federal policies. The City Manager's Office will ensure compliance with HUD regulations that deal with the effective use of federal CDBG funds.

The City will conduct all CDBG funded activities in accordance to federal and local laws and policies, particularly in regards to Affirmative Action and Equal Opportunity. The City currently directly mails Requests for Proposals (RFP) to a listing of local minority owned contractors/businesses and provides them with an opportunity to bid on municipal capital projects. All RFP's are advertised in the Prince George's Journal and other local papers. The RFP's encourage minority, women and disadvantage business enterprises to submit proposals to the City.

Housing and Community Development Resources

Federal funds are provided to state and local governments in the form of annual entitlements and competitive grants. Federally-funded local programs that address the priority needs and specific housing and or community development objectives of the City of Bowie are described in the five-year *Housing and Community Development Consolidated Plan, for Fiscal Years 2009 – 2013* and is available on the City's website: www.cityofbowie.org. The City receives entitlement funds through the Community Development Block Grant (CDBG) program which is a formula-based grant. The City also applies for other competitive grant from both private and public entities.

Federal Resources

Federal resources that the City receives and applies towards housing and community development include the CDBG program. This grant program provides funding for activities that address the City's priority housing, homeless services, economic

development and public service needs. The City's CDBG funded projects include the Senior Citizen Housing Rehabilitation & Green Technology services that address the needs of low and moderate income households throughout the City.

Under the American Recovery and Reinvestment Act (ARRA), the City is currently pursuing resources listed below.

Grant Funded Projects Under Development

- HUD CDBG-R Sr. Citizen Housing Rehabilitation “Green” Technology (ARRA)
- U.S. Department of Energy (EECBG)(ARRA):
 - *Energy Efficiency Conservation Strategy*
 - *Energy Efficiency Retro-fit Ball Field*
 - *Energy Efficiency Retro-fit Senior Center*
 - *Energy Efficiency Retro-fit Mechanics Office*
 - *Energy Conservation-Recycling*
 - *Residential energy Audit for Low/Mod. Income*
 - *Special Power Cells for Police Vehicles*
 - *Renewable Energy Church Road Park*
 - *Optimization of Underperforming Facilities-Sr. Center Retro-Commiss.*
 - *Renewable Energy Genealogy Library*
 - *Renewable Energy Harmel House*

- USDOJ COPS: Bowie PD Law Enforcement Technology (2008)
- USDOJ COPS: Bowie PD Law Enforcement Technology (2009)
- GOCCP: Law Enforcement Technology (ARRA)
- USDOJ OJP/OJJDP Mentoring Program {*Application filed April 2010*}

ATTACHMENT A

	ROOF		HVAC		ENERGY STAR		ELECTRICAL / PLUMBING	REMODEL / INSULATION	DOORS	HOUSEHOLD TOTAL
	SIDING	REPLACEMENT	REPLACEMENT	WINDOWS	APPLIANCE UPGRADE					
1		12,466	7,655	7,078					9,102	36,301
2			7,328	12,627	5,377		9,157	800	4,600	39,889
3				15,274	5,141					20,415
4		9,908		8,370				1,150		19,428
5			8,780	15,600	2,939			3,998	3,221	34,538
6		14,160	3,830	6,784	7,427		885	3,139	4,687	40,912
7		10,028	7,898	8,728			1,179			27,833
8		11,782			1,367					13,149
9									2,670	2,670
10			7,109		5,243	1,616	6,675	2,710		23,353
11				18,575						18,575
12	29,070	11,711	8,490	15,929		2,680	8,055			75,935
13	13,393	9,204		3,413		1,665	1,064	2,482		31,221
14		11,840	10,376	17,385				3,544		43,145
15	27,810	8,649	10,005	21,652				5,153		73,269
16		15,770	7,688	8,971			2,731			35,160
17	21,863			22,730						44,593
18				16,795						16,795
19	10,980	6,363		9,210			19,940			46,493
20		9,346								9,346
21			7,085	9,519			1,481			18,085
22	18,214			15,601	5,377	372		4,600		44,164
23	14,800	1,790		11,952		700		11,335		40,577
24	13,149	9,143		6,781			3,400	2,450		34,923
25			6,275	10,799	2,953	2,944	2,611	2,238		27,820
26		12,695		17,051	1,407			1,809		32,962
27				1,086						1,086
28		16,611								16,611
29							5,696			5,696
30				6,892	1,554					8,446
31			9,953							9,953
32	20,096			11,490			2,857	6,096		40,539
33			9,994	11,860			1,220			23,074
34		15,572			4,714	1,243	3,810	2,112		27,451
35		10,161					19,644	2,395		32,200
36	15,213			12,542				2,027		29,782
37	6,302	6,840		5,977				7,835		26,954
38	13,229	8,903								22,132
39		10,128		10,887			2,156			23,171
40					4,926					4,926
41			10,307	7,507				3,875		21,689
42	15,529									15,529
43		6,894	7,076							13,970
44					3,066					3,066
45					5,097			4,120		9,217
46	11,547	9,654		8,058				3,770		33,029
47				10,525			1,325	6,428		18,278
48		10,580					725	13,311		24,616
49		12,350		5,833			945			19,128
50			3,935	1,872		5,240	12,248	2,080		25,375
51		9,589		7,996				8,216		25,801
52				14,357						14,357
53			9,447	8,681			1,330			19,458

	ENERGY STAR								HOUSEHOLD
	SIDING	ROOF REPLACEMENT	HVAC REPLACEMENT	WINDOWS	APPLIANCE UPGRADE	ELECTRICAL / PLUMBING	REMODEL / INSULATION	DOORS	TOTAL
54				10,870				2,609	13,479
55		6,226	7,256			1,392	1,030	1,688	17,592
56		9,034	6,532		1,899		2,301		19,766
57	10,922			2,257		285	1,325	2,828	17,617
58		10,242							10,242
59				7,080					7,080
60	18,799				3,615				22,414
61		7,809	8,311		1,415				17,535
62		8,204					1,711		9,915
63		12,585	4,665	7,532			2,489		27,271
64									
65		8,280				5,377	927		14,584
66		9,818					2,300		12,118
67			6,519	8,770			5,400	3,166	23,855
68	5,800	12,042		4,183					22,025
69					1,383			2,274	3,657
70		4,895		1,475			1,490	3,845	11,705
71				10,109			730	4,690	15,529
72			6,656		2,308		1,200		10,164
73				6,770				1,565	19,569
74		8,525			600	1,828	2,446		13,399
75		9,194							9,194
76			11,534		2,160				13,694
77			7,072					1,435	8,507
78		13,810					9,000		22,810
79	7,350	9,472	10,979	10,036			1,140	1,845	40,822
80			10,161						10,161
81		9,197					1,182	3,288	13,667
82				7,075			2,548	7,486	17,109
83		8,713		11,681	2,978		730		33,038
84				14,309				3,406	17,715
85				11,814					11,814
86				3,268					26,953
TOTALS TO DATE	285,300	420,183	222,916	523,616	72,946	36,563	144,949	162,991	1,902,085

**RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE HOUSING AND COMMUNITY DEVELOPMENT ANNUAL
ACTION PLAN FISCAL YEAR 2011**

WHEREAS, the City of Bowie (City), Maryland is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, the City Council approved Resolution R-51-08 on August 4, 2008 adopting the City of Bowie Consolidated Plan for Housing and Community Development; and

WHEREAS, as an entitlement community the City must adopt a Housing and Community Development Annual Action Plan for Fiscal Year 2011; and

WHEREAS, the Consolidated Plan for Housing and Community Development previously assessed community needs and developed a Five Year Strategic Plan in order to address those needs; and

WHEREAS, the objectives outlined in the Five Year Strategic Plan will be implemented annually using a multitude of resources including CDBG and municipal funds, as well as additional grants; and

WHEREAS, the CDBG Entitlement has allowed the City of Bowie to leverage additional funds that will assist in the implementation of the Five Year Strategic Plan; and

WHEREAS, the proposed expenditure of CDBG funds is consistent with CDBG program regulations; and

WHEREAS, the Annual Action Plan for Fiscal Year 2011 indicates that CDBG funds will provide for senior citizen housing rehabilitation services; and

WHEREAS, the proposed CDBG funded activity meets one of three national objectives, to “provide housing services” for low and moderate income residents of the City; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of this Housing and Community Development Annual Action Plan for Fiscal Year 2011 has been solicited; and

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Bowie does hereby approve the Housing and Community Development Annual Action Plan for Fiscal Year 2011 attached as Attachment 1 to this Resolution; and

BE IT FURTHER RESOLVED that the City Manager is authorized to submit this plan to the Department of Housing and Community Development for their review and approval.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on May 3, 2010.

G. Frederick Robinson, Mayor

ATTEST:

Pamela A. Fleming, City Clerk

JLF/jb/a

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier
Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name:		Organizational Unit:	
Organizational DUNS:		Department:	
Address:		Division:	
Street:		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City:		Prefix:	First Name:
County:		Middle Name	
State: Zip Code		Last Name	
Country:		Suffix:	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): □□-□□□□□□		Email:	
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		Phone Number (give area code) Fax Number (give area code)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): □□-□□□□		7. TYPE OF APPLICANT: (See back of form for Application Types) Other (specify)	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):		9. NAME OF FEDERAL AGENCY:	
13. PROPOSED PROJECT Start Date: Ending Date:		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:	
15. ESTIMATED FUNDING:		14. CONGRESSIONAL DISTRICTS OF: a. Applicant b. Project	
a. Federal	\$. ⁰⁰	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
b. Applicant	\$. ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
c. State	\$. ⁰⁰	DATE:	
d. Local	\$. ⁰⁰	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
e. Other	\$. ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
f. Program Income	\$. ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
g. TOTAL	\$. ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input type="checkbox"/> No	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix	First Name	Middle Name	
Last Name	Suffix		
b. Title	c. Telephone Number (give area code)		
d. Signature of Authorized Representative	e. Date Signed		

