



City of Bowie

2614 Kenhill Drive
Bowie, Maryland 20715

MEMORANDUM

TO: David Deutsch, City Manager
John Fitzwater, Assistant City Manager
Rob Patrick, Director of Finance
Larry Pierce, Director of Community Services
Jim Henrikson, Director of Public Works

VIA: Joseph M. Meinert, AICP ^{JMM} Director of Planning and Economic Development

FROM: Elizabeth Chaisson, Senior Planner ^{EC}

SUBJECT: Proposed Revisions to Forest Mitigation Procedures

DATE: March 8, 2006

Attached please find the revised "City of Bowie Procedures for the Use of City-owned Forest Mitigation Sites" based on our recent meeting and discussions. I have attached a clean copy of the procedures as well as a copy with the changes notated. Please call if you have any further questions.

Attachments

cc: Ed Hall, Department of Community Services
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CITY OF BOWIE
PROCEDURES FOR THE
USE OF CITY-OWNED FOREST MITIGATION SITES

1. The Department of Planning and Economic Development (DPED) staff shall maintain the inventory of approved Forest Mitigation Sites and shall be responsible for overseeing implementation of the City's Forest Mitigation Sites Program.
2. DPED staff shall be the primary participant in the negotiation and mitigation plan preparation process, where a City-owned site has been selected as a forest mitigation site, and shall consult with other affected Departments as necessary.
3. Conservation easements for forest mitigation on City-owned sites shall be reviewed and approved by the City Attorney and DPED staff for compliance with the City's Forest Mitigation Policies.
4. All conservation easements shall be presented to the City Council and approved by a City resolution authorizing the City Manager to sign the easements.
5. The fee for the easement on City-owned land for forest mitigation shall be determined by DPED and the fee shall be made payable to the City of Bowie and be submitted to DPED who will forward the payment to the Finance Department prior to the City Council approving the City resolution for the easement.
6. Any covenants or easements that are necessary to maintain the preserved, afforested, or reforested woodland areas or individual trees on a site, shall be submitted by the developer to DPED. The City Clerk shall record the documents in the land records of Prince George's County and a copy of the recorded documents shall be given to DPED prior to the issuance of a building permit. DPED shall provide a copy of the recorded easement to the applicant and to the City Department of Community Services (DCS) and Department of Public Works (DPW).
7. A bond or letter of credit covering the cost of planting shall be posted with DPW and DPW shall submit the bond or letter of credit to the Finance Department with a copy to DPED prior to the issuance of any City permits. These bonds shall be retained as surety by the City until all required activities have been satisfied.
8. When any City-owned forest mitigation site is regulated by an approved and stamped TCP meeting Prince George's County Woodland Conservation /Tree Preservation Ordinance requirements, the City has the absolute right to conduct periodic inspections of the forest mitigation areas(s) within the first five years to ensure survivability based on current forestry standards of survivability (75% after the first two planting seasons and after five years of the initial planting). DPED shall be responsible for annually monitoring the site. Upon request by DPED, DCS shall perform inspections and shall report the results of survival checks for all tree plantings to DPED.
9. Upon satisfactory inspection after the second year, the applicant may request that DPW convert the performance bond to a maintenance bond, if applicable.
10. In the event survivability rates at a forest mitigation area fall below current forestry standards within the first five years, due to disease and/or drought conditions, poor soil conditions, improper method of planting, and/or other natural weather conditions (flooding, tornado, fire, etc.,) DCS shall notify the DPED and the DPED shall notify the applicant in writing of such findings. DPED shall pursue compliance with the approved Planting Plan, taking necessary actions to achieve resolution of any discrepancies by the end of the following growing season.

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