



**BOWIE'S INTERNATIONAL FESTIVAL**  
ALLEN POND PARK  
**SATURDAY, OCTOBER 5, 2019**  
**11:00 AM – 5:00 PM**



The City of Bowie invites you to participate in the City of Bowie's International Festival at Allen Pond Park, 3330 Northview Drive, Bowie, MD 20716. The International Festival will showcase performing arts, visual arts, and cuisine from various regions and cultures throughout the world.

**Registration Fees:**

Please see application form for fee structure.

**Registration Deadline:**

Friday, August 16, 2019 by 5:00 PM.

**Important :**

- Vendor selection will be based on several factors including the vendor's ability to demonstrate a specific culture.
- Vendor Priority is as follows:
  - Bowie Non-Profit Organizations
  - Non-Bowie Non-Profit Organizations
  - Bowie Commercial Organizations
  - Non-Bowie Commercial Organizations
- The International Festival Planning Committee has the right to avoid duplications to ensure variety and vendor success. Vendors cannot make changes in menu items or items for sale without prior approval from the Committee.
- This application does not guarantee vendor participation. The committee will select vendors following the final vendor deadline. Notification of acceptance or denial will be sent via mail following the registration deadline.
- Vendors will be granted entry to the Festival area at 8:00 AM.
- Each vendor is required to provide tables, chairs, signs, and trash cans or their own. Vendors must also provide their own tents or other weather protection as desired. Vendor space is 10 feet by 12 feet. If your booth will not fit into these dimensions, you must request and pay for additional booth space. Payments are required in full at the time of application.
- **It is the responsibility of the vendor to obtain a Prince George's County Permit at the Department of Permits, Inspections and Enforcement (DPIE). The DPIE offices are located at 9400 Peppercorn Place, Largo, Maryland 20774.**
- If you do not have the proper paperwork filed with the County, the Health Inspector will not permit you to participate on the day of the event.

If you have any questions, please call Matt Corley  
at 301-809-3011 Monday-Friday from 8:30 AM-5:00 PM.

**A MANDATORY MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 12, 2018 AT 7:00 PM IN ROOM 243 AT BOWIE CITY HALL 15901 EXCALIBUR ROAD, BOWIE, MD 20716. THIS MEETING WILL BE BRIEF, BUT IMPORTANT. QUESTIONS WILL BE ANSWERED CONCERNING EVENT FACILITIES AND PARKING. PLEASE PLAN ON ATTENDING OR SENDING A REPRESENTATIVE.**

**\*PLEASE KEEP THIS PORTION FOR YOUR INFORMATION\***

Continue on Reverse of Form



#### BEER/WINE VENDORS:

Only Non-Profit organizations are permitted to sell alcoholic beverages at City Sponsored events. Upon selection, a letter will be drafted to the Prince George's County Liquor Board indicating that your organization is permitted to sell alcoholic beverages at the Festival. At that time, it is the responsibility of the vendor to obtain a permit from the Prince George's County Liquor Board and pay all applicable fees.

To obtain a permit application, please go to:

[http://www.co.pg.md.us/Government/BoardsCommissions/BoardLicenses/one\\_day\\_app.pdf](http://www.co.pg.md.us/Government/BoardsCommissions/BoardLicenses/one_day_app.pdf)

Or call Bowie City Hall at 301-809-3078 and one will be mailed to you.