



## CITY OF BOWIE RECREATION & PARKS CACHE APPROVAL FORM

Please complete this form and return it to the park office:

CITY OF BOWIE  
ATTN: PARK OPERATIONS  
15901 FRED ROBINSON WAY  
BOWIE, MD 20716

COMPLETED FORMS CAN BE EMAILED TO: [BHAGIN@CITYOFBOWIE.ORG](mailto:BHAGIN@CITYOFBOWIE.ORG)

Name of Person Hiding Cache: \_\_\_\_\_

Proposed Name of Cache: \_\_\_\_\_

Geocaching User Name: \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Description and Contents of Container \_\_\_\_\_

Specific Name of Park Area: \_\_\_\_\_

Proposed Location of Cache: \_\_\_\_\_

(Please include a map or give as much detail as possible, such as trail name, landmarks, under a log, in a stump, etc.)

Coordinates of Location: \_\_\_\_\_

Approved by: \_\_\_\_\_

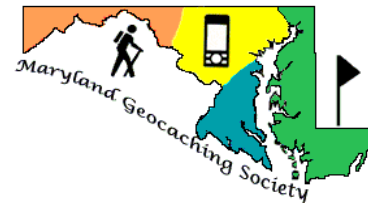
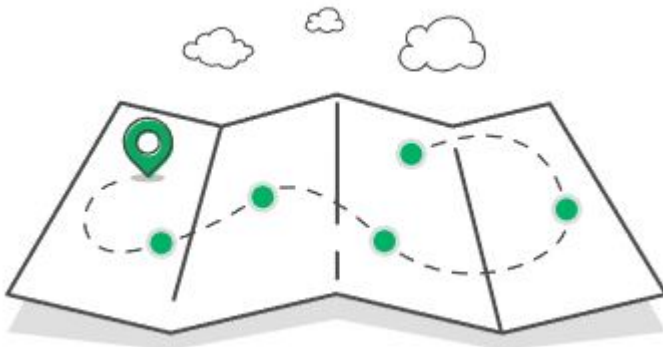
Position: \_\_\_\_\_

*Note: All personal information is required to hide a cache. This information is strictly for City of Bowie use, to be kept on file in the event that you need to be contacted. Caches will not be approved if full information is not provided. The City reserves the right to deny cache placement or recommend alternate placement.*

City of Bowie  
Recreation & Parks  
Phone: (301) 809-3002

# CITY OF BOWIE PARK OPERATIONS RECREATION & PARKS GUIDELINES FOR HIDING A CACHE

1. **You must receive approval** from the City of Bowie Recreation & Parks Division **prior to placing a cache**. To obtain approval, you must submit the Cache Approval Form. In most cases, you will be advised of a decision within three (10) business days. In cases where a cache is not approved, the City of Bowie will recommend a more appropriate location for placement.
2. Approved caches must be maintained by the applicant/owner, and must remain in good condition.
3. **A transparent container is required**. DO NOT use PVC pipe, ammo cans or any other military-looking container that may cause alarm should an unsuspecting person happen upon the cache.
4. DO NOT dig any holes or disturb the surrounding environment. DO NOT attach caches to live trees or structures of any kind.
5. DO NOT place your cache in plain view. Attempt to conceal the cache to minimize the chances that a non-participant will spot it, which could lead to worry, theft or vandalism. Try to hide the cache off the beaten path by at least a few yards to provide the finder some measure of privacy to sign the log without arousing undue alarm.
6. Clearly mark the container with the appropriate identification, such as Geocaching.com and the name of the cache. Place a stash note inside explaining the sport to any non-participants who may discover the cache.
7. Think SAFETY when hiding and/or seeking a cache. Use common sense!
8. As a cache seeker or cache owner, **you must abide by park hours and all other rules and regulations**. Carry documentation such as the cache detail sheet, so that you can explain your activity to anyone who may ask.



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