



## 2022 City of Bowie Gymnasium Fees & Policies

### Effective July 1, 2021 through June 30, 2022

#### Annual Membership Fees (Bowie Residents ONLY)

To purchase a membership, you must reside within the corporate limits of the City of Bowie and show proof of residency. Accepted proof of residency is a Maryland Driver's License with an acceptable Bowie address or a valid Lease Agreement/Mortgage statement showing residency along with a valid picture identification. All lease agreements must be valid at the time that the membership is purchased.

<b>Youth</b> Ages 6-17	<b>Adult</b> Ages 18-54	<b>Senior</b> Ages 55+
<b>\$25.00</b>	<b>\$45.00</b>	<b>FREE</b>

Members that are 15-17 years of age are welcome without adult supervision. Members 14 years of age and under must be accompanied by an adult at all times.

#### Daily Guest Fees (Guests must always be accompanied by a valid member)

<b>Youth</b> Ages 6-17	<b>Adult</b> Ages 18-54	<b>Senior</b> Ages 55+
<b>\$5.00 per guest</b>	<b>\$10.00 per guest</b>	<b>\$5.00 per guest</b>

#### **(Replacement Membership Cards - \$5.00 per card)**

- Members must have their membership card to enter the gym. If members fail to show their card to staff at the time of entry, they will be required to purchase a replacement card or pay the guest fee.
- All members can sign in up to two guests per day. Guests and reenter with the original member that signed them in without paying the guest fee again within the same day.
- Guests must always know and remain with the member while at the Gymnasium.
- Members are responsible for the conduct of their guests at all times.
- Members can be suspended from the gymnasium or have their membership revoked for repeat offenses by themselves or by registered guests. There are no refunds for memberships.
- All youth members and guests under the age of 15 years old must be supervised by an adult that is at least 18 years of age. All non-members entering the facility to actively take part in any activity on the playing surface of the courts during open gym hours will be charged the guest fee. Everyone entering the Gymnasium must have a signed COVID waiver on file.

## Court & Room Rental Process

To rent a court or meeting room, the allocation process must be completed by all individuals, teams, and groups. To submit a rental request for court time or a meeting room, please send an introductory e-mail to [dchurches@cityofbowie.org](mailto:dchurches@cityofbowie.org) and/or [mlonergan@cityofbowie.org](mailto:mlonergan@cityofbowie.org). Once the introductory e-mail has been received, an allocation packet will be sent via e-mail. Please allow up to 7 days from the start of the process until a confirmed rental permit is approved and issued which will complete the entire allocation process.

Resident teams/organizations must meet or exceed a member rate of 60% or more of Bowie Residents to receive the Resident Rental Rate. Team rosters will be checked through the City's records.

### Hourly Court Rental Athletic Organization

Resident Rate	Non-Resident Rate
<b>\$25.00</b> per hour/per quad	<b>\$60.00</b> per hour/per quad

### Prime Time Surcharge

#### Weekdays 6 PM to 8 PM September through May

Resident Rate	Non-Resident Rate
<b>\$5.00</b> per hour	<b>\$10.00</b> per hour

#### Saturdays 10 AM to 6 PM November to March

Resident Rate	Non-Resident Rate
<b>\$5.00</b> per hour	<b>\$10.00</b> per hour

### Hourly Room Rental Fees (*Capacity is 25 people*)

Individual meeting rooms are available for rent for a minimum of (1) hour to a maximum of (3) hours per day.

*Pricing is as follows:*

<b>Resident</b> Non-Profit Organizations	<b>FREE</b>
<b>Non-Resident</b> Non-Profit Organizations	<b>\$25.00</b> per hour
Individual Non-Organizations	<b>\$25.00</b> per hour

### **Room Rental Security Deposit (\$100)**

All groups, organizations and individuals must pay the deposit at the time a permit is approved. This deposit is fully refundable. It will be processed up to 10 days after the event in the form of a check.

### **Custodial Fee** (*For excessive cleaning after any meeting or event - \$50 per hour*)

The user group has the responsibility to return the meeting room or the facility itself back to the City as they found it, clean. It is the responsibility of the user group to bag up any and all loose trash and dispose of it in the trash can before leaving.

### **Athletic Special Event/Exclusive Use Events**

To rent either half or the whole facility, the allocation process must be completed by all organizations. To submit a rental request, please submit an introductory e-mail to [dchurches@cityofbowie.org](mailto:dchurches@cityofbowie.org) and/or [mlonergan@cityofbowie.org](mailto:mlonergan@cityofbowie.org). Once the introductory e-mail has been received, an allocation packet will be sent via e-mail. Please allow up to 90 days from the start of the process until a confirmed rental permit is approved and issued which will complete the entire allocation process.

	<b>Resident Rate</b>	<b>Non-Resident Rate</b>
<b>Half Gym Two Quads</b>	<b>\$150 per hour</b>	<b>\$200 per hour</b>
<b>Full Gym Four Quads</b>	<b>\$250 per hour</b>	<b>\$300 per hour</b>

### **Non-Refundable Deposit of 25% of Final Balance**

Due at the time that the user agreement is signed 30 days prior to the start date of the event. The remaining balance is due 10 days prior to the start date of the event.

### **Special Event Security Fee** (Exclusive User Groups, only as needed - **\$74 per hour**)

**Concessions:** All concession opportunities will be operated by the City of Bowie during all Athletic Special Events/Exclusive Use Events with no concession revenue by user groups.