

Virtual Rental Inspections Procedures

Interior rental inspections are being completed using iPhone® FaceTime®

- If you don't have an iPhone®, the City will provide you with a phone to use.
 - All tools and devices provided by the City are sanitized between each inspection.
 - If you are not familiar or comfortable with using FaceTime®, we ask that a proxy be present who has or can operate an iPhone®.
1. On the date and time of your inspection a City inspector will arrive at the rental property and provide a phone, if applicable, an infrared temperature gun and a smoke detector tester pole.
 2. Once the FaceTime® session is established, the inspector will ask for tenant and occupancy information such as name, contact information and how many people live in the property.
 3. The inspector will perform an exterior inspection while directing you to different areas of the house. He will inspect different rooms and appliances by you showing the items through the FaceTime® video. He will ask you to get closer or zoom in on certain items as needed.
 4. Once complete, the inspector will collect the provided devices and tools in the same manner as they were given and leave the property. Inspection reports will be mailed through USPS to owner, manager and tenant. Re-inspections will occur in the same manner.