



City of Bowie Ethics Commission
15901 Fred Robinson Way, Bowie, MD 20716
P: 301-809-3075
F: 301-809-2302
www.cityofbowie.org/ethics

Date: January 3, 2023

Dear: Elected Officials and Candidates for Elective Office

Re: 2022 Financial Disclosure Statement

Under the Bowie Public Ethics Ordinance, Section 2-71, you are required to file an annual Financial Disclosure Statement. **Once you have filed this document it will become a public record. This document is signed under oath under the penalties of perjury.** A copy of the appropriate statement is enclosed for your use, along with a page of selected definitions. A replacement statement, if needed, may be requested from the office of the City Clerk.

Your completed statement must be received by the City Clerk by **Wednesday, February 15, 2023**. The statement covers financial interests for the calendar year **2022**. Please make sure that both sides of each page are filled out completely and legibly, and that the statement is signed. The statement does not need to be notarized. The Ethics Commission will not accept a facsimile or photocopy of a previously filed statement. **Failure to file a fully completed statement in a timely manner will lead to the imposition of sanctions, including a late fee of \$2 per day, not to exceed \$250.00.**

You may return this completed form electronically by scanning it and emailing it to ahernandez@cityofbowie.org, or request a fillable pdf that accepts a digital signature. If you have any questions about the disclosure requirements, need a list of business entities that are doing business with the City, or would like help completing your statement, please feel free to contact me as liaison to the Ethics Commission at 301-809-3075 or via email at dmears@cityofbowie.org.

Sincerely,

Daniel Mears, Assistant City Manager
Liaison to the City of Bowie Ethics Commission

Enclosures

SCHEDULE A1: REAL PROPERTY INTERESTS - OWNERSHIP

Do you have any ownership interest in real property in Maryland or in any other state or country?

Yes _____ No _____

If yes, answer each question below. A separate Schedule A1 will be required for each property you need to disclose. (Make copies of this schedule, if necessary.) If no, go to Schedule A2.

1. What is the address or legal description of the property? (Give street address, if you know it. If the property is your primary residence, you may enter the lot and block legal description instead.)

Street Address _____

City/State/Zip _____

Is this address your home address? _____ Yes _____ No

2. What kind of property is it?

Improved (Indicate whether property is residential or commercial):

_____ Residential _____ Commercial

Unimproved (vacant lot): _____

3. Is the interest held directly by you or is it attributable to you?

Direct _____ Attributable _____

4. Do you hold the interest solely or is it jointly held with another?

Solely _____ Jointly _____

If held jointly, provide the name(s) of the other joint owner(s):

5. Are there any legal conditions or encumbrances on the property? (Example: mortgages, liens, contracts, options, etc.)

Yes _____ No _____

If yes, what is/are the name(s) of the mortgage companies, lender(s), creditor(s), lien holder(s), etc.?

6. What date was the property acquired?

7. How was the property acquired? (Example: purchase, gift, inheritance, etc.)

8. From whom was the property acquired? (Name of individual or entity from whom you purchased or inherited the property or who gifted the property to you.)

9. What consideration was given when the property was acquired? (Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property)

10. Have you transferred any interest in this property during the reporting period?

Yes _____ No _____

If yes,

- a. What percentage of interest did you transfer: _____%
- b. What consideration did you receive for the interest: _____
- c. To whom did you transfer the interest: _____

SCHEDULE A2: REAL PROPERTY INTERESTS - LEASEHOLDS

Do you have any leasehold interest in real property in Maryland or in any other state or country?

Yes _____ No _____

If yes, answer each question below. A separate Schedule A2 will be required for each property leasehold you need to disclose. (Make copies of this schedule, if necessary.) If no, go to Schedule B.

1. What is the address or legal description of the leasehold? (Give street address, if you know it. If the property is your primary residence, you may enter the lot and block legal description instead.)

Street Address _____

City/State/Zip _____

Is this address your home address? _____ Yes _____ No

2. What kind of property is it?

Improved (Indicate whether property is residential or commercial):

_____ Residential _____ Commercial

Unimproved (vacant lot): _____

3. Provide the name and address of the lessor.
4. What was the beginning date of the leasehold?
5. How much is the rent and at what frequency (monthly, annually, etc.)?
6. Was any portion of the leasehold transferred during the reporting period?
7. How much of the leasehold transferred?
8. To whom was the portion of the leasehold transferred?

SCHEDULE B: INTERESTS IN BUSINESS ENTITIES

1. Did you have an interest in any business entity, regardless of whether the entity does business with the City, whether corporate or non-corporate? (You must include ownership of individual shares of stock. You are not required to list an interest in a mutual fund unless the fund is composed primarily of holdings of stocks and interests in a specific sector or area that is regulated by the City.)

Yes _____

No _____

If yes, answer each question below. A separate Schedule B will be required for each interest you need to disclose. (Make copies of this schedule, if necessary.) If no, go to Schedule C.

2. State the complete name and address of the principal office of each business entity in which you had an interest.
3. Describe the nature of each business entity (e.g., the type of work performed by each business entity).
4. Describe the nature of your interest in each business entity (e.g., sole proprietor, partner, member, stockholder, director, trustee, etc.). If the interest was attributable to you, state how.
5. State the amount of interest held in each business entity:
- (a) If the business entity is a publicly traded corporation, state the number of shares owned.

(b) If the business entity is a non-publicly traded corporation, state the number of shares owned and the percentage of ownership.

(c) If the business entity is a partnership, state the percentage of the equity interest held.

6. List any conditions or encumbrances (mortgages, liens, contracts, options, etc.) affecting your interest in the business entity, and the name of the person(s) that holds each encumbrance (mortgage companies, lenders, creditors, etc.).

7. For each interest in a business entity acquired by you during the applicable period, state:

(a) the date it was acquired;

(b) the manner in which it was acquired (e.g., purchase, gift, automatic dividend reinvestment, or will);

(c) the name of the person(s) from whom it was acquired;

(d) the amount of money or other consideration paid, or to be paid, for the interest, if the interest was acquired by purchase (if automatic dividend reinvestment, it is not necessary to state the purchase price);

(e) the fair market value of the interest at the time it was acquired, if it was NOT acquired by purchase (if automatic dividend reinvestment, it is not necessary to state the fair market value at the time of acquisition).

8. If any interest in a business entity was transferred by you during the applicable period, state:

(a) the nature of the interest transferred;

(b) the amount of money or other consideration received for the interest; and

(c) the person(s) to whom the interest was transferred.

9. State whether any of the business entities listed in this Schedule do business with the City and state the name of each City department with which each entity does business.

SCHEDULE C: GIFTS

1. During the reporting period, did you receive, either directly or indirectly, from (or on behalf of) any person or business entity that is doing business with the City: (a) any individual gift, worth \$20 or more; or (b) a series of gifts totaling \$100 or more from any one person? **Note:** Do not include campaign contributions regulated by the Election Law Article of the Annotated Code of Maryland.

Yes _____

No _____

If yes, answer each question below. Provide an additional Schedule C if more room is required to report gifts. (Make copies of this schedule, if necessary.) If no, go to Schedule D.

2. (a) Describe each gift (including cash).

(b) State the retail value of each gift.

(c) State the name of the person from whom, or on whose behalf, the gift was received.

SCHEDULE D: OFFICES, DIRECTORSHIPS, AND EMPLOYMENT IN BUSINESS ENTITIES

1. Did you or a member of your immediate family hold any office, directorship, or salaried employment in any entity doing business with the City that was not disclosed in any other schedule of this statement?

Yes _____

No _____

If yes, answer each question below. A separate Schedule D will be required for each business entity you need to disclose. (Make copies of this schedule, if necessary.) If no, go to Schedule E.

2. (a) State the name of the person holding any office, directorship, or salaried employment in any entity doing business with the City, and state the person's relationship to you.

(b) State the name and address of the principal office of the entity.

(c) State the title and nature of the office, directorship, or salaried employment, and the date it commenced.

(d) State the name of each City department with which the entity does business.

SCHEDULE E: DEBTS OWED TO BUSINESS ENTITIES DOING BUSINESS WITH THE CITY

1. Did you or a member of your immediate family owe any debt, except for retail credit accounts, to any person or business entity that does business with the City during the reporting period? A list of businesses doing business with the City is available upon request. Disclose the debts incurred by members of your immediate family only if you were involved in the transaction giving rise to the debt.

Yes _____ No _____

If yes, answer each question below. A separate Schedule E will be required for each debt you need to disclose. (Make copies of this schedule, if necessary.) If no, go to Schedule F.

2. (a) State the name of the person to whom each debt was owed.
- (b) State the date each debt was incurred.
- (c) State the name of the person who incurred each debt and that person's relationship to you.
- (d) State the amount of the debt owed as of the end of the reporting period of this statement.
- (e) State the terms for payment of the debt, including the rate of interest, if any.
- (f) State whether the principal was increased or decreased during the year and by what amount.
- (g) Describe the security, if any, given for the debt.

SCHEDULE F: EMPLOYMENT WITH THE CITY

1. Were any of the members of your immediate family employed by the City in any capacity, at any time during the reporting period.

Yes _____

No _____

If yes, please answer the following questions for each person. If no, go to Schedule G.

2. (a) State the name of the immediate family member employed by the City, and that person's relationship to you.

- (b) State the name of the City agency, board, or commission, authority or other entity where the person was employed.

- (c) State the position the person held with the City agency, board, commission, authority, or other entity.

SCHEDULE G: GENERAL INCOME SOURCES

1. Did you have any employment in any business entity from which you received earned income (salaries, wages, or tips)?

Yes _____ No _____

2. If yes in #1, state the name, address, and telephone number of each employer from which your earned income was received.

3. Did a member of your immediate family have any employment in any business entity from which the immediate family member received earned income (salaries, wages, or tips)? A minor (under the age of eighteen) child's employment need not be disclosed if the applicable business entity does not do business with the City.

Yes _____ No _____

If yes in #3, answer each question in #4. Provide an additional Schedule G if more room is required. (Make copies of this schedule, if necessary.)

4. (a) State the name of each person with earned income from employment and that person's relationship to you.

- (b) State the name, address, and telephone number of the employer from which the earned income was received.

5. Did you hold an ownership interest in any business entity from which you received earned income (salaries, wages, or tips)?

Yes _____ No _____

6. If yes in #5, state the name, address, and telephone number of the business entity from which your earned income was received.

7. Did a member of your immediate family hold an ownership interest in any business entity from which the immediate family member received earned income (salaries, wages, or tips)? A minor (under the age of eighteen) child's business ownership need not be disclosed if the applicable business entity does not do business with the City.

Yes _____

No _____

If yes in #7, answer each question in #8. Provide an additional Schedule G if more room is required. (Make copies of this schedule, if necessary.)

8. (a) State the name of each person with earned income from an ownership interest and that person's relationship to you.
- (b) State the name, address, and telephone number of the business entity from which the earned income was received.

SCHEDULE H: SPOUSE AS REGULATED LOBBYIST

If your spouse is a regulated lobbyist, state the name and address of the entity that has engaged your spouse for lobbying purposes.

SCHEDULE I: OTHER INTERESTS AND INFORMATION

List any additional interests or information not listed on any other Schedule that you choose to disclose. Examples would include community activities, directorships on boards, athletic organizations, or similar type activities.